

MONSANTO CHEMICAL COMPANY

Location: Texas City, Texas

Date : June 15, 1960

Subject : Minutes of the Plant Manager's Safety Board
June 13, 1960

Those Present Were:

E. H. Jones	W. F. Zimmermann	R. L. Browning
N. F. Wood	G. D. Rucker	C. L. Gilmore
W. H. Slager	J. G. McQuarrie	W. R. Nisbet
H. M. Keating	J. E. Fox	R. W. Rotzler

OLD BUSINESS1. Hourly Safety Committee Recommendations

A. Mr. Nisbet reported that the PAFE is being prepared by Engineering for the additional railroad trackage. It was also reported that the Terminal Railway Company is trying a different system of switching in which they do not free-roll the cars. This test is still in the evaluation stage but does represent a longer switching time.

B. Mr. Wood reported that the "hazard boards" have been received, sent to the areas, and some are being installed. Mr. Gilmore reported that most of the hazard sheets have been received, some minor revisions are being requested on several of these. Mr. Wood also reported that the color code sheets are being laminated.

2. Safety Program - "You Are Your Brother's Keeper"

Twenty-four safety meetings, using the slide-tape program on the theme "You Are Your Brother's Keeper," were presented during the week of June 6 to non-exempt and hourly personnel. Attendance was somewhat disappointing, since only 68% of the people attended these meetings. The safety department will supply Mr. Nisbet a breakdown by departments of the attendance.

3. Litter Bags

Due to the lateness of obtaining a reasonably priced bag, this item will be dropped, but it will be considered for next year.

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Suggested List - Do you desire any changes.

WER
JWK
HLS (Keep W-7)
HAD (Keep W-8)
RVP (Keep W-6)
GEP (Keep W-9)
NPN (Keep W-10)

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OK / WER

4. Clerical Safety Meeting

The Committee has discussed their plans with Mr. Chamberlin and have received approval to go ahead. No date has been set for the meeting.

NEW BUSINESS

Please have each one who has a manual give same to Don who will transmit all to Fox.

1. Revision and Distribution of the Toxicity Manuals

Mr. Fox plans to recall the Manuals in order to insert some additional material. It was agreed that these Manuals should be sent to operating supervision. The superintendents will submit to Mr. Fox a list of persons they would like to have receive the Manuals. Also, the superintendents were asked to check their areas for any process chemical not now included in the Manual. This request will be made by Mr. Fox in his letter recalling the Manuals.

Please supply me with this information.

*None in S.M. WER
JWK*

2. Supervisors Safety Meeting

A series of four safety training films for supervisors, entitled "Communications for Safety," will be presented, one each week, beginning the week of June 20 to production supervision in the plant. These meetings will be scheduled by superintendents' groups, and the schedule will be prepared by the safety department and sent to the superintendents.

3. Off-The-Job Safety Program For The Fall

It was recommended and approved that arrangements be made to have Mr. ter Braake present his two-hour survival course to employees and members of their families. These sessions will be held outside the plant in sufficient meetings to cover the shift employees.

4. Assignment of Field Safety Inspectors

Mr. Gilmore informed the Board that it is necessary to place one of the safety inspectors in the office full time to handle statistics and programs. Since last July, the number of fire and entry permits processed by the safety inspectors in the field has decreased about twenty per cent. The superintendents agreed with this change on the condition that if the field work could not be covered, they would discuss this assignment again.

*4th & 5th Super
Report any
problems as
a result.*

5. Miscellaneous

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A. Mr. Gilmore reported that Mr. Ray Wilson has been promoted to supervisor. He will continue to serve in the capacity of Assistant Fire Chief.

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5. Miscellaneous - Continued

- B. Mr. Gilmore asked that superintendents, in conducting fire and spill investigations, to please invite Mr. Eason, Fire Chief, to attend these investigations, since information derived at these meetings is helpful to the fire protection of the plant.
- C. As a result of an incident in department 1, the safety department is considering, in the cases of fire and entry permit work, the use of explosimeters by supervision on specific jobs. It is proposed that when a safety inspector has made a job check, he would leave an explosimeter with supervision if that job would require subsequent checks to maintain safety of the work. This item will appear on the agenda of the next meeting.
- D. Mr. Nisbet commented that the off-the-street parking system was working well and the Board indicated general satisfaction with the plan.
- E. Mr. Nisbet raised the question of the inconsistency of the requirement of hats and glasses for "construction" people. He asked that the Board consider a more uniform policy and discuss this at the next meeting.

Mr. Gilmore spoke briefly on "Communications in Safety," citing several incidents in which communications obviously had been poor. He stressed the importance of up-and-down-the-line communications in safety.


C. L. Gilmore

CLG:lt

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