

Philadelphia, Pa.
March 3, 1942.

At a regular meeting of the Directors of John T. Lewis & Bros. Co. held this day in their offices in the Widener Building, there were present:

J. W. Gardiner, President
S. French Reeves, Vice President
A. M. Wilson, Vice President
Morris H. Merritt, Secretary

The meeting was called to order by Mr. J. W. Gardiner, who presided in the absence of Mr. E. F. Beale, and Mr. Morris H. Merritt reported the minutes of the meeting.

The minutes of our meeting of February 24 were read and approved.

Mr. Gardiner called attention to the fact that Mr. F. G. Jussen, former Manager of our Metal Sales Dept., is now with the O. P. A. in Washington.

Considerable thought was given to Mr. H. O. Bates' letter of February 25, to Mr. Gardiner, regarding the question of protecting our important records from total loss because of war time contingencies. This matter is now being thoroughly investigated, particularly in connection with our Accounts Receivable.

Mr. Reeves reported that Messrs. Dunn and Allen, of the New York Laboratory, were recently at our factory to study the hardening of blend White-Lead in the containers.

He also explained that the new filter drum in our White-Lead Dept. is installed and seems to be working very satisfactorily. It is estimated that 1,000 pounds an hour of T.S.P. White-Lead is going through this new drum, but a more complete report will be submitted in about thirty days.

The completion of our new Barten unit is being pushed as much as possible with the men that are available.

Mr. Wilson reported that the Paint complaints during the entire year of 1941 amounted to 86, as compared to 109 in 1940, and the total dollar value of adjustments amounts to \$487.79 in 1941, as compared to \$597.25 in 1940.

The regular weekly report of shipments for the week ending February 27 was submitted.

There being no further business, upon motion the meeting adjourned.

 Secretary.