

To: Aurelia Skipwith (aurelia_skipwith@ios.doi.gov)[aurelia_skipwith@ios.doi.gov]
From: Duncan, Deidre
Sent: 2017-11-13T13:13:08-05:00
Importance: Normal
Subject: FW: Request for Information: Environmental Law & Policy Conference 11/30/2017
Received: 2017-11-13T13:13:45-05:00

From: Thomas Garcia [mailto:thomas_garcia@nps.gov]
Sent: Wednesday, November 08, 2017 2:09 PM
To: Duncan, Deidre
Subject: Re: Request for Information: Environmental Law & Policy Conference 11/30/2017

Deidre,

I've been out [REDACTED] (b)(6)

I apologize for the delayed response.

I looked through my emails and ethics approval was sent yesterday.

Aurelia is cleared to attend.

On Wed, Nov 8, 2017 at 1:41 PM Duncan, Deidre <dduncan@hunton.com> wrote:
Thomas,
Just checking in again on this. Do you have any update?

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Monday, November 06, 2017 10:08 AM
To: Duncan, Deidre
Subject: Re: Request for Information: Environmental Law & Policy Conference 11/30/2017

Deidre,

We are still working through the approval process.

I appreciate your patience and will provide an update when I have more info.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815 7964
thomas_garcia@nps.gov

On Mon, Nov 6, 2017 at 10:01 AM, Duncan, Deidre <dduncan@hunton.com> wrote:
Thomas,

We would like to send out the agenda to participants asap. I just wanted to confirm that we are good to put Ms. Skipwith's name down for the panel from 3:45-4:45 on 11/30/2017. Thanks so much!

Deidre

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Thursday, November 02, 2017 3:24 PM
To: Duncan, Deidre
Cc: Aurelia Skipwith
Subject: Re: Request for Information: Environmental Law & Policy Conference 11/30/2017

Deidre,

If there are drinks and food being served - that can be factored in during the approval process.

If possible, please provide how much was allocated per attendee in the budget for providing drinks/food.

This will help the ethics approval process.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815 7964
thomas_garcia@nps.gov

On Thu, Nov 2, 2017 at 3:12 PM, Duncan, Deidre <dduncan@hunton.com> wrote:
Great. We are not distributing materials. There will be the standard water, coffee, and soft drinks during the conference. We are having a reception after that will have beer/wine and appetizers, but Ms. Skipwith does not have to stay for that if that is a problem. However, we would love to have her stay if she can. Let me know.

Deidre

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Thursday, November 02, 2017 2:57 PM
To: Duncan, Deidre
Cc: Aurelia Skipwith
Subject: Request for Information: Environmental Law & Policy Conference 11/30/2017

Deidre,

I have the whole day blocked off on Aurelia's calendar on Nov 30 as we work to complete the appropriate paperwork to route to the appropriate officials for approval.

I see that there is not a fee being charged for attending; however, can you tell me if there will be any food or refreshments served during this event. Also, if there are any materials being distributed for the attendees to receive please let me know if there is anything of value that needs to be approved by ethics.

I appreciate your assistance w/this and I look forward to working w/you.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815 7964
thomas_garcia@nps.gov

On Thu, Nov 2, 2017 at 9:17 AM, Duncan, Deidre <dduncan@hunton.com> wrote:
Thanks so much!
Deidre

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Thursday, November 02, 2017 7:47 AM
To: Duncan, Deidre
Subject: Re: Environmental Law & Policy Conference 11/30/2017

Deidre,

I was out of the office yesterday. I will follow-up and see where we are in the approval process.

Thanks for your patience.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815 7964

On Wed, Nov 1, 2017 at 5:58 PM, Duncan, Deidre <dduncan@hunton.com> wrote:
Are we confirmed? Let me know if you can. Thanks so much.

On Oct 31, 2017, at 1:06 PM, Duncan, Deidre
<dduncan@hunton.com<<mailto:dduncan@hunton.com>>> wrote:

Also, could Ms. Skipwith do 3:45-4:45 instead?

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Tuesday, October 31, 2017 9:59 AM
To: Duncan, Deidre
Subject: Re: Environmental Law & Policy Conference 11/30/2017

Deidre,

Thanks for the info. I am working with the appropriate officials to gain approval for Aurelia to speak at the conference on November 30, 2017, from 1:00 - 5:30 pm.

In order to expedite the approval process, the following questions (re: conference) are routed to help facilitate the approval process:

1. Who is the sponsor or host?
2. Is the sponsor a 501(c)3
3. What is the purpose of the event?
4. Is the event a fundraiser?
5. Who has been invited? (as in nonprofit, other federal executive employees, legislative branch, etc?)
6. Approximately, how many people are expected to attend?
7. What is the monetary value of the gift of free attendance? (cost conference fee, registration fee, food, refreshments, entertainment, instruction, and materials furnished to all attendees as an integral part of the event) How was this cost determined?

Any assistance you or your staff could provide by answering these questions would be greatly appreciated.

I look forward to hearing from you.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

On Mon, Oct 30, 2017 at 12:24 PM, Duncan, Deidre
<dduncan@hunton.com<<mailto:dduncan@hunton.com>>> wrote:

Thomas,

Our law firm, Hunton & Williams LLP, is hosting an Environmental Law and Policy Conference in Washington, D.C. on November 30, 2017 from 1:00 - 5:30 p.m. We currently have Ms. Skipwith scheduled to speak from 2:45-3:30 on natural resources issues, particularly Endangered Species Act and other species-related issues. You asked that I send you a bit more information about the event so I am following up on that.

For each of the past several years, Hunton has invited senior Administration officials from various key agencies and departments to discuss the important environmental issues facing the Administration. We've been fortunate each year to have several high level panelists (e.g., Avi Garbow, then EPA General Counsel was our keynote last year) and we will have similar participants this year. We have about 150+ attendees each year - mostly general counsels, assistant general counsels and decision makers for organizations who are knowledgeable about environmental issues. This is a closed-door event and Ms. Skipwith would have the flexibility to address the issues that she thinks are most important, interesting, or relevant. I can provide additional information if you have specific questions. We would really love to hear from her, as several of our clients are very interested in Department of Interior issues. Thanks so much.

Deidre Duncan
202-955-1919

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov<mailto:thomas_garcia@nps.gov>]
Sent: Monday, October 30, 2017 12:00 PM

To: Duncan, Deidre
Subject: Re: Environmental Law & Policy Conference 11/30/2017

Deidre,

I can be reached at 202-208-4416.

Please send any information you have so I can have our ethics office review.

This will help expedite the approval process.

Thanks,

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

On Mon, Oct 30, 2017 at 11:58 AM, Duncan, Deidre

dduncan@hunton.com<<mailto:dduncan@hunton.com>>> wrote:

Thanks so much, Gareth and Thomas. Thomas, could you please send me your phone number. I will send you additional information, but would like to discuss first. Thanks so much.

Deidre

From: Rees, Gareth [mailto:gareth_rees@ios.doi.gov<mailto:gareth_rees@ios.doi.gov>]

Sent: Monday, October 30, 2017 11:30 AM

To: Duncan, Deidre

Cc: Thomas Garcia

Subject: Re: Environmental Law & Policy Conference 11/30/2017

Deidre

I just heard back and Aurelia Skipwirth is available and would welcome the opportunity to speak. I have copied her assistant Thomas Garcia on this email and he will be able to assist.

Thanks

On Mon, Oct 30, 2017 at 10:43 AM, Duncan, Deidre

dduncan@hunton.com<<mailto:dduncan@hunton.com>>> wrote:

Thank you so much for your prompt response. I really appreciate it. Look forward to hearing back soon.

Deidre

From: Rees, Gareth [mailto:gareth_rees@ios.doi.gov<mailto:gareth_rees@ios.doi.gov>]
Sent: Monday, October 30, 2017 10:42 AM

To: Duncan, Deidre
Subject: Re: Environmental Law & Policy Conference 11/30/2017

Deidre

I have just reached out to her office and should know shortly.

Thanks

On Mon, Oct 30, 2017 at 10:20 AM, Duncan, Deidre
<dduncan@hunton.com<mailto:dduncan@hunton.com>> wrote:

Gareth,

I just wanted to follow up on this with you. Is there anyone who can address ESA issues?

Perhaps, Ms. Aurelia Skipwith. Let me know. Given the length of time that has gone by, I am really hoping that we can confirm someone soon. Thanks for your help.

Deidre

From: Rees, Gareth [mailto:gareth_rees@ios.doi.gov<mailto:gareth_rees@ios.doi.gov>]
Sent: Friday, October 27, 2017 10:25 AM

To: Duncan, Deidre
Subject: Re: Environmental Law & Policy Conference 11/30/2017

Good Morning Deidre

Thank you for the request and sorry for the delay. Unfortunately Deputy secretary Bernhardt will be on official travel on November 30 and unable to speak at the event. Please let me know if you would like me to look into an appropriate surrogate.

Regards
Gareth

On Tue, Oct 10, 2017 at 2:16 PM, Duncan, Deidre
<dduncan@hunton.com<mailto:dduncan@hunton.com>> wrote:

Hello, Gareth. I just wanted to follow up on this request for David to talk at our upcoming conference on November 30. I really hope that he is able to make it. Several of our clients have specifically asked to hear from him so I hope that he can attend. Let me know if you can.

Thanks so much,
Deidre Duncan

From: Duncan, Deidre
Sent: Monday, October 02, 2017 11:22 AM
To: gareth_rees@ios.doi.gov<mailto:gareth_rees@ios.doi.gov>
Subject: Environmental Law & Policy Conference 11/30/2017

Good morning, Gareth!

You and I spoke briefly on Friday regarding the potential for David to speak at an upcoming conference that our firm (Hunton & Williams LLP) is hosting on November 30, 2017 from 1:00 - 5:30 p.m. at our offices here in Washington, D.C. You asked that I send you a bit more information about the event so I am following up on that.

For each of the past several years, Hunton has invited senior Administration officials from various key agencies and departments to discuss the important environmental issues facing the Administration. We've been fortunate each year to have several high level panelists (e.g., Avi Garbow, then EPA General Counsel was our keynote last year) and we hope to have similar participants this year, including our Partner, Bill Wehrum who is the nominee to be the Assistant Administrator of Air for EPA. We have about 150+ attendees each year mostly general counsels, assistant general counsels and decision makers for organizations who are knowledgeable about environmental issues. This is a closed-door event and David would have the flexibility to address the issues that he thinks are most important, interesting, or relevant. I can provide additional information if you have specific questions. We would really love to hear from David, as several of our clients are very interested in Department of Interior issues. Thanks so much for your consideration. We look forward to hearing from you and David!

Deidre Duncan
202-955-1919

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Deidre G. Duncan
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Sent from iPhone