

ABERDEEN PVC PLANT
NEW EMPLOYEE SAFETY ORIENTATION
TRAINING CHECKLIST

(1)	ABERDEEN SAFETY ORIENTATION SHOW	☒ JED
✓ (2)	HEALTH SHOWS: VCM LEAD TOSCA	☒ J.R. ☒ J.R. ☒ J.R.
(3)	SAFETY RULE BOOKS: CONOCO ABERDEEN	☒ JED ☒ JED
(4)	DUPONT SAFETY ORIENTATION (#500)	☒ JED
(5)	LIFTING: NSC BOOKLET DISCUSSION	☒ JED ☒ JED
✓ (6)	FORKLIFT TRAINING: SHOW FIELD	☒ J.R. ☒ J.R.
(7)	ELECTRICAL LOCKOUT: ALLIED CHEMICAL FILM REVIEW OF ABERDEEN LOCKOUT PROCEDURE	☒ JED ☒ JED
✓ (8)	RESPIRATOR TRAINING: SCOTT AIR PACK FRESH AIR DUST 3M AIR-HAT	☒ J.R. ☒ J.R. ☒ J.R. ☒ JED
(9)	EQUIPMENT ENTRY: CHARTER OIL FILM REVIEW OF ABERDEEN ENTRY PROCEDURE	☒ JED ☒ JED
× (10)	PICTURES TAKEN	☒ JED
(11)	SAFETY EQUIPMENT ISSUED	☒ JED
(12)	ALL QUIZ SHEETS CORRECTED AND ATTACHED	☒ JED
(13)	INTRODUCTION TO PLANT MEDICAL	☒ JED

TRAINEES

(1)	<u>HOMER LEE ANTREY</u>	(7)	_____
(2)	<u>Craig Miller</u>	(8)	_____
(3)	<u>CALLIE PARSON TALLIE</u>	(9)	_____
(4)	_____	(10)	_____
(5)	_____	(11)	_____
(6)	_____	(12)	_____

DATE: 1-13-81 & 1-14-81

Calie PARSON TRU.C
NAME

DEPARTMENT

1-13-81
DATE

1. Excessive amounts of lead in the body can cause serious harm, including death.

True ✓ False

2. The lead materials we have in this plant are powders used as heat stabilizers and color pigments in PVC compounds.

True ✓ False

3. The exposure limit for lead is 50 micrograms of lead per cubic meter of air for any eight-hour work period.

4. The exposure limit for lead is lowered if you work more than eight (8) hours during a work period.

True ✓ False

5. Lead used in this plant can enter the body by:

- A. Inhaling
- B. Swallowing
- C. Absorbing through the skin
- D. All of the above
- (E) A & B Only

6. If you get lead material on your skin or clothing, you don't have to do anything about it because lead is not absorbed through your skin.

True False ✓

NOTE: If you think that was a "trick" question, you should think about your answer again.

7. Some lead tasks require breathing protection. Name one such task.

Weighing the lead in the color-weigh room

8. It is O.K. to take food, drinks, etc. into lead areas, provided you are careful to not let lead materials get into them.

True False ✓

9. Medical testing is used to make certain your lead exposure is not hurting you.

True ✓ False

10. If the lead area ventilation systems are working and your medical tests and monitoring results are all "Good," you don't have to be concerned about lead exposures.

True False ✓

NOTE: If you're not sure about your answer, you need to think about it some more.

VCM EXPOSURE TRAINING

-TEST, 1980-

Callie Pearson Tallie
NAME

DEPARTMENT

1-13-81
DATE

1. Evidence has been found that exposure to high-level concentrations of VCM over long periods of time could cause cancer of the liver.

True(☒) False()

2. A finger bone disease, acraosteolysis ("AOL"), has been linked to the manual cleaning of PVC reactors.

True(☒) False()

3. Liquid VCM can cause severe frostbite.

True(☒) False()

4. The exposure limits for VCM are 1 ppm average for any eight hour period and 5 ppm for any 15 minute period.

5. The three VCM regulated areas in the plant are:

- A. Dry blend basement, Q.C. Lab and the Plasticizer Tank Farm.
B. Plasticizer Building, Boiler House and the East Warehouse.
☒ C. VCM Tank Farm and the two large reactor areas.

6. If you have no business in a VCM regulated area, you must stay out.

True(☒) False()

7. Respiratory equipment (gas mask, air-line respirators, Scott Air-Pack, etc.) is required above (but not below):

☒ (A) 1.0 ppm (B) 0.5* ppm (C) 10.0 ppm

8. Our Honeywell continuous monitors alarm when 1 ppm is detected in an area.

9. We monitor your VCM exposure to:

- A. Minimize your exposure to VCM.
B. Monitor progress in reducing VCM concentrations.
☒ C. Both A & B.
D. To make sure we have a record.

10. Protective clothing is required for certain jobs.

True(☒) False()

VCM EXPOSURE TRAINING

-TEST, 1980-

NAME

DEPARTMENT

DATE

1. Evidence has been found that exposure to high-level concentrations of VCM over long periods of time could cause cancer of the liver.

True(☒) False()

2. A finger bone disease, acraosteolysis ("AOL"), has been linked to the manual cleaning of PVC reactors.

True(☒) False()

3. Liquid VCM can cause severe frostbite.

True(☒) False()

4. The exposure limits for VCM are one ppm average for any eight hour period and 5 ppm for any 15 minute period.

5. The three VCM regulated areas in the plant are:

- A. Dry blend basement, Q.C. Lab and the Plasticizer Tank Farm.
- B. Plasticizer Building, Boiler House and the East Warehouse.
- ☒ C. VCM Tank Farm and the two large reactor areas.

6. If you have no business in a VCM regulated area, you must stay out.

True(☒) False()

7. Respiratory equipment (gas mask, air-line respirators, Scott Air-Pack, etc.) is required above (but not below):

(A) 1.0 ppm (B) 0.5* ppm (C) 10.0 ppm

8. Our Honeywell continuous monitors alarm when 1 ppm is detected in an area.

9. We monitor your VCM exposure to:

- A. Minimize your exposure to VCM.
- B. Monitor progress in reducing VCM concentrations.
- ☒ C. Both A & B.
- D. To make sure we have a record.

10. Protective clothing is required for certain jobs.

True(☒) False()

NAME

DEPARTMENT

DATE

1. Excessive amounts of lead in the body can cause serious harm, including death.

True ☒

False ☐

2. The lead materials we have in this plant are powders used as heat stabilizers and color pigments in PVC compounds.

True ☒

False ☐

3. The exposure limit for lead is 50 micrograms of lead per cubic meter of air for any eight-hour work period.

4. The exposure limit for lead is lowered if you work more than eight (8) hours during a work period.

True ☒

False ☐

5. Lead used in this plant can enter the body by:

- A. Inhaling
- B. Swallowing
- C. Absorbing through the skin
- D. All of the above
- ☒ E. A & B Only

6. If you get lead material on your skin or clothing, you don't have to do anything about it because lead is not absorbed through your skin.

True ☐

False ☒

NOTE: If you think that was a "trick" question, you should think about your answer again.

7. Some lead tasks require breathing protection. Name one such task.

Weighing lead substances in the color weigh-room

8. It is O.K. to take food, drinks, etc. into lead areas, provided you are careful to not let lead materials get into them.

True ☐

False ☒

9. Medical testing is used to make certain your lead exposure is not hurting you.

True ☒

False ☐

10. If the lead area ventilation systems are working and your medical tests and monitoring results are all "Good," you don't have to be concerned about lead exposures.

True ☐

False ☒

NOTE: If you're not sure about your answer, you need to think about it some more.

VAB.0001076463

NAME HOMER L. ASHLEY

DEPARTMENT _____

DATE 1/13/84

1. Excessive amounts of lead in the body can cause serious harm, including death.

True X False _____

2. The lead materials we have in this plant are powders used as heat stabilizers and color pigments in PVC compounds.

True X False _____

3. The exposure limit for lead is 50 micrograms of lead per cubic meter of air for any eight-hour work period.

4. The exposure limit for lead is lowered if you work more than eight (8) hours during a work period.

True X False _____

5. Lead used in this plant can enter the body by:

- A. Inhaling
- B. Swallowing
- C. Absorbing through the skin
- D. All of the above
- E A & B Only

6. If you get lead material on your skin or clothing, you don't have to do anything about it because lead is not absorbed through your skin.

True _____ False X

NOTE: If you think that was a "trick" question, you should think about your answer again.

7. Some lead tasks require breathing protection. Name one such task.

CHARGING BLENDERS, LINES 1 & 3

8. It is O.K. to take food, drinks, etc. into lead areas, provided you are careful to not let lead materials get into them.

True _____ False X

9. Medical testing is used to make certain your lead exposure is not hurting you.

True X False _____

10. If the lead area ventilation systems are working and your medical tests and monitoring results are all "Good," you don't have to be concerned about lead exposures.

True _____ False X

NOTE: If you're not sure about your answer, you need to think about it some more. VAB.0001076464

(4

VCM EXPOSURE TRAINING

-TEST, 1980-

HOMER L. AWKEY

NAME

DEPARTMENT

1/13/81

DATE

1. Evidence has been found that exposure to high-level concentrations of VCM over long periods of time could cause cancer of the liver.
True(☒) False()
2. A finger bone disease, acraosteolysis ("AOL"), has been linked to the manual cleaning of PVC reactors.
True(☒) False()
3. Liquid VCM can cause severe frostbite.
True(☒) False()
4. The exposure limits for VCM are 1 ppm average for any eight hour period and 5 ppm for any 15 minute period.
5. The three VCM regulated areas in the plant are:
 (A) Dry blend basement, Q.C. Lab and the Plasticizer Tank Farm.
 B. Plasticizer Building, Boiler House and the East Warehouse.
 C. VCM Tank Farm and the two large reactor areas.
6. If you have no business in a VCM regulated area, you must stay out.
True(☒) False()
7. Respiratory equipment (gas mask, air-line respirators, Scott Air-Pack, etc.) is required above (but not below):
 (A) 1.0 ppm (B) 0.5* ppm (C) 10.0 ppm
8. Our Honeywell continuous monitors alarm when 1 ppm is detected in an area.
9. We monitor your VCM exposure to:
 A. Minimize your exposure to VCM.
 B. Monitor progress in reducing VCM concentrations.
 (C) Both A & B.
 D. To make sure we have a record.
10. Protective clothing is required for certain jobs.
True(☒) False()

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION I QUIZ

-
- T 1. Good, competent, professional forklift operation is a safe operation and you can never be too experienced to learn more about safety.
- T 2. The first rule of safe forklift operation is to know the capacity of your truck.
- T 3. The load capacity of each of our forklift trucks is clearly marked on the identification plate on the truck.
- F 4. If you are in doubt about your forklift's ability to pick up a certain load, use the trial and error approach.
- T 5. A pre-work check of your forklift should be made to be sure it's working right and will operate safely.
- F 6. The further the center of the load is away from the front of the carriage, the larger the load you can pick up.
- F 7. All of the forklift trucks in the Aberdeen Plant are equipped with a hand brake.
- F 8. You should try to repair any problems you find during the pre-work check of the forklift truck.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION II QUIZ

- T 1. A forklift truck steers with its rear wheels, not its front wheels like your car.
- F 2. When you are planning to make a turn while traveling forward, you should steer your forklift to the opposite side of the road or isle...in the direction you are going to turn.
- T 3. When traveling backward, the rear wheels should pass the corner and the front wheels should reach the corner before you start turning the steering wheel to make a turn.
- T 4. A forklift truck operator must always watch the rear swing of the truck as well as the front swing of the load.
- F 5. A forklift truck is much harder to steer when the forks are loaded.
- T 6. A forklift truck operator should always travel with the forks four to six inches above the ground.
- T 7. An operator should always inspect a load before he attempts to make a lift.
- T 8. When picking up a load with a forklift truck, always approach the load squarely.
- T 9. The forks should be spaced as widely as possible according to the load width and equally spaced from the sides of the carriage.
- F 10. At times, it might become necessary to make a lift with only one fork.
- F 11. At times, it might also become necessary to "pick up short", that is pick up a load with only part of your forks.
- T 12. An operator should never put his head, hands or feet out of the truck cage.
- T 13. Only the small Hyster forklift should ever be carried in the plant's elevators.
- F 14. It is better to drive forward up a ramp when your truck is empty.
- T 15. You should drive forward up a ramp and backwards down a ramp when your forks are loaded.

SECTION II QUIZ

- F 16. Always cross railroad tracks at a 45 degree angle.
- T 17. Passengers should never be carried on a forklift truck as it is designed for only one person...the operator.
- T 18. Before depositing a load, the operator should take the time to inspect the place where he is going to unload.
- F 19. You should never use full back tilt when high stacking. The safest condition is when the top of the mast is only a foot to 18 inches back from vertical.
- T 20. If you have to leave the fork truck unattended for even a short time, you should lower the forks and turn off the engine.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION III QUIZ

Callie Parson Talie

- T 1. If the tractor is attached to the trailer, you should be sure to notify the driver that you are about to begin loading the trailer.
- F 2. It is not necessary to chock the wheels of a trailer to be loaded if the tractor is attached.
- T 3. In addition to the dolly wheels, special jacks must be placed under the front of a trailer, when the tractor is not attached, before loading begins.
- T 4. Trailer floors should be checked for damage before loading begins.
- F 5. The proper way to load a trailer is to load all of one side then all of the other side.
- T 6. If double stacking is required when loading a trailer, it should be done in the front and back so the extra weight will be on the axles.
- T 7. An employee should never be lifted with a forklift truck unless a caged worklift is used.
- T 8. When using a worklift, you must be sure that the safety pin is placed through the worklift mount and the forklift forks to prevent the worklift from sliding off the forks.
- T 9. It is O.K. for an employee to ride to a work site if he is riding in a worklift.
- T 10. Unloading a trash dumpster should be done with forklift mast straight up, not tilted forward or backward.

Craig Miller

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION I QUIZ

-
- T 1. Good, competent, professional forklift operation is a safe operation and you can never be too experienced to learn more about safety.
- T 2. The first rule of safe forklift operation is to know the capacity of your truck.
- T 3. The load capacity of each of our forklift trucks is clearly marked on the identification plate on the truck.
- F 4. If you are in doubt about your forklift's ability to pick up a certain load, use the trial and error approach.
- T 5. A pre-work check of your forklift should be made to be sure it's working right and will operate safely.
- F 6. The further the center of the load is away from the front of the carriage, the larger the load you can pick up.
- F 7. All of the forklift trucks in the Aberdeen Plant are equipped with a hand brake.
- F 8. You should try to repair any problems you find during the pre-work check of the forklift truck.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION II QUIZ

- T 1. A forklift truck steers with its rear wheels, not its front wheels like your car.
- F 2. When you are planning to make a turn while traveling forward, you should steer your forklift to the opposite side of the road or isle...in the direction you are going to turn.
- T 3. When traveling backward, the rear wheels should pass the corner and the front wheels should reach the corner before you start turning the steering wheel to make a turn.
- T 4. A forklift truck operator must always watch the rear swing of the truck as well as the front swing of the load.
- F 5. A forklift truck is much harder to steer when the forks are loaded.
- T 6. A forklift truck operator should always travel with the forks four to six inches above the ground.
- T 7. An operator should always inspect a load before he attempts to make a lift.
- T 8. When picking up a load with a forklift truck, always approach the load squarely.
- T 9. The forks should be spaced as widely as possible according to the load width and equally spaced from the sides of the carriage.
- F 10. At times, it might become necessary to make a lift with only one fork.
- F 11. At times, it might also become necessary to "pick up short", that is pick up a load with only part of your forks.
- T 12. An operator should never put his head, hands or feet out of the truck cage.
- T 13. Only the small Hyster forklift should ever be carried in the plant's elevators.
- F 14. It is better to drive forward up a ramp when your truck is empty.
- T 15. You should drive forward up a ramp and backwards down a ramp when your forks are loaded.

SECTION II QUIZ

- ☒ 16. Always cross railroad tracks at a 45 degree angle.
- ☒ 17. Passengers should never be carried on a forklift truck as it is designed for only one person...the operator.
- ☒ 18. Before depositing a load, the operator should take the time to inspect the place where he is going to unload.
- ☒ 19. You should never use full back tilt when high stacking. The safest condition is when the top of the mast is only a foot to 18 inches back from vertical.
- ☒ 20. If you have to leave the fork truck unattended for even a short time, you should lower the forks and turn off the engine.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION III QUIZ

-
- T 1. If the tractor is attached to the trailer, you should be sure to notify the driver that you are about to begin loading the trailer.
- F 2. It is not necessary to chock the wheels of a trailer to be loaded if the tractor is attached.
- T 3. In addition to the dolly wheels, special jacks must be placed under the front of a trailer, when the tractor is not attached, before loading begins.
- T 4. Trailer floors should be checked for damage before loading begins.
- F 5. The proper way to load a trailer is to load all of one side then all of the other side.
- T 6. If double stacking is required when loading a trailer, it should be done in the front and back so the extra weight will be on the axles.
- T 7. An employee should never be lifted with a forklift truck unless a caged worklift is used.
- T 8. When using a worklift, you must be sure that the safety pin is placed through the worklift mount and the forklift forks to prevent the worklift from sliding off the forks.
- F 9. It is O.K. for an employee to ride to a work site if he is riding in a worklift.
- T 10. Unloading a trash dumpster should be done with forklift mast straight up, not tilted forward or backward.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION I QUIZ

1714181

H. Smith

-
- T 1. Good, competent, professional forklift operation is a safe operation and you can never be too experienced to learn more about safety.
- T 2. The first rule of safe forklift operation is to know the capacity of your truck.
- T 3. The load capacity of each of our forklift trucks is clearly marked on the identification plate on the truck.
- F 4. If you are in doubt about your forklift's ability to pick up a certain load, use the trial and error approach.
- T 5. A pre-work check of your forklift should be made to be sure it's working right and will operate safely.
- F 6. The further the center of the load is away from the front of the carriage, the larger the load you can pick up.
- F 7. All of the forklift trucks in the Aberdeen Plant are equipped with a hand brake.
- F 8. You should try to repair any problems you find during the pre-work check of the forklift truck.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION II QUIZ

- T 1. A forklift truck steers with its rear wheels, not its front wheels like your car.
- F 2. When you are planning to make a turn while traveling forward, you should steer your forklift to the opposite side of the road or isle...in the direction you are going to turn.
- T 3. When traveling backward, the rear wheels should pass the corner and the front wheels should reach the corner before you start turning the steering wheel to make a turn.
- T 4. A forklift truck operator must always watch the rear swing of the truck as well as the front swing of the load.
- F 5. A forklift truck is much harder to steer when the forks are loaded.
- T 6. A forklift truck operator should always travel with the forks four to six inches above the ground.
- T 7. An operator should always inspect a load before he attempts to make a lift.
- T 8. When picking up a load with a forklift truck, always approach the load squarely.
- T 9. The forks should be spaced as widely as possible according to the load width and equally spaced from the sides of the carriage.
- F 10. At times, it might become necessary to make a lift with only one fork.
- F 11. At times, it might also become necessary to "pick up short", that is pick up a load with only part of your forks.
- T 12. An operator should never put his head, hands or feet out of the truck cage.
- T 13. Only the small Hyster forklift should ever be carried in the plant's elevators.
- F 14. It is better to drive forward up a ramp when your truck is empty.
- T 15. You should drive forward up a ramp and backwards down a ramp when your forks are loaded.

SECTION II QUIZ

- I 16. Always cross railroad tracks at a 45 degree angle.
- I 17. Passengers should never be carried on a forklift truck as it is designed for only one person...the operator.
- I 18. Before depositing a load, the operator should take the time to inspect the place where he is going to unload.
- I 19. You should never use full back tilt when high stacking. The safest condition is when the top of the mast is only a foot to 18 inches back from vertical.
- I 20. If you have to leave the fork truck unattended for even a short time, you should lower the forks and turn off the engine.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION III QUIZ

-
- T 1. If the tractor is attached to the trailer, you should be sure to notify the driver that you are about to begin loading the trailer.
- F 2. It is not necessary to chock the wheels of a trailer to be loaded if the tractor is attached.
- T 3. In addition to the dolly wheels, special jacks must be placed under the front of a trailer, when the tractor is not attached, before loading begins.
- T 4. Trailer floors should be checked for damage before loading begins.
- F 5. The proper way to load a trailer is to load all of one side then all of the other side.
- T 6. If double stacking is required when loading a trailer, it should be done in the front and back so the extra weight will be on the axles.
- T 7. An employee should never be lifted with a forklift truck unless a caged worklift is used.
- T 8. When using a worklift, you must be sure that the safety pin is placed through the worklift mount and the forklift forks to prevent the worklift from sliding off the forks.
- F 9. It is O.K. for an employee to ride to a work site if he is riding in a worklift.
- T 10. Unloading a trash dumpster should be done with forklift mast straight up, not tilted forward or backward.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION I QUIZ

BOLAR

-
- T 1. Good, competent, professional forklift operation is a safe operation and you can never be too experienced to learn more about safety.
- T 2. The first rule of safe forklift operation is to know the capacity of your truck.
- T 3. The load capacity of each of our forklift trucks is clearly marked on the identification plate on the truck.
- F 4. If you are in doubt about your forklift's ability to pick up a certain load, use the trial and error approach.
- T 5. A pre-work check of your forklift should be made to be sure it's working right and will operate safely.
- F 6. The further the center of the load is away from the front of the carriage, the larger the load you can pick up.
- F 7. All of the forklift trucks in the Aberdeen Plant are equipped with a hand brake.
- F 8. You should try to repair any problems you find during the pre-work check of the forklift truck.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION II QUIZ

- T 1. A forklift truck steers with its rear wheels, not its front wheels like your car.
- F 2. When you are planning to make a turn while traveling forward, you should steer your forklift to the opposite side of the road or isle...in the direction you are going to turn.
- T 3. When traveling backward, the rear wheels should pass the corner and the front wheels should reach the corner before you start turning the steering wheel to make a turn.
- T 4. A forklift truck operator must always watch the rear swing of the truck as well as the front swing of the load.
- F 5. A forklift truck is much harder to steer when the forks are loaded.
- T 6. A forklift truck operator should always travel with the forks four to six inches above the ground.
- T 7. An operator should always inspect a load before he attempts to make a lift.
- T 8. When picking up a load with a forklift truck, always approach the load squarely.
- T 9. The forks should be spaced as widely as possible according to the load width and equally spaced from the sides of the carriage.
- F 10. At times, it might become necessary to make a lift with only one fork.
- F 11. At times, it might also become necessary to "pick up short", that is pick up a load with only part of your forks.
- T 12. An operator should never put his head, hands or feet out of the truck cage.
- T 13. Only the small Hyster forklift should ever be carried in the plant's elevators.
- F 14. It is better to drive forward up a ramp when your truck is empty.
- T 15. You should drive forward up a ramp and backwards down a ramp when your forks are loaded.

SECTION II QUIZ

- T 16. Always cross railroad tracks at a 45 degree angle.
- T 17. Passengers should never be carried on a forklift truck as it is designed for only one person...the operator.
- T 18. Before depositing a load, the operator should take the time to inspect the place where he is going to unload.
- T 19. You should never use full back tilt when high stacking. The safest condition is when the top of the mast is only a foot to 18 inches back from vertical.
- T 20. If you have to leave the fork truck unattended for even a short time, you should lower the forks and turn off the engine.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION III QUIZ

-
- T 1. If the tractor is attached to the trailer, you should be sure to notify the driver that you are about to begin loading the trailer.
- F 2. It is not necessary to chock the wheels of a trailer to be loaded if the tractor is attached.
- T 3. In addition to the dolly wheels, special jacks must be placed under the front of a trailer, when the tractor is not attached, before loading begins.
- T 4. Trailer floors should be checked for damage before loading begins.
- F 5. The proper way to load a trailer is to load all of one side then all of the other side.
- T 6. If double stacking is required when loading a trailer, it should be done in the front and back so the extra weight will be on the axles.
- T 7. An employee should never be lifted with a forklift truck unless a caged worklift is used.
- T 8. When using a worklift, you must be sure that the safety pin is placed through the worklift mount and the forklift forks to prevent the worklift from sliding off the forks.
- F 9. It is O.K. for an employee to ride to a work site if he is riding in a worklift.
- T 10. Unloading a trash dumpster should be done with forklift mast straight up, not tilted forward or backward.

T Harris

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION I QUIZ

- T 1. Good, competent, professional forklift operation is a safe operation and you can never be too experienced to learn more about safety.
- T 2. The first rule of safe forklift operation is to know the capacity of your truck.
- T 3. The load capacity of each of our forklift trucks is clearly marked on the identification plate on the truck.
- F 4. If you are in doubt about your forklift's ability to pick up a certain load, use the trial and error approach.
- T 5. A pre-work check of your forklift should be made to be sure it's working right and will operate safely.
- F 6. The further the center of the load is away from the front of the carriage, the larger the load you can pick up.
- F 7. All of the forklift trucks in the Aberdeen Plant are equipped with a hand brake.
- ~~T~~ 8. You should try to repair any problems you find during the pre-work check of the forklift truck.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION II QUIZ

- T 1. A forklift truck steers with its rear wheels, not its front wheels like your car.
- F 2. When you are planning to make a turn while traveling forward, you should steer your forklift to the opposite side of the road or isle...in the direction you are going to turn.
- T 3. When traveling backward, the rear wheels should pass the corner and the front wheels should reach the corner before you start turning the steering wheel to make a turn.
- T 4. A forklift truck operator must always watch the rear swing of the truck as well as the front swing of the load.
- F 5. A forklift truck is much harder to steer when the forks are loaded.
- T 6. A forklift truck operator should always travel with the forks four to six inches above the ground.
- T 7. An operator should always inspect a load before he attempts to make a lift.
- T 8. When picking up a load with a forklift truck, always approach the load squarely.
- T 9. The forks should be spaced as widely as possible according to the load width and equally spaced from the sides of the carriage.
- F 10. At times, it might become necessary to make a lift with only one fork.
- F 11. At times, it might also become necessary to "pick up short", that is pick up a load with only part of your forks.
- T 12. An operator should never put his head, hands or feet out of the truck cage.
- T 13. Only the small Hyster forklift should ever be carried in the plant's elevators.
- F 14. It is better to drive forward up a ramp when your truck is empty.
- T 15. You should drive forward up a ramp and backwards down a ramp when your forks are loaded.

SECTION II QUIZ

- T 16. Always cross railroad tracks at a 45 degree angle.
- T 17. Passengers should never be carried on a forklift truck as it is designed for only one person...the operator.
- T 18. Before depositing a load, the operator should take the time to inspect the place where he is going to unload.
- T 19. You should never use full back tilt when high stacking. The safest condition is when the top of the mast is only a foot to 18 inches back from vertical.
- ✓ 20. If you have to leave the fork truck unattended for even a short time, you should lower the forks and turn off the engine.

ABERDEEN FORKLIFT TRAINING PROGRAM

SECTION III QUIZ

-
- T 1. If the tractor is attached to the trailer, you should be sure to notify the driver that you are about to begin loading the trailer.
- F 2. It is not necessary to chock the wheels of a trailer to be loaded if the tractor is attached.
- T 3. In addition to the dolly wheels, special jacks must be placed under the front of a trailer, when the tractor is not attached, before loading begins.
- T 4. Trailer floors should be checked for damage before loading begins.
- F 5. The proper way to load a trailer is to load all of one side then all of the other side.
- T 6. If double stacking is required when loading a trailer, it should be done in the front and back so the extra weight will be on the axles.
- T 7. An employee should never be lifted with a forklift truck unless a caged worklift is used.
- T 8. When using a worklift, you must be sure that the safety pin is placed through the worklift mount and the forklift forks to prevent the worklift from sliding off the forks.
- F 9. It is O.K. for an employee to ride to a work site if he is riding in a worklift.
- T 10. Unloading a trash dumpster should be done with forklift mast straight up, not tilted forward or backward.