

Sept. 12, 1952

(117)

MINUTES of the twenty-first meeting of Directors of the Manufacturing Chemists' Association, Inc., held at The Union Club, Park Avenue and 69th Street, New York City, on September 9, 1952, at 11:00 A.M.

There were present:

Messrs.	W. H. Ward	J. Oostermeyer
	Charles S. Munson	W. S. Richardson
	E. T. Asplundh	Dan Rugg
	George B. Beitzel	John A. Sargent
	W. M. Billing	R. B. Semple
	F. J. Emmerich	Kenneth C. Towe
	H. W. Fisher	F. N. Williams
	John E. McKeen	M. F. Crass, Jr.
	J. W. McLaughlin	

Alternates: F. O. Haas (for D. S. Frederick)
R. W. Hooker (for R. L. Murray)
J. M. Gillet (for Rothe Weigel)

Absent: L. I. Doan
Paul L. Davies

Present by Invitation:

Marx Leva, Fowler, Leva, Hawes & Symington

I. MINUTES OF MEETING

The Minutes of the June 23, 1952, meeting were duly approved as sent to the members.

II. TREASURER'S REPORT

(a) Cash Report. The report of the Treasurer for the period June 1 to August 31, 1952, was reviewed, and

On Motion duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

(b) A financial report of the 80th Annual Meeting held at White Sulphur Springs, West Virginia, June 23-25, 1952, was presented as follows:

Receipts	\$5,863.14
Expenditures	\$4,056.40
Balance to Treasurer	\$1,806.74

(c) Those present approved the Secretary's recommendation that Mr. A. J. Wuertz' work week be increased from three to four days per week, and that his salary be adjusted accordingly.

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III. SECRETARY'S REPORT

(a) Association Operations. This report is attached to these Minutes as Appendix "A".

(b) Membership Status. Following the mailing of membership fee invoices on June 30, resignations were received from Acme Resin Corporation, Sherwin-Williams Company, and E. R. Squibb and Sons. Following consultation between the Treasurer and the Secretary, adjustments in fees were made in the cases of National Lead Company, National Starch Products, Inc., Ohio-Apex Division of Food Machinery and Chemical Corporation, Stauffer Chemical Company, Julius Hyman and Company, and Koppers Company Tar Division. Adjustments were based on (1) prior inclusion of non-chemical operations in payroll data submitted and (2) change from separate corporate status to a divisional status of another member company and application of the percentage factor rather than flat fee. As a result of these adjustments and resignations, the Association has lost income in the amount of \$8,615.17. As of September 8, there were 15 delinquent members. Since personal follow up letters were sent on August 18, the Secretary will personally contact the delinquents.

A list of active prospects for membership, i. e., firms with which the Secretary has had recent correspondence, was read, and later transmitted by letter to Board members. The Chairman of the Membership Committee will write a personal letter to each prospect, and Board members agreed to get in touch with individual firms in which they have personal contacts.

IV. BOARD OF DIRECTORS

(a) Appointments of Board Committees. The following committees of the Board were appointed by the Chairman and confirmed by those present:

Executive Committee - Messrs. W. H. Ward, Chairman; Charles S. Munson, F. J. Emmerich, H. W. Fisher, J. W. McLaughlin, John E. McKeen and F. N. Williams. The Chairman stated that two members of the Board would be invited to each regular meeting of the Executive Committee.

Membership Committee - Messrs. W. S. Richardson, Chairman; George B. Beitzel, and L. I. Doan.

Program Committee - 81st Annual Meeting - Messrs. R. B. Semple, Chairman; E. T. Asplundh, D. S. Frederick, R. L. Murray, J. A. Sargent and Kenneth C. Towe.

Nominating Committee - Messrs. J. Oostermeyer, Chairman; F. J. Emmerich, and J. W. McLaughlin

SOCMA Liaison Committee - Messrs. H. R. Huston, Chairman; F. N. Williams, and W. M. Billing.

Public Relations Policy Committee - Messrs. H. W. Fisher, Chairman, H. R. Huston, W. S. Richardson, Dan M. Rugg, J. Oostermeyer, and Rothe Weigel.

Pension Committee - Messrs. Charles S. Munson, Chairman; W. H. Ward and H. W. Fisher.

(b) Additional Report on Alternates. The Chairman advised that the following Board members had requested appointments of alternates as follows:

<u>Member</u>	<u>Alternate, Company and Position</u>
Charles S. Munson	John A. Hill, President, Air Reduction Company, replacing John D. Gunther.
F. N. Williams	John L. Gillis, Vice President and General Manager, Organic Chemicals Division, Monsanto Chemical Company.

On Motion duly made and seconded, it was

VOTED: That the appointments be approved.

(c) Resolution for Lamot du Pont. The following Resolution was adopted by a standing vote of those present:

"The Directors of the Manufacturing Chemists' Association were shocked and saddened by the death on July 24, 1952, of their associate and friend for many years, Lamot du Pont. They desire to record herewith their feeling of close personal affection for him and their appreciation of the loyal and invaluable service which he rendered to this organization.

"Mr. du Pont maintained an active interest in the Association, having served as its President for two terms during the periods 1929 to 1933 and 1939 to 1942. He was a member of the Executive Committee for twenty years and was its Chairman from 1943 to 1947.

"In his passing the chemical industry has lost one of its greatest statesmen and champion of private initiative and free enterprise. His warm and friendly personality, his kindness and his humility will be missed by his many friends and associates.

"The Directors of the Manufacturing Chemists' Association take this means of expressing in the records their tribute to their late associate, and request the Secretary to send copies of this Resolution to Mr. du Pont's family and to the Executive Committee

of E. I. du Pont de Nemours & Company, Inc., as an expression of their respectful sympathy, and as a testimonial to his memory."

(d) Defense Mobilization Committee. The appointments of Messrs. J. T. Connor, Merck & Co., Inc., replacing George W. Merck; F. J. Curtis, Monsanto Chemical Company, and K. H. Klipstein, American Cyanamid Company, as members of the committee were approved.

(e) Defense Activities. In view of the mobilization activities outlined in the Secretary's report, plus consideration of the Report of the President's Materials Policy Commission, a meeting of the Defense Mobilization Committee during the month of October will be considered.

(f) Annual Membership List. Concerning the annual printed list of Officers, Directors, Committees and Members, a suggestion has been made that this pamphlet be expanded to include (1) By-Laws, (2) statement of Association functions, and (3) a brief history of MCA. Purpose of the suggestion is to make the compilation available to a much broader group than has been the case in the past and to utilize it in connection with prospective members, personnel of member firms, etc. The matter was referred by the Executive Committee to the Public Relations Advisory and Policy Committees for implementation.

V. PUBLIC RELATIONS

Mr. H. W. Fisher presented a detailed report on the progress made to date on each one of the four major projects comprising the public relations program as approved at the Annual Meeting, including industry-education cooperation, information service, facts book and speakers bureau. Chairman Brayman of the Advisory Committee has set up four subcommittees, one for each project to advise on content and implementation procedure. Mr. Ward announced a Public Relations Policy Committee decision whereby Mr. John Gosnell of the Washington office staff will function as secretary of the Public Relations Policy and Advisory Committees. In addition, Hill & Knowlton, Inc., will report to the Association directly through Mr. Gosnell.

A system has been arranged whereby Hill & Knowlton monthly statements will be broken down to indicate specific charges applicable against each public relations project.

VI. COMMITTEES

(a) General Safety Committee. The following appointments were approved: Mr. R. H. Albisser, Merck & Co., Inc., as Chairman, succeeding Dr. A. G. Cranch, Union Carbide & Carbon Corp.; Mr. D. O. Mason, General Chemical Division; Mr. Harold Bell, Mallinckrodt Chemical Works; and Mr. Frank McCaulley, Wyandotte Chemicals Corporation.

(b) Medical Advisory Committee. The following appointments were approved Dr. A. G. Cranch, Union Carbide & Carbon Corp., as Chairman, succeeding Dr. G. H. Gehrman, E. I. du Pont de Nemours & Co.; and Dr. L. C. McGee, Hercules Powder Company.

(c) Metal Packages Committee. Appointments of Messrs. R. F. Uncles, American Cyanamid Company, replacing R. W. Lahey; and Carl E. Pruett, E. I. du Pont de Nemours & Co., replacing P. P. Kennedy, were approved.

(d) Miscellaneous Packages Committee. Appointment of Mr. Carl E. Pruett, E. I. du Pont de Nemours & Co., replacing P. P. Kennedy, was approved.

(e) Public Relations Advisory Committee. Appointments of Messrs. George W. Worden, Air Reduction Company, Inc.; and W. I. Galliher, Columbia-Southern Chemical Corporation, replacing Leland Hazard, were approved.

VII. MISCELLANEOUS

(a) Mid-Year Meeting. Mr. John E. McKeen reported that considerable progress had been made to date on the program for the Mid-Year Meeting to be held at the Statler Hotel, New York City, on November 25. The tentative program was presented and discussed. It was the opinion of those present that the subject of executive training was of sufficient importance to justify consideration in the panel sessions this year. A meeting of the Program Committee is scheduled for the afternoon of September 9, at which time the program will be finalized and commitments authorized. (Later: A copy of the program as agreed upon at the above meeting is enclosed.)

It was the sense of those present that the Program Committee give consideration to, and report to the Board at the October meeting, on a suitable means of recognizing the past services to the Association of Messrs. George W. Merck and William M. Rand.

(b) Alkali Statistical Project. The Secretary reported that a contact made the day before with the NPA Chemical Division indicated that representatives of NPA and the Bureau of the Census have practically completed adaptation of the reporting forms for Government use. Following this, the Association will be furnished with copies of the proposed form for distribution to alkali producers for evaluation and approval, after which time service can be inaugurated. It is our understanding that the proposed forms are essentially the same as those forms previously agreed upon.

(c) Water Pollution Research Proposal. It was agreed that final decision on Association sponsorship would be deferred until the October meeting at which time it is hoped to have definite word from other industry associations concerning their willingness or unwillingness to cooperate with the financing.

(d) President's Materials Policy Commission. A brief report on content of the so-called Paley Report, together with its possible significance and implications, was presented by the Secretary. Suggestion has been made

that the Association set up a permanent committee to give the report thorough study and evaluate developments. It was agreed that consideration of this matter should be turned over to the Defense Mobilization Committee for the time being.

(e) 75th Anniversary Celebration of Verban Der Chemischen Industrie. This anniversary of the Association's counterpart in Western Germany will be held at Frankfurt on October 2 and 3, 1952. Official invitations have been extended to the Association's Officers who will be unable to attend. Since Messrs. D. S. Frederick and J. Oostermeyer will be in Germany at that time, it was suggested that they be designated official representatives of the Association. Mr. Ward will write Dr. Menne to this effect.

(f) Anglo-American Council on Productivity. The Secretary reported that Mr. J. Davidson Pratt, Managing Director, Association of British Chemical Manufacturers, had again brought up the proposed visit of an American productivity team to Great Britain, the visit to take place during March or April 1953. The Mutual Security Agency has also followed the matter up with the Secretary. Representation on the American team, if such team were to be arranged, would include representation from the chemical unions, plant supervision, technical employees, and management. If the Association agreed to undertake formation of such a group the MSA would insist on the appointment of a committee to make the selections. It was agreed to defer decision on this matter until a later meeting.

(g) Texas Air Pollution Conference. A Southwestern Regional Conference on Industrial Health will be held at Houston, Texas, September 24-27. September 25 has been set aside for a Symposium on Legislative Aspects of Air Pollution, and the Association has been requested to provide a speaker from the chemical industry to appear on the same platform with regulatory officials. It was agreed that Mr. W. G. Reynolds, du Pont Company, be designated as the industry speaker, his company already having indicated his availability for this assignment.

(h) Texas Legislative Aspects. Texas tax legislation insofar as it relates to the chemical industry was discussed in the light of the 1952 bill which failed of adoption and the possibility of re-introduction of a similar bill in the forthcoming state legislature. It was agreed that an Association representative would look into the matter in the interest of member firms having plants located in that state.

There being no further business to come before the meeting, it was unanimously resolved to adjourn.

M. F. Crass, Jr.
Secretary

Approved:
W. H. Ward, Chairman

Appendix "A"

SECRETARY'S REPORT

For the Period June 1, 1952, to September 9, 1952

To Members of the Board of Directors:

The late Annual Meeting date this year, problems involved in the new membership fee structure, and transferral of many of the Treasurer's functions to the Washington office, resulted in a busy schedule for the Association's staff during the summer months. This was counterbalanced by the early adjournment of Congress and a decline in mobilization and stabilization activities which permitted time for staff vacations without undue hardship.

Personnel. Since the Washington office staff now consists of 18 persons, it has become necessary to systemize procedure and provide for improved communication because of administrative problems encountered. Steps have been taken to provide for regular staff meetings, and a manual of standard practice, including such items as vacations, office hours, expense accounts, office supplies, etc., is now being prepared.

Office Space. The recently acquired additions to our office space make our present facilities adequate for the time being. Negotiations have been entered into for the acquisition of two additional office rooms near our present facilities for possible occupancy after the first of the year. Our Woodward Building lease expires August 1, 1955, and it is felt that prior to that date some consideration should be given to the acquisition of independent quarters in the interest of economy and efficiency.

Financial. The Washington office, with its \$15,000 deposit account, is now issuing its own payroll checks and paying bills of amounts up to and including the sum of \$250. These are lumped into a master voucher each month, which the Treasurer utilizes in issuing a check to reimburse the deposit account. Bills exceeding \$250 in amount are vouchered to New York and paid by the Treasurer. Such vouchers, as well as the master voucher covering smaller amounts, are subject to the examination and approval of the Chairman of the Board.

Conferences. Preparations are now being made for the following industry conferences to be held during the current fiscal year:

Plastics Group Annual Meeting - Osterville, Mass. - Sept. 15-16
Water Pollution Technical Conference - Cincinnati, O. - Oct. 23-24
Mid-Year Meeting - New York City - Nov. 25
Air Pollution Conference - Detroit, Mich. - Feb.

The Secretary has accepted invitations to speak at the Annual Meeting of the National Industrial Conference Board, New York City, on September 17, and at the Annual Meeting of the Association of State Economic Poisons Control

Officials in Washington, D.C., on October 4.

Meetings. During the summer months, meetings of the Tank Car, Traffic, and Air Pollution Abatement Committees, were held. Many other meetings convened, including the 80th Annual Meeting of the Association, Plastics Group, Plastics Technical Subcommittee, and seven technical subcommittees. The Washington Subcommittee of the Defense Mobilization Committee also held seven meetings. The forthcoming schedule of fall meetings is a busy one and is outlined in General Bulletin No. 710, copy of which will be found in the individual Board folders.

Mailings. These included the regular issues of the Association's bulletin services, Labor Contract Analysis 6-D (Southeast), as well as such special compilations as:

- Summary of 1952 State Legislative Activity
- Mine Safety Act
- Manual of Chemical Product Liability
- Annual Report
- Report of Delaney Committee
- Proceedings of 80th Annual Meeting (29-page compilation consisting of reports and papers presented at General Business Meeting and Banquet)
- Proceedings of Seventh Air Pollution Abatement Conference (140 pages)

Publications. Chemical Safety Data Sheet SD-47 was issued during July. Now in preparation and ready for early issuance are the following major publications of the Association:

- Plastics Data Book
- Laboratory Safety Manual
- Chemical Traffic Manual
- 3 remaining Air Pollution Manuals
- Revision of Labeling Manual L-1

Technical Activities. These continued unabated during the summer and referred to such items as (1) applicability of the 3¢ mileage allowance rate to movements originating in Canada, (2) consideration of motor carrier cargo tanks fabricated of fiberglass reinforced with plastic material for dangerous articles, (3) an appearance before the ICC opposing permanent application of common and contract carrier requirements to private carriers of property.

The chemicals in foods situation will be further crystallized this fall with a possible modification of the Association's legislative position. Steps are being taken to cooperate with the food industry in a food industry sponsored conference to be held sometime this fall. If such conference materializes as the result of a substantial amount of spade work which has been done by our committee members, much good should result including possible agreement between the two industries on a legislative approach in advance of legislation

which is sure to be introduced in the 83rd Congress.

Tariff. Steps are now being taken to strengthen the Tariff Committee in view of the treatment of escape clause applications by the Administration and publication of the Draper report.

Safety. The General Safety and Medical Advisory Committees have been reconstituted with new Chairmen and new members.

Mobilization Activities. A meeting of the Defense Mobilization Committee during October is recommended. In addition to hearing reports from Government officials in charge of chemical problems, a number of other matters remain to be considered including (1) recommendations for maintenance of chemical contacts in Government following a slackening of the mobilization program, (2) defense agency personnel, and (3) the Paley Report. During recent weeks the Association filed a statement with OPS having to do with the exemption from price control of vital defense chemicals which are not ordinary articles of commerce. In response to a request from NPA, the Association conducted a survey and compiled data on equipment requirements for the period 1953-55 as a percentage of 1952 requirements.

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Respectfully submitted,

M. J. Brann