

**To:** Hupp, Sydney[hupp.sydney@epa.gov]  
**From:** Jane Alonso  
**Sent:** Thur 3/30/2017 3:05:04 PM  
**Subject:** RE: NAFO meeting request follow-up

Sydney – I can fill this out, but I'm not certain if you are looking at this as a speech or a meeting. Can you clarify for me? We gave your both options. And do you have a date in mind or do I put down both the 5 and 6?

**From:** Hupp, Sydney [mailto:hupp.sydney@epa.gov]  
**Sent:** Thursday, March 30, 2017 10:51 AM  
**To:** Jane Alonso <jalonso@nafoalliance.org>; Jackson, Ryan <jackson.ryan@epa.gov>  
**Cc:** Crystal Coon <crystal@glenncoffee.com>  
**Subject:** RE: NAFO meeting request follow-up

Good morning Jane,

Thank you for the follow up and for the additional information! My apologies for the delay in responding to your request, we have been inundated with scheduling requests over the last few weeks but are happy that you have reached out to us! Would you be so kind as to fill out the attached speaking request form? It helps us with to streamline the requests and gets the answers we have to have knocked out early. Please feel free to reach out to me with any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Jane Alonso [mailto:jalonso@nafoalliance.org]  
**Sent:** Thursday, March 30, 2017 8:23 AM  
**To:** Jackson, Ryan <jackson.ryan@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>

**Cc:** Crystal Coon <[crystal@glenncoffee.com](mailto:crystal@glenncoffee.com)>

**Subject:** NAFO meeting request follow-up

Ryan, Sydney – I wanted to follow up on this meeting request to have Administrator Pruitt speak with our Board next week. I know Crystal has spoken with you about it. We are anxious to get a day/time nailed down, as this meeting is a high priority for our fly-in.

One thing I wanted to clarify is that we are now fully booked in the afternoon on April 5. Our blocks of time in order of preference now are:

- [REDACTED] Thursday April 6 Board of Directors breakfast between 7am -8 am. Location - Fairmont Hotel (2401 M St NW), Culpepper Room
- [REDACTED] Thursday April 6 Board of Directors meeting between 8 am and noon. Location - Fairmont Hotel (2401 M St NW), Roosevelt Room
- [REDACTED] Wednesday, April 5 between 9 am and 11:30 am – at your EPA office
- [REDACTED] Wednesday, April 5 between 7 am-8 am – breakfast meeting with our Board. Location - Fairmont Hotel (2401 M St NW), Roosevelt Room

Information is attached. Let me know! And thank you.

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Jane Alonso

Vice President for Government Relations

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