

CC: Dr. R. A. Kehoe
Dr. Graham Edgar
Mr. C. B. Lewis
Mr. H. W. Kaley

ETHYL GASOLINE CORPORATION

MANUFACTURING AND TRAFFIC DEPARTMENT

INTER-OFFICE
CORRESPONDENCE

MAIL ADDRESS: BOX 688, WILMINGTON, DEL.
FREIGHT ADDRESS: CARNEY'S POINT, N. J.
TELEPHONE: PENNSGROVE, N. J. 280, EXTENSION 213

June 10, 1937

Lt. Com. H. G. Kinnard
U. S. Navy Yard
Naval Aircraft Factory
Philadelphia, Pennsylvania

Dear Lt. Com. Kinnard:

Subject: ETHYL Fluid
File JJ7-6 (5259) SH

In accordance with our conversation this morning I am putting in writing, as a matter of record, the subject we have discussed and tentatively agreed upon subject to final consideration by yourself.

ETHYL Fluid is a poison of an extremely toxic nature either by inhalation or by direct contact. There are quite definite and stringent requirements with regard to the method of testing and packing to prevent leakage or damage and definite regulations in connection to the method of transportation used. We, therefore, reiterate our recommendations, and in view of the regulations it is preferable to utilize as much as possible the wide experience our company has in packing and shipping of this material and to avoid as much as possible any other method than directly from our plant to customer to eliminate handling from person to person en route. I understand that you are in sympathy with this procedure and that the only obstacle that might be in the path of having ourselves directly handle shipments to the outlying stations in California, Panama, Hawaii, etc. would be because of emergency rush shipments that might be placed upon you for immediate release from your supply at Philadelphia. As outlined to you, our plant and your stores at the Naval Aircraft Factory are quite close together and shipments made from either point would reach destinations with about equal dispatch.

Accordingly, subject to your final approval, I confirm the agreement we reached that you would telephone our plant for any demand you might have other than Philadelphia and we in turn would make immediate shipment. Because of the circumstances surrounding the use of your telephone you are accordingly authorized to call us, charges reversed, at any time such an emergency shipment might occur, and we in turn will assume the telephone expense. Our telephone number is Penns Grove, New Jersey 280, extension 589. You may call me directly or in my absence I submit the following alternates: A. P. Stover, C. Wasserman, E. Gresslin. The plant exchange is open at all times and if you have any difficulty in locating any of the parties herein mentioned the exchange operator will have our home numbers by which you can ultimately reach us.

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Lt. Com. H. G. Kinnard

July 10, 1937

I wish to express my appreciation to you for your cooperation in this matter and trust the arrangements will be satisfactory. I await your final confirmation as to following this procedure.

Yours truly,

ETHYL GASOLINE CORPORATION

J. H. Schaefer

A:AB

CC: SAFETY COMMITTEE

This is in further reference to the file of correspondence we have had in connection to the handling of shipments of ETHYL Fluid cans from Philadelphia to outlying stations. The only possible exception that might be taken to the procedure tentatively agreed upon with Lt. Kinnard is the placing in our hands, without full approval of either the Safety Committee or the New York office, such shipments. However, in view of the circumstances, I believe the gentlemen will be agreeable to our using our judgment in the matter and confirming with you afterwards.

J. H. Schaefer

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