

MONSANTO CHEMICAL COMPANY

Location: Texas City, Texas

Date : December 8, 1959

Subject : Agenda - Plant Manager's Safety Board Meeting
December 14, 1959

To : Plant Manager's Safety Board

The following is the agenda for the Plant Manager's Safety Board Meeting at 1:00 P.M., December 14. Engineering Conference Rooms 5-6.

OLD BUSINESS

① Hourly Safety Committee Recommendations

- a. Plant lighting - Wood Bid Exp. Contract Let Dec 14 ^{7:30 for all 5}
- b. Electric switches--plant standard--Wood and Browning ^{Continuing}

2. Major Safety Projects

- a. Nitrogen study - Rotzler Follow-up Necessary
- b. Chief operator and leadman training - Wood and Rotzler ^{No progress. ST is shutting for training}

③ Plant Housekeeping Inspection - Gilmore

Plagues & Letter of Commendation to the Area selected.

NEW BUSINESS

① Hourly Safety Committee Recommendations

Consider B. Next 4 or 5 in Address Chairman of Hourly Committee to this Board.

② Approval of the recommendations in letter CLG to JSP on subject Fire, Department 18, date November 25. ^{Continued by drawing 5:15 work}③ Discussions of proposed safety program for 1960--Gilmore ^{Publicize this}

④ Redistribution of hourly personnel for voting--Hourly Safety Committee - Gilmore

⑤ Miscellaneous Items--Gilmore

Safety Suggestion Continue to go down.

Safety Dept. to Survey Buckle Board which don't conform.

Fire Training will start Thurs 12/15. H. Adams to work out schedule.

Losing Supv. Firemen - want volunteers (Eason or 216)

14 of 39 (Doctor cases in Dec. 30 for) ^{Emphasize possible LTA}

C. L. Gilmore

CLG:lt
Attachments

Will to follow-up on procedure for Analytical Instrument Lockout.

Will to " " on Process Hazards up to date. - By Early 1960

SC

16659

LAM023928

MONSANTO CHEMICAL COMPANY

Location: Texas City, Texas

Date : December 8, 1959

Subject : Proposed Safety Program for 1960

To : J. S. Putnam

You have committed us to a safety program based on the theme "You Are Your Brother's Keeper." I have enlisted the aid of the Safety Education Committee, appointed by the Board, to help in formulating this program. As a result of their discussions, we would like to make the following recommendations to the Board for approval.

The theme, "You Are Your Brother's Keeper," will be used throughout an integrated program covering the entire year of 1960. This program to consist of six scheduled meetings spaced through the year.

? { On January 4, the first working day of the new year, to have a kick-off talk at 8:00 in the morning for all available personnel at a convenient out door location in the plant. Mr. Putnam to give this talk.

January meetings for all personnel to show them the film "Rescue Breathing." This film would be preceded by a short talk outlining the plan for the year.

At the March meeting for supervisors, a program of slides and narration emphasizing the theme, "You are Your Brother's Keeper." This program to be given by the Safety Education Committee.

A June meeting for all personnel showing the program on the subject "Backs." This program is another one of an excellent series prepared by Dr. Kilian of Dow Chemical Company.

In September, a meeting for all personnel using one of the Bureau of Mines demonstration program.

Finally, in January 1961, a meeting for supervision summarizing the results of this program.

To augment this program a symbol is being selected for wide use in the plant, such as, decals for hard hats, stickers for doors and other promotion usage. Several symbols are under consideration and it is hoped that these can be shown to the Board in the December meeting.

SC

16660

LAM023929

Subject
000 H-1115

The Safety Department will furnish each month a few appropriate examples of work situations from our files for supervision to use in their monthly departmental safety meetings. It is not intended that these should be used as the entire meeting, but rather an addition to their monthly program emphasizing the plant theme.

Also, to augment the January meeting on "Rescue Breathing," it is planned, as part of our Off-The-Job Safety Program, to show this excellent film to the wives and to the Junior High and the High School students of Texas City,

The only commitment made so far of this program, is the one for January of the showing of the Film, "Rescue Breathing." No other arrangements have been made, but if this program is to get under way, approval of the Board is needed. Of course, there will be publicity throughout the year on the theme.


C. L. Gilmore

CLG:lt
cc: Plant Manager's Safety Board

SC

16661

LAM023930

MONSANTO CHEMICAL COMPANY

Location: Texas City, Texas

Date : December 8, 1959

Subject : Proposed Redistribution Hourly Personnel for
Hourly Safety Committee Election

To : J. S. Putnam

D. J. E.

Our current distribution of hourly personnel for the election of the Hourly Safety Committee is contained in Procedure Bulletin P-0110. This bulletin separates the hourly personnel into three groups.

Group A Maintenance--492 people

Group B Manufacturing, Instruments, Laboratories
Power and Material Handling--618 people

Group C Stores, Cafeteria, Guards, Research
and Engineering--76 people

According to the Bulletin, two individuals are elected from nominees from each of these groups. This means that two individuals are representing less than 100 people, while four others are representing better than 1000 people.

Therefore, it is proposed that this distribution be changed and the necessary changes be made in the Procedure Bulletin. It is suggested for the Board's consideration, that Group "A" continue with two representatives; Group "B" be increased from two to three representatives; and Group "C" be reduced from two representatives to one. This will continue to elect representatives from all the groups in the plant, but it will make the representation a little better distributed in the work groups. For your consideration of this proposal a breakdown of these groups is attached.

Although the approval of this recommendation is not pressing, action sometime during the first quarter of 1960 will be appreciated.

gil

C. L. Gilmore

CLG:lt
Attachment

cc: Plant Manager's Safety Board

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16662

LAM023931

PRESENT DISTRIBUTION -- HOURLY SAFETY COMMITTEE ELECTION

"A"	To:	Dept/Craft	Number	
	W. L. Burns	Leadmen 5		
		Laborers 58		
		Serving L. 8		
		Tr. Drivers, 18		
		Helpers	99	
	W. P. Gerald-C. Lab	Janitors 5		
	C. W. Warren-Maint.	" 14		
	L. Masten-Res.	" 9		
	R. Wilson-Fire	" 3		
	T. Ozarchuk-Safety	" 2	33	
	J. S. McCurley	Electricians	21	
	R. J. Hoyland	Pipefitters	123	
	Mark Cook	Machinists	100	
	J. M. Anderson	Boilermakers 52		
		Iron Workers 3		
		Operating E. 5	60	
	C. D. Wilson	Painters	23	
	Gilbert Henderson	Carpenters 18		
		Asb. Workers 15	33	<u>492 T</u>
"B"	F. E. Grissom	Power-Dept. 24	57	
	J. F. Davis	Instrument	46	
	W. T. Anderson	Material Handling	31	
	W. R. Robirds	Ethylene	77	
	W. E. Repschleger	Styrene	75	
	Joe Magliolo	17 - 18	46	
	G. H. Shoptaw	31	27	
	R. V. Butz	41	49	
	C. T. Murray	42	61	
	J. E. Bersuder	P. E. Lab	17	
	Leroy Jackson	19 - 20 - 25	40	
	J. W. Kongable	VCM	36	
	Gordon Lunsford	Control Lab	56	<u>618 T</u>
"C"	C. L. Turner	Cafeteria	9	
	Vernon Linton	Guards	18	
	S. B. Walker	Pilot Plant	18	
	J. P. Whelton	Stores	31	<u>76 T</u>

SC

16663

/jw

LAM023932