automobile and;

(2) only when the automobile is being operated in the Company's business.

If the employee to whom a Company automobile has been assigned desires additional personal insurance for one's self or any member of the family, a separate individual policy must be obtained. If the employee desires liability limits greater than the bodily injury property damage coverage provided by the Company, it's suggested that such employee obtain such greater liability limits through the purchase of a personal umbrella policy. If desired, the Company will assist the employee in obtaining the additional coverage.

Losses of personal affects from a Company-owned vehicle are not covered under the Company's self-insured program. If the employee desires such coverage, it is suggested that this coverage be obtained through the purchase of a separate individual policy. Usually a homeowner's-type of policy will cover such losses.

LIMITATIONS

(1) Giving rides to hitchhikers is prohibited.

(2) Do not accept any form of compensation from any individual for carrying passengers or material.

(3) The towing of boats, mobile homes, or trailers of any kind that exceed a maximum gross weight of 1500 pounds is not permitted.

(4) No additional personal equipment is to be attached to the vehicle without becoming Company property, unless the removal of such equipment can be accomplished without damage

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