

	responsibilities for funding companies with less than full share, forward to Matt Todd for distribution		
Oversight Committee	Conference Call to review Carol's draft document	mid-Nov.	
Paula Podhasky	Cross check company contact names to current consortiums (211b, HPV)	Ongoing	
Shannon Stewart	Develop one-pager list of Consortium Funding Questions	Oct	
Shannon Stewart	Add study costs section to Adaptable PowerPoint presentation	Oct	
All Committee Members	Forward "Lessons Learned" during past study presentations to make available to future presenters	ongoing	
All Committee Members	Review Adaptable PowerPoint presentation and forward comments to Matt Todd	9/30/02	
Matt Todd	Add Myron Harrison to BHRC Communications Committee Roster, add user account for website access	ASAP	
Matt Todd, Shannon Stewart, Susan Hahn	Determine costs for preparation of a Shanghai Health Study folders, determine APCO/API capabilities for design, etc.	Oct	
Communications Committee	Develop presentation critical review questions	Oct	
Paula Podhasky	12/9/02 Dinner in Washington DC	Nov	
Paula Podhasky	Organize Recruitment Meeting for 12/10 at API in Washington DC.	Nov	
Recruitment Committee	Tier I Study Presentations Completed	12/31/02	
Recruitment Committee	Tier II Study Presentations Completed	3/31/03	
Recruitment Committee	Tier III Contact Information Completed	12/31/02	