GENERAL TIRE

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INTER-ORGANIZATION MEMO

TO: Akron - H. E. Jewett

ATTENTION: E. K. Kolinek, R. W. Laundrie

FROM: R. L. Jackson

DATE: December 13, 1983

SUBJECT: Ashtabula Manning
Reference: 11/18/83 Memo
R.L. Jackson to H.E. Jewett
"Manning Requirements"

cc: H. Graff
W. Staples

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Since my last referenced note, I have more concern over manning requirements. Unless Ashtabula increases manning to a minimum of two (2) EPA Assurance Coordinators, this facility risks a strong possibility of being issued a NOV on leak detection and correction. Moreover, a minimum of one (1) Technical Supervisor is desperately needed for quality assurance in the production area. This position is needed to alleviate the work load on the process department - in which Ashtabula presently has only one (1) degreed Chemical Engineer.

As one can see, this is a change from the previous memo. This is not that I have reconsidered the plant's position and can justify the change to less manning; but, rather I feel that five (5) people (3 EPA Assurance Coordinators, 2 Technical Supervisors) may be unrealistic with our present business climate, and that Ashtabula may be able to "survive" with three (3).

Roy L. Jackson
Plant Manager

RLJ/ikb

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