

**To:** Lyons, Troy[lyons.troy@epa.gov]  
**Cc:** Palich, Christian[palich.christian@epa.gov]; David Ross [Personal Email/Ex. 6]; Dourson, Michael (doursoml)[doursoml@ucmail.uc.edu]; Leopold, Matthew Z.[mleopold@carrollnet.us.com]; Ringel, Aaron[ringel.aaron@epa.gov]; Rodrick, Christian[rodrick.christian@epa.gov]; Shimmin, Kaitlyn[shimmin.kaitlyn@epa.gov]; Cory, Preston (Katherine)[Cory.Preston@epa.gov]; Frye, Tony (Robert)[frye.robert@epa.gov]; Gunasekara, Mandy[Gunasekara.Mandy@epa.gov]  
**From:** Wehrum, William L.  
**Sent:** Thur 10/5/2017 11:33:26 AM  
**Subject:** Re: QFR Process/Tips

As always, he was cordial. He said I did well.

On Oct 4, 2017, at 11:18 PM, Lyons, Troy <lyons.troy@epa.gov<mailto:lyons.troy@epa.gov>> wrote:

Haha how did that go?!?

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Troy M. Lyons  
Associate Administrator  
Office of Congressional & Intergovernmental Relations  
U.S. Environmental Protection Agency  
202-309-2490<tel:202-309-2490> (cell)

Sent from my iPhone

On Oct 4, 2017, at 7:31 PM, Wehrum, William L.  
<wwehrum@hunton.com<mailto:wwehrum@hunton.com>> wrote:

For the record, Senator Carper was on train 188 to Wilmington tonight. Bumped into him at Union Station.

On Oct 4, 2017, at 5:42 PM, Palich, Christian  
<palich.christian@epa.gov<mailto:palich.christian@epa.gov>> wrote:

Hi All,

First off, terrific job! Today was a huge success. Next step will be responding to the QFR's the committee will send us for you all to answer. We will receive them by COB Friday and they will need to be completed by COB next Thursday October 12th. In an effort to have an efficient process we have put together attached (and below) QFR Process and tips sheet to help you.

As always please let us know if you have any questions. Enjoy celebrating the successful hearing this evening!

EPA Nominee Questions for the Record Response Process  
October 4th, 2017

Background:

At 10 am on Wednesday, October 4th, 2017, the Senate Committee on Environment and Public (EPW) works held a full committee hearing entitled, Hearing on the Nominations of Michael Dourson, Matthew Leopold, David Ross, and William Wehrum to be Assistant Administrators of the Environmental Protection Agency, and Jeffery Baran to be a Member of the Nuclear Regulatory Commission. The following document provides a brief outline of the process that will be undertaken to respond to the corresponding questions for the record (QFR).

Overview:

- Friday, October 6th      Close of Business: Senate EPW relays QFRs to OCIR
- Friday, October 6th      Close of Business: OCIR relays QFRs to nominees to review and provide preliminary responses to all questions
- Monday, October 9th      Noon: Nominees return preliminary responses to all questions, identifying questions or responses the nominee would like additional technical or political assistance from EPA staff
- Monday, October 9th      Afternoon: OCIR reviews flagged questions and responses and relays to appropriate political and program office staff for technical assistance
- Tuesday, October 10th    Morning and Afternoon: Political and program office staff review flagged questions, provide response, clear response, and return cleared responses to OCIR
- Tuesday, October 10th    Close of Business: ALL reviewed, completed, and cleared questions with responses must be returned to OCIR
- Tuesday, October 10th    Close of Business: OCIR relays completed responses to OMB for review
- Thursday, October 12th    Morning: OCIR relays OMB cleared QFRs to nominees for final review
- Thursday, October 12th    Afternoon: OCIR returns FINAL QFRs to Senate EPW

Tips for drafting responses to QFRs:

- Short responses are completely acceptable. For example, if a question has a yes or no response, then a yes or no answer is fine.
- o Less is more.
- If multiple questions can be answered accurately with the same response, it is acceptable to repeat responses.
- Responses provided by Administrator Pruitt to similar questions are eligible for reuse.
- o [https://www.epw.senate.gov/public/\\_cache/files/6d95005c-bd1a-4779-af7e-be831db6866a/scott-pruitt-qfr-responses-01.18.2017.pdf](https://www.epw.senate.gov/public/_cache/files/6d95005c-bd1a-4779-af7e-be831db6866a/scott-pruitt-qfr-responses-01.18.2017.pdf)<

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- Previously issued talking points serve as excellent starting points when constructing responses.
- Materials prepared by EPA staff in advance of the nomination hearing will prove useful as you consider potential responses.
- Most importantly, if you have any doubt, please flag questions of concern.

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