



Interoffice Communication

To : AHS, ELK, DEM, JEE
From : G. G. Draper
Date : June 26, 1978
Subject : COMPLIANCE WITH OSHA VCM STANDARD - EMPLOYEE EXPOSURES

Please plan to attend a meeting at 10:00 a.m. on July 27, 1978 in the conference room. The items to be covered are as follows:

1. Status of Honeywell Monitoring System relocation and also the sampling point locations.
2. Procedure for notifying personnel in areas of high VCM concentrations, i.e. are we doing?
3. Status of EPA VCM leak detection program. Are we following plan?
4. Are our employees well versed in our VCM compliance plan, i.e. do they know what to do?

I'm sure other questions will come up, but the above are areas where I'm afraid we are not up to par. Please review the situation fully before the meeting so that we hopefully can have all the answers and won't have to hold another meeting to determine our course of action.

G. G. Draper
Plant Manager

cjt

c: DWF

DTH 000082881