

## QUICKY MEMO

REORDER # 47-223 MADE IN U.S.A.

TO DLE  
DPN  
EAP  
AES  
RJH  
JWL  
~~WJH~~

CWH  
G. BONHAM

FROM L.T. WORKS



SUBJECT: SAFETY AUDITS FOR MAINT. PERSONNEL

REPLY NECESSARY

☐ YES ☒ NO

DATE: 12/29/92

FOLD ↑

PLEASE FIND ATTACHED RESULTS FROM SAFETY AUDIT  
CONDUCTED BY LOSS CONTROL DURING THE RECENT HDS  
T/A. ALSO FIND ATTACHED LISTING OF "TOPICS OF  
CONCERN" THAT LOSS CONTROL WILL UTILIZE TO CONDUCT  
THESE AUDITS. PLEASE EMPHASIZE TO YOUR PEOPLE (INCLUDING  
CONTRACTORS) THAT WE NEED TO MAINTAIN A CONSTANT

PLEASE REPLY TO → SIGNED

REPLY

"LEVEL OF AWARENESS" TO INSURE A SAFE WORKING  
ENVIRONMENT FOR EVERYONE. (ESPECIALLY DURING THE  
FOLD -UPCOMING CCR/HC/ODX T/A.) THANKS FOR YOUR  
HELP ON THIS ISSUE.

CC JTELINE

DATE

SIGNED

L. J. W. H.

SEND PARTS 1 &amp; 3 INTACT. PART 3 IS RETURNED WITH REPLY.

REORDER # 47-223

K 010297

HDS UNIT  
MANUAL VILLA - FOREMEN

1. Too Many Tools And Equipment On Scaffold.
2. Tools, Gaskets, And Hoses On Ground Causing Tripping Hazard.
3. Incomplete Barricade Around Scaffold Construction.
4. Putting Body In Bind While Pulling Wrenches.
5. Extension Ladder Not Tied Off Or Being Held.
6. Covers Off Eyewash Station.
7. Using Plastic Buckets.
8. Helper Of Water Blaster Not Wearing Proper PPE - Contractor.
9. Head Of Compressor Leaning Against Leg Of Work Table, Could Fall On Someones Foot.
10. No Clear Access To Shower/Eyewash On East Side.
11. No Harness While In Piperack: Process - 2, Maintenance - 2, Construction - 4.
12. No Glasses: Construction - 2.
13. No Side Shields: Process - 2, Maintenance - 3, Construction - 6.

THINGS TO LOOK FOR  
UNSAFE ACT SURVEYS

1. Improper Lifting
2. Carrying Heavy Load w/o Help
3. Incorrect Gripping
4. Reaching to Lift
5. Lifting and Turning
6. Lifting and Bending
7. Using Defective Equipment
8. Using Defective Material
9. Using Defective Tools
10. Did Not Observe Speed Limit
11. Did Not Observe Traffic Sign
12. Parked Vehicle Near Obstructions
13. Not Parked in Designated Area
14. Did Not Obey Backing Policy
15. Emergency Brake Not Set
16. Safety Glasses with No Sideshields
17. Failure to Use Safety Glasses
18. Failure to Use Caliber Lenses
19. Using Non-Approved Safety Glasses
20. Failure to Use Goggles while Grinding
21. Improper Grinding
22. Failure to Use Goggles
23. Failure to Use Goggles while Using Impact
24. Failure to Use Goggles in Designated Area
25. Failure to Use Faceshield
26. Failure to Use Goggles with Faceshield
27. Swing Tool Toward Body
28. Improper Footwear
29. Loose Clothing Moving Parts
30. Wearing Rings
31. Fingers/Hand in Pinch Point
32. Body in Pinch Point
33. Foot/Legs in Pinch Point
34. Failure to Use Dust Mask
35. Failure to Use Fresh Air
36. Failure to Use Standby
37. Failure to Use Hearing Protectors
38. Failure to Recognize High Noise Area
39. Failure to Use Safety Belt-jig Lift
40. Failure to Use Safety Belt-pipeline