

INTERNAL CORRESPONDENCE

PLAINTIFF'S EXHIBIT

KRC-523



EHMD-MS
(UNIT)

TO W. Litton
FROM Janet Smith
DATE July 10, 1987
SUBJECT Asbestos Removal
Southwestern Refinery

This is a followup to our phone conversation of July 8, 1987 regarding asbestos removal from the BTX exchangers and piping at Southwestern Refinery.

The three proposals I reviewed are inadequate. Since the original solicitation for bids was not full and complete, these proposals do not include information necessary to insure a safe project. The deficiencies in each of the proposals are explained in Attachment 1.

In addition, I have contacted E.J. Vaughan, who is an attorney in the Corporate Law Department. She recommends that Southwestern resubmit the solicitation for bids. In the interim, letters should be sent to each contractor explaining that the June solicitation did not meet the company's required asbestos contract specifications and that another solicitation will be submitted at a later date. Medical Services has developed extensive asbestos bid specifications. I have enclosed a copy of this bid package (see Attachment 2). Each project requires some modification. I recommend you review this bid package, insert any additional information and return the draft to me. A contract for the asbestos removal will then be developed by the Corporate Legal Department.

To assist you in locating additional contractors, I have included a listing of asbestos contractors in the State of Texas (Attachment 3).

The combination of high humidity, hot summer temperatures, Visqueen enclosures, Tyvek clothing and respiratory protection greatly increases the potential for employee heat stress. I strongly recommend that you consider rescheduling this project to coincide with cooler temperatures. If this project cannot be postponed, altered work schedules should be considered so that employees are working either during the cooler morning hours or late evening.

Should you have questions, please contact me at extension 2534.

JS/lh

attachment

Copies without attachment to:

C. DeYong
E. R. Goltra, M.D.
T. Sands
E. J. Vaughan
J. E. Warn

SWRf/Asbestos 6622