PLAINTIFF'S EXHIBIT

FD-1561 n

Inter Office

Transmission and Chassis Division
General Office

October 13, 1983

To:

Mr. J. D. Boydston
Mr. J. B. Condon
Mr. A. R. Hall
Mr. J. R. Houser
Mr. J. J. Kaniewski
Mr. L. M. Long
Mr. S. P. Manzella
Mr. J. J. O'Connor
Mr. H. Perez
Mr. L. Perez
Mr. J. N. Post
Mr. G. L. Powdrill
Mr. J. P. Quinlan
Mr. T. R. Rokos
Mr. T. L. Snider
Mr. M. E. Walker
Mr. G. W. Williams

cc:

Mr. A. W. Alexandrowicz
Mr. T. B. Coon
Mr. R. L. Coosaia
Mr. M. R. Craig
Mr. W. A. Gaines
Mr. A. Jurcisin
Mr. E. C. Koops
Mr. M. B. Leyda
Mr. T. M. McCaffrey
Mr. E. M. Nelson
Mr. A. E. Phelps
Mr. R. L. Smith
Mr. F. J. Vabic
Mr. K. W. Watler

From: R. L. Smith

Subject: Asbestos

Reference: Mr. J. M. Poe's and Mr. R. S. Pomarolli's letter, dated September 12, 1983, recommended asbestos handling, training, tests, insulation removal and repair, equipment, disposal, etc. (Attached)

Manufacturing Guideline No. G3-19, recommended work practices for handling asbestos, dated September, 1981 (attached).

Manufacturing Practice No. 303, employe exposure to asbestos containing non-production materials, dated December, 1981 (attached).

The referenced letter is being supplemented with the referenced Manufacturing Guideline and Practice to assist you in handling asbestos. Additionally, information on enclosure bags for small asbestos pipe insulation repair/removal is also attached.

The enclosure bag described in the attachment has been approved by the Corporate Industrial Hygiene Activity. Use of these bags with the manufacturer's instructions and Industrial Hygiene Bulletin 4b should minimize exposure to asbestos fibers by employes during pipe insulation maintenance. It should be noted that this is a secondary procedure and that an approved respirator must be used even when using the enclosure bag.

8006 0430

PRODUCED BY FORD

Subject: Asbestos

These bags are clear seven-mil polyethylene, 44" x 64", with asbestos caution labels, and have a tool pouch and self-contained protective arms. They are packaged 10 per case at $120 per case.

If assistance is necessary, contact Robert M. Hric (313)-523-3941 or G. E. Brace (313)-523-4720.

R. L. Smith

RMH/HWS/bg

Attachments

8006 0431

PRODUCED BY FORD

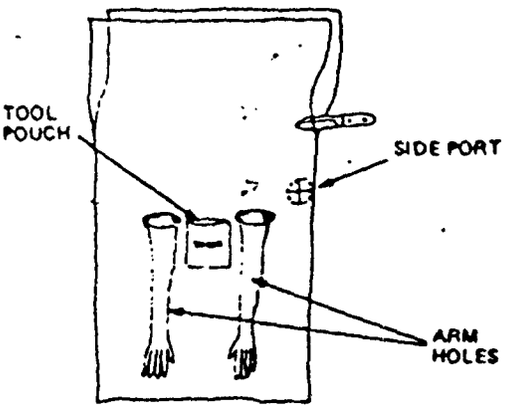
GENERAL INSTRUCTIONS FOR THE

PROFO-BAG

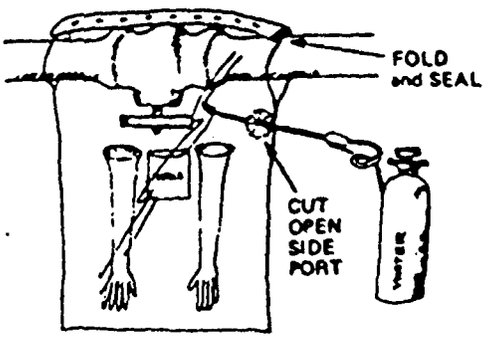
A special purpose 7 mil clear poly bag (44 x 63 standard size) printed with black caution signs and utilizing attached Dupont Tyvek® arms with latex gloves. Special sizes can be ordered.

These are general instructions for the use of the Profo-Bag and it may be necessary to modify them in some manner to fit the needs of your specific use or project: i.e. the shape, location, temperature, space allowances, etc.

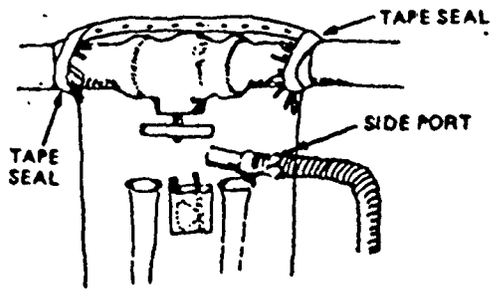
STEP 1: Cut the sides of the Profo-Bag to fit the size pipe you will be working on, and insert the tools you will need into the attached tool pocket.



STEP 2: Attach the Profo-Bag to the working area by folding the open edges together and sealing with staples and tape. (remember this sealed area will be supporting the weight of the debris, additional support may be necessary.)

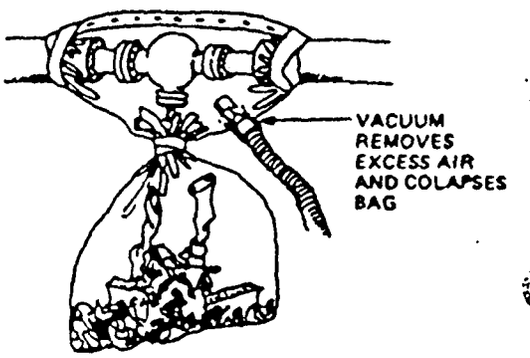


STEP 3; Seal the edges of the Profo-Bag around the working area with tape to form a tight seal. Slice open the side port to allow entry of the wetting tube and HEPA-VAC hose. Insert the nozzle from your portable sprayer and thoroughly wet the area to be removed. You may then insert the HEPA-VAC hose into the side port and seal around it with tape.



STEP 4: Insert your arms into the armholes and gloves and proceed to remove the asbestos from the valve fitting and pipe. When the job has been completed turn on the HEPA-VAC to remove air from the bag.

STEP 5: With the air being removed from the Profo-Bag, Squeeze the bag tightly (as close to the top as possible) and twist seal and tape closed to keep the asbestos material safely at the bottom of the bag. Turn off the HEPA-VAC and remove the hose from the side port, taking care to seal the side port with staples and tape.



STEP 6: You may now cut and remove the Profo-Bag from the working area and place it into another plastic bag and dispose of it properly

STEP 7: You may now proceed to HEPA-VAC your work area for any residual materials and seal the exposed edges with the proper sealants.

★ NOTE: The reference to the use of a HEPA-VAC indicates that the vacuum you use should have a filter effeciency of 99.95 at .3 microns or better

NON-WARRANTY: *Since it is impossible for the manufacturer to know the wide variety of conditions under which this product may be used, the seller makes no warranty of any kind, express or implied concerning the use of this product. The buyer assumes all risks of use or handling whether in accordance with directions or not.*

ORDER ADDITIONAL SUPPLIES FROM

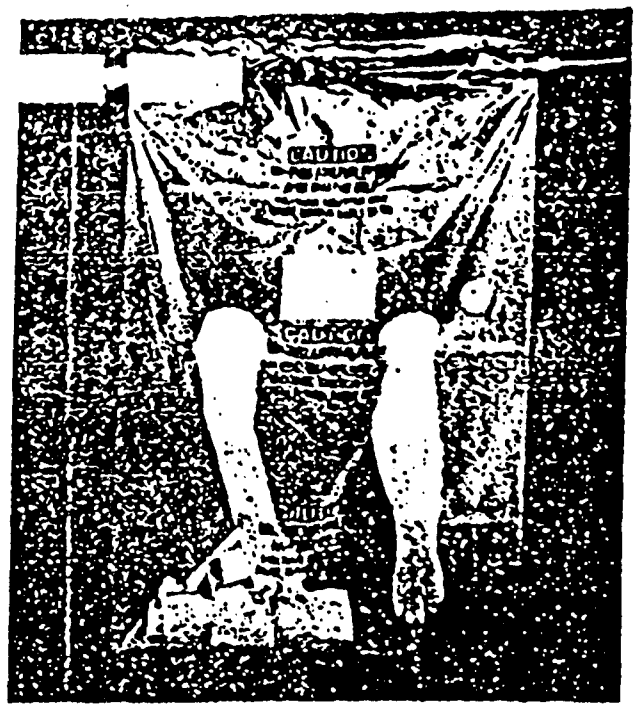
ASBESTOS CONTROL TECHNOLOGY, INC.

P.O. Box 183 38 No. Pine Ave., Maple Shade, New Jersey 08052 ● (609) 235-1190

8006 0432

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ASBESTOS PIPE PROBLEM?



PROFO-BAG IT!!!

The new PROFO-BAG technology provides a revolutionary method for stripping asbestos coverings from pipes. Recommended in the EPA's newly-isssued asbestos control guidelines, the PROFO-BAG can eliminate the need for costly full-room containment and decontamination procedures. Perfect for those situations where a few runs of asbestos-covered pipe traverse an office space or a lunch room. Also useful for valve and pipe maintenance work in the chemical industry.

The PROFO-BAG is a flexible version of the special gloved and sealed "safe box" units used in the pharmaceutical and medical industries. Made of seven mil polyethylene, the PROFO-BAG is a portable sealed space, accessible by protective Tyvek sleeves and rubber gloves. Will do many successive, three-foot sections of pipe. When full, the bag serves as its own disposal container.

Asbestos Control Technology, Inc.
P.O. Box 38, Maple Shade, NJ 08052 • 609-235-1190

8006 0433

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Inter Office

Transmission and Chassis Division
General Office

September 12, 1983

To: Mr. J. D. Boydston
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Mr. F. J. Vabic
Mr. K. W. Watler

From: J. M. Poe and R. S. Pomarolli

Subject: Recommended Asbestos Handling, Training, Tests, Insulation Removal and Repair, Equipment, Disposal etc.

Reference: Letter from Mr. Byrom to Plant Management, same subject, dated July 20, 1983 attached.
Industrial Hygiene Bulletin #4, dated 8/22/83 attached.
Industrial Hygiene Bulletin #4a, dated 8/22/83 attached.
Industrial Hygiene Bulletin #4b, dated 8/22/83 attached.

It is the T & C Division's policy to utilize an experienced contractor to remove asbestos associated with renovation or demolition. Hiring of outside contractors should be consistent with the clearance procedure provided for in the Ford-UAW agreement.

DGO personnel are planning to obtain a blanket order for emergency removal of asbestos pipe and tank insulation at all T & C Division Plants.

To handle extreme emergencies (expected to be rare) using plant personnel, it is recommended that each plant purchase two (2) approved positive pressure respirators, one (1) approved vacuum cleaner, and sufficient appropriate disposable clothing. Also, a minimum of three hourly employes and two of their salaried supervisors per shift should be completely trained in the preparation, removal, handling and disposal procedures. Unless there is specific evidence to the contrary, all insulation should be treated and handled as if it contains asbestos until proven otherwise. The personnel selected should be retrained on a yearly basis.

MB7-65

PRODUCED BY FORD

Subject: Recommended Asbestos Handling, Training, Tests, Insulation Removal and Repair, Equipment Disposal, etc.

The attached Industrial Hygiene Bulletins have recently been updated and published to help plants deal with the OSHA Asbestos Law. Please notify this office by October 31, 1983 of the salaried supervisor who will be responsible for enforcing the OSHA Asbestos Law in your plant.

If assistance is necessary, contact Robert M. Hric (313)-523-3941 or R. D. Byrom (313)-523-4720.

J. M. Poe

R. S. Pomarolli

RMH:bg
Attachments
MB7-65A

8006 0434A

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