# AGENDA

## ANNUAL MEMBERSHIP MEETING

## WEDNESDAY, JUNE 23, 1954

1. ROLL CALL
2. MINUTES OF PREVIOUS MEETING HELD JUNE 19, 1953.
3. REPORT OF THE TREASURER.
4. REPORT OF THE DATA BOOK AND TECHNICAL COMMITTEE.
5. REPORT OF THE MEMBERSHIP COMMITTEE.
6. REPORT OF THE PRESIDENT.
7. RESOLUTION RATIFYING RESULTS OF MAIL BALLOTS.
8. REPORT, BY COUNSEL, ON COPYRIGHT VIOLATIONS.
9. REPORT ON COLLECTION OF BRAKE SHOE DRAWINGS.
10. REPORT OF THE NOMINATING COMMITTEE.
11. ELECTION OF THREE DIRECTORS TO SERVE FOR A TWO YEAR TERM AND ELECTION OF TWO DIRECTORS TO FILL THE ONE YEAR UNEXPIRED TERMS OF MR. RITTER AND MR. SHELTON.
12. CONSIDERATION OF PROPOSED BUDGET FOR FISCAL YEAR STARTING JULY 1, 1954 AND ENDING JUNE 30, 1955.
13. CONSIDERATION OF PROPOSED FEE FORMULA FOR FISCAL YEAR STARTING JULY 1, 1954.
14. ASSIGNMENT OF SUFFIXES TO ESTABLISHED F.M.S. NUMBERS OTHER THAN THOSE ASSIGNED BY THE OFFICE.
15. SUGGESTED ACTIVITIES:
    - A. COMPILATION OF HISTORICAL SALES DATA
    - B. EXCISE TAXES
    - C. INDUSTRY SUPPORT OF STANDARDIZATION OF BRAKE DRUM SERVICE PROCEDURE.
16. CONSIDERATION OF RUBBER STAMP NOTICE ON COVER OF DATA BOOK INDICATING DISTRIBUTION THROUGH COURTESY OF _ _ _ _ _ _ _ _ _ _.
17. LOCATION OF NEXT ANNUAL MEETING.

FRICTION MATERIALS STANDARDS INSTITUTE, INC., 370 LEXINGTON AVENUE, NEW YORK 17, N.Y.

# NOTICE OF ANNUAL MEETING

A MAJORITY OF THE MEMBERS HAVE INDICATED THAT THEY NOT ONLY FAVOR A ONE DAY SESSION FOR THE ANNUAL MEETING BUT THAT IT BE HELD IN NEW YORK CITY DURING THE WEEK OF JUNE 20TH, IN VIEW OF THIS, THE MEETING IS BEING SCHEDULED FOR:

DATE: WEDNESDAY, JUNE 23, 1954
TIME: 10:00 A. M.
PLACE: CLUB SUITE
HOTEL COMMODORE
42 STREET & LEXINGTON AVENUE
NEW YORK CITY, N. Y.

THERE WILL BE AN ELECTION OF DIRECTORS AND OTHER BUSINESS TO BE BROUGHT BEFORE THE MEETING.

WOULD YOU KINDLY ADVISE WHETHER YOU PLAN TO ATTEND AND, IF YOU INTEND ARRIVING IN NEW YORK THE PREVIOUS DAY, WHETHER YOU WISH ANY HOTEL ACCOMMODATIONS RESERVED FOR YOU AND WHERE.

YOUR IMMEDIATE REPLY WILL BE VERY MUCH APPRECIATED SO THAT THE NECESSARY MEETING AND LUNCHEON ARRANGEMENTS MAY BE MADE.

H. G. DUSCHEK
SECRETARY

DISTRIBUTION: ACTIVE MEMBERS (A & B)

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