

**To:** Forrester, Susan[SForrester@uschamber.com]  
**From:** Getto, Leila  
**Sent:** 2017-09-25T23:37:25-04:00  
**Importance:** Normal  
**Subject:** Re: Do you have 5 minutes to walk me through name tags and table tents  
**Received:** 2017-09-25T23:38:12-04:00

Hi! I'm sorry for just seeing this now. It's basically mail merge. I can call you in the morning if you haven't already done them.

*Leila Sepehri Getto  
U.S. Department of the Interior  
Immediate Office of the Secretary  
Deputy Director, Scheduling and Advance  
Direct: (202) 208-5359  
Cell: (202) 706-9435*

On Mon, Sep 25, 2017 at 1:06 PM, Forrester, Susan <[SForrester@uschamber.com](mailto:SForrester@uschamber.com)> wrote:

Hello!

I can see the templates but I Don't understand how the merge works for these.

Thanks,

**Sue Forrester**

Managing Director

Global Energy Institute

U.S. Chamber of Commerce | [1615 H Street, NW](#) | [Washington, DC 20062](#)

Phone: (202) 463-5492

