

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Amy Greene
Sent: Fri 4/7/2017 3:38:17 PM
Subject: RE: Administrator Pruitt's Participation in CNP
[2017-05 Pruitt First Confirmation.pdf](#)
[Speaker Guidelines 2017.pdf](#)

Sorry all...I accidentally sent the attached docs before adding my message.

Sydney...here's the first confirmation document. Included is a speaker release form (last page). The Administrator does not need to sign this. However, if he chooses to do so, please also look at our Speaker Guidelines as well.

If he does not sign, we will record his remarks (audio and video) for archival purposes only, meaning that CNP will retain a copy for our historical records, and we will send your office a copy as well. But we will not share the presentation with our members.

Let me know if there are any questions about these documents. I look forward to hearing back from you and welcome any questions.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Amy Greene
Sent: Friday, April 7, 2017 11:35 AM
To: 'Hupp, Sydney' <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Friday, April 7, 2017 10:01 AM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Can we do the 1:45 to 2:15 time slot please? As for your question about remarks, I am looping in Millan who handles Advance and Lincoln who handles Speechwriting. They will be your go to for questions of those nature moving forward. Looking forward to working with you on this!

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Friday, April 7, 2017 9:37 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

On Friday, we have 1:45-2:15 pm and 2:15-2:45 pm available. After a brief introduction, the Administrator would have about 25 minutes total for his remarks and any questions he wants to take (if any). Let me know if either option works with his schedule.

Thanks!

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Friday, April 7, 2017 9:30 AM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy! What are the time slots available on the 19th?

Best,

Sydney

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]

Sent: Wednesday, April 5, 2017 5:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

Thanks so much for your email. Please find the form attached. If you have any additional questions, don't hesitate to call or email.

I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 5, 2017 11:03 AM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: Administrator Pruitt's Participation in CNP

Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659



COUNCIL FOR NATIONAL POLICY

April 7, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thanks for accepting our invitation to speak at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter will establish the preliminary details of your presentation. **Please review and respond to the information on the following pages at your earliest convenience.**

Included in this document is a copy of our standard speaker release and guidelines form. Following meetings, we distribute recordings of speaker remarks to members and guests and occasionally post remarks to our website. However, we only do these things with your prior approval.

If you're willing to have your remarks recorded and released, please sign and return the form by email to amy@cfnp.org or by fax to (202) 207-0173. Otherwise, we will record for archival purposes only and will send you a copy.

Once again, we're grateful for your participation, and I look forward to working with you.

Warmest regards,

Amy D. Greene
Director of Programs

444 NORTH CAPITOL STREET, NW • SUITE 830 • WASHINGTON, DC 20001
PHONE (202) 207-0165 • FAX (202) 207-0173 • E-MAIL CNP@CFNP.ORG

Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017

Presentation Specifics:

Date: Friday, May 19, 2017

Location: The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact: Amy Greene, Amy@cfnp.org
Work: (202) 207-0165 Cell: (703) 217-9029

Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Presentation Time: 1:45-2:15 PM *(includes time for Q&A)*

Title: Please send a title for your remarks.

Audio/Visual Needs: Microphone and Podium (let me know if you need anything additional such as a lapel microphone or PowerPoint/video capabilities)

Introducer: TBD

Additional Information: Dress for CNP meetings is business attire

* Please arrive at least 30 minutes before the start of your presentation. We do our best to keep the program running on schedule and can only be successful when all speakers arrive on time.

Please send the following information:

- Preferred Program Listing (Full Name, Position Title, Organization/Company)
- Short Narrative Biography (Approximately 150 words)
- High Resolution Photograph
- RSVP for Meals You Plan to Attend:
 - Friday Brunch (9:30-11:30 am) __yes __no
 - Friday Reception & Dinner (6:00-9:30 pm) __yes __no
 - Saturday Breakfast Buffet (7:30-9:30 am) __yes __no
 - Saturday Reception & Dinner (6:00-9:30 pm) __yes __no
- Name of Person Accompanying You (circle or add appropriate title):
Mr./Mrs./Miss/Dr. _____

**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Speaker Contact Information:

Please review your contact information below for accuracy and make any necessary updates. **Please list the best cell phone number on which to reach you the day of your presentation.** All contact information will remain confidential.

Phone Number and Email:

Work Phone: (202) 816-1659

Work Email: hupp.sydney@epa.gov

Cell Phone:

Mailing Address: *Please let me know if the below address is current.*

The Honorable E. Scott Pruitt

Administrator

U.S. Environmental Protection Agency

Office of the Administrator - 1101A

1200 Pennsylvania Avenue, N.W.

Washington, DC 20460

Council for National Policy
Speaker Release & Speaker Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Document Regarding Political Activity.

The Honorable E. Scott Pruitt

Date


Please sign this page and return it to the attention of Amy Greene
by email (Amy@cfnp.org) or fax (202-207-0173).



COUNCIL FOR NATIONAL POLICY

Standard Speaker Guidelines Regarding Political Activity

Council for National Policy (CNP) is exempt from federal income tax under §501(c)(3) of the Internal Revenue Code. As such, it cannot “participate in, or intervene in (including through the making of statements), any political campaign on behalf of (or in opposition to) any candidate for public office.” This restriction applies only to election campaigns, and does not apply to lobbying activities regarding legislation or ballot initiatives or referendums (in which the public is the legislature).

 CNP Action, Inc. is exempt from federal income tax under §501(c)(4) of the Internal Revenue Code. As such, it may engage in political activity to some extent, but such activity may not be its primary activity. However, under federal and state election laws, both CNP and CNP Action, Inc. are prohibited from making direct and in-kind contributions to or on behalf of federal and many state candidates, and both are subject to limits on the extent to which they may refer to candidates (even in discussions of public policy issues) during certain pre-election periods.

To help CNP and CNP Action, Inc. ensure that they comply with the requirements of §501(c)(3) and §501(c)(4), respectively, and with federal and state election laws, without compromising their message, CNP and CNP Action, Inc. respectfully request that you observe the following guidelines regarding political activity when you participate in any activity sponsored by CNP and CNP Action, Inc.

Speakers: In any public presentation at an event sponsored by CNP and CNP Action, Inc., please do not endorse or denigrate any candidate for public office, or any political party, and do not use legislative issues in order to comment on, otherwise attempt to affect, any election. Favorable comments about a candidate’s past actions as a private citizen or public official should be avoided if a reasonable person would construe them as an endorsement of his candidacy.

Candidates: If you are a candidate for elective public office, please avoid any mention of your candidacy, or any impending election. Please do not conduct any fundraising or distribute any campaign literature on CNP’s premises or at any event sponsored by CNP and CNP Action, Inc., and do not otherwise use CNP’s resources, *e.g.*, office equipment and supplies, for your campaign.

Officeholders: In some cases, CNP and CNP Action, Inc. invites public officials to speak at or attend an event because of the office you hold in federal, state, or local government, and not because you are or may be a candidate for re-election, or for election to another public office. At such events, please do not engage in campaign activity, or otherwise suggest that your presence indicates endorsement of your incumbency or candidacy (if any), or opposition to your opponent (if any), by CNP and CNP Action, Inc.

Others: Please do not distribute campaign literature, conduct fundraising activities, or otherwise engage in political activity immediately before, during, or immediately after any event sponsored by CNP and CNP Action, Inc.

Thank you for your consideration. Your participation in any event sponsored by CNP and CNP Action, Inc. indicates that you have agreed to observe these guidelines. If you have any questions about the meaning or application of these guidelines, please contact Bob McEwen at (202) 207-0165.

444 NORTH CAPITOL STREET, NW • SUITE 830 • WASHINGTON, DC 20001
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