

MINUTES of the General Meeting held
Thursday, April 8, 1948 at the
Bismarck Hotel, Chicago, Illinois

IN ATTENDANCE:

ASBESTOS TEXTILE CO.

T. L. Gatke
F. T. Gatke
A. E. Berngen

JOHNS-MANVILLE CORP.

S. V. Dillon
W. G. Hoffer

KEASBEY & MATTISON CO.

D. W. Widmayer

PHILADELPHIA ASBESTOS CO.

E. R. Teubner, Jr.
A. J. Scanlan
J. W. Weber

RAYBESTOS-MANHATTAN, INC.

G. W. Marshall, Jr.
J. A. Bettles, Jr.
J. M. Weaver
W. A. Gilbert
J. E. Cole

SOUTHERN ASBESTOS CO.

G. S. Fabel

UNION ASBESTOS & RUBBER CO.

R. E. Cryor
A. R. Byrnes
C. H. Carlough (Carolina Div.)
C. H. Latchem (Carolina Div.)

RUTGERS UNIVERSITY

Dr. M. C. Shaw

CADWALADER, WICKERSHAM & TAFT

M. I. Ruddock

MANAGER'S OFFICE

H. D. McKinney
W. Hargrave

1. The meeting was called to order by the President and the reading of the minutes of the last General Meeting was dispensed with on a motion made by Mr. Carlough, seconded by Mr. Gatke and approved unanimously.
2. The Manager read the Treasurer's and Auditor's Reports and these reports were accepted as read on a motion made by Mr. Carlough, seconded by Mr. Widmayer and approved unanimously. (Copies of these reports attached.)
3. The Manager's Annual Report (copy attached) was read to the group by the Manager and was accepted as read. The President then advised the members that the renewal of the Manager's working agreement had been extended for 90 days as a result of a motion which was passed at the Board of Governors meeting.

4. A report, covering the activities of the Technical Committee since the last Institute meeting, was read to the group by Mr. Weaver. (Copy attached.) Mr. Weaver advised the members that the revised specifications of Asbestos cloth, strands and tape prepared by the Technical Committee had been accepted by the Federal Government at a joint meeting of the Technical Committee and a War Department Committee, under the Chairmanship of Mr. Peckham, held on April 5th in Washington, D. C. A brief discussion and explanation then followed on the proposed style numbering system incorporated in the report of the activities of the Technical Committee and members present were asked by Mr. Weaver to talk this proposal over with technical men in their own companies to determine if the style numbering system is generally acceptable. After this has been done by each member company, findings should be reported to the Technical Committee for discussion at its next meeting. It was moved by Mr. Teubner, seconded by Mr. Dillon and approved unanimously that the Technical Committee be given a vote of thanks for expediting the government's acceptance of the Institute's suggestions for the revised specifications of Asbestos cloth, strands and tape.
5. The Manager read correspondence received from two manufacturers of Asbestos Safety Garments wherein they expressed their desire to cooperate fully with the Technical Committee in the development of Asbestos Safety Garment Cloths that are more suitable to the manufacturer and/or ultimate user. It was moved by Mr. Cryor, seconded by Mr. Teubner and approved unanimously that the Manager acknowledge this correspondence and advise these manufacturers that our Technical Committee will cooperate in every practicable way in the desired developments.
6. Dr. Shaw read a Progress Report on The Research Activities of the Asbestos Textile Institute Fellowship. (Copy attached.) In this report, Dr. Shaw asked authority of the Institute to name an abrasion tester which he has developed so that publicity can be prepared and presented in various trade

journals. It was moved by Mr. Weaver, seconded by Mr. Fabel and approved unanimously that this abrasion tester be adopted for use by the Asbestos Textile industry and that it be named the Asbestos Textile Institute "Flexabrader". A discussion of Dr. Shaw's report followed and the various test programs being carried on were explained in some detail by Dr. Shaw and Mr. Weaver. Dr. Shaw made a request for more samples of cloth. At an early date the Manager will send a fully explanatory memorandum to all member companies requesting these samples. It was moved, seconded and approved unanimously that when any publicity on the results of Dr. Shaw's tests is ready for release, that it shall be released only on the approval of the Technical Committee.

7. In the absence of Mr. Bain, Chairman of the Sales Promotion Committee, the Manager read the report of this committee. (Copy attached.) Contained in this report is a recommended 3-point program for presentation to the Institute. After some discussion of this program, the following was decided:-
 - a. It was moved by Mr. Fabel, seconded by Mr. Dillon and unanimously approved that the preparation and publication of a Technical Handbook on Asbestos Textiles (as outlined in paragraph #1 of the Sales Promotion Committee Report) be tabled for decision by the Institute until a later date.
 - b. It was moved by Mr. Carlough, seconded by Mr. Fabel and approved unanimously that the preparation and publication of News and Technical Bulletins (as outlined in paragraph #2 of the Sales Promotion Committee Report) be tabled along with the handbook for decision at a later date by the Institute.
 - c. It was moved by Mr. Fabel, seconded by Mr. Byrnes and approved unanimously that the Sales Promotion Committee be authorized to prepare a "pilot" display on Asbestos Textiles (as outlined under paragraph #3 of the Sales Promotion Committee Report) at a cost not to exceed \$500. When this display is finished, it will be presented to the member companies for their consideration as to duplicates and

distribution.

The Manager then advised the members as to the results of the recent free radio publicity sponsored by the J. W. Vallentine Company and as to the current totals of the Primer distribution by the National Science Teachers' Association.

8. At the December 5, 1947 Institute meeting, the Air Hygiene Committee presented a recommended minimum program, to be carried on by the Industrial Hygiene Foundation, and requested that the membership be prepared to make a decision on their recommendation at the current meeting. (All member companies were so reminded by memorandum #126, dated February 12, 1948, from the Manager's office.) Discussion developed the fact that several member company representatives were not prepared or authorized to make a definite decision on this matter for their individual companies. It was moved by Mr. Teubner, seconded by Mr. Dillon and approved unanimously that the Manager poll each member company at an early date and advise the Air Hugiene Committee Chairman as to the results of this poll.
9. The members were advised that the Manager would check on the practicallity of scheduling the June 17th meeting in Philadelphia because of forthcoming political conventions. If arrangements cannot be made to hold the next meeting in Philadelphia, the Manager will so advise member companies and the meeting will be held elsewhere in the East. The third quarterly meeting remains tentatively scheduled for Thursday, September 30th in Charlotte, North Carolina and the fourth quarterly meeting will be held on Thursday, December 9th in Philadelphia.
10. The members were advised that the Board of Governors had instructed the Manager to write a suitable communication to the widow of Mr. J. F. Burke, expressing the Institute's sorrow in the passing of Mr. Burke and notifying her that the Burke Company's 1948 General Assessment has been waived.

The Manager is to notify West, Flint and Company, as well as the J. Franklin Burke Company, of this action.

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12. There being no further business before the group, it was moved by Mr. Dillon, seconded by Mr. Fabel and approved unanimously that the meeting be adjourned.

HDM:wh

HARRIS D. McKINNEY
Manager