PALLET INSPECTION REPORT

Inspector _____ Date _____

Vendor _____ Date Received _____

	PALLETS INSPECTED							
A. Deckboards	1	2	3	4	5	6	7	8
1. Board Length	—	—	—	—	—	—	—	—
2. Top Edge Board Width	—	—	—	—	—	—	—	—
3. Bottom Edge Board Width	—	—	—	—	—	—	—	—
4. Number Boards $3\frac{1}{2}$" or Less	—	—	—	—	—	—	—	—
5. Thickness Deck Boards	—	—	—	—	—	—	—	—
6. Spacing between Deck Boards	—	—	—	—	—	—	—	—
7. Wheel Opening Width on Bottom	—	—	—	—	—	—	—	—
8. Moisture Content if Specified	—	—	—	—	—	—	—	—
B. Runners								
1. Length	—	—	—	—	—	—	—	—
2. Width	—	—	—	—	—	—	—	—
3. Height	—	—	—	—	—	—	—	—
C. Quality, Materials, Workmanship								
1. Hardwood (Yes ✓) (No X)	—	—	—	—	—	—	—	—
2. Knots over 1/3 the Width of Board	—	—	—	—	—	—	—	—
3. Excessive Wane or Bark	—	—	—	—	—	—	—	—
4. Splits, Shake or Rot	—	—	—	—	—	—	—	—
5. Decks Dressed Two Sides	—	—	—	—	—	—	—	—
6. Runners Dressed Two Sides	—	—	—	—	—	—	—	—
7. Pallet True 90°	—	—	—	—	—	—	—	—
8. Ends of Boards Cut Square	—	—	—	—	—	—	—	—
9. Boards Pre-Drilled (*)	—	—	—	—	—	—	—	—
10. Drive Screws a) Helical angle (**)	—	—	—	—	—	—	—	—
b) Length	—	—	—	—	—	—	—	—
c) Diameter	—	—	—	—	—	—	—	—
11. Nailing Specifications (***)	—	—	—	—	—	—	—	—

* Remove deckboard and determine if nail hole has been drilled 1/8 in. larger in diameter than the nail shank; nail should be loose in deckboard hole.

** Remove sample nail. Angle of thread to be not greater than 60 deg to surface of board; nailhead must indicate $2\frac{1}{2}$ complete revolutions when driving the length of the nail.

*** Refer to fastenings section.

FIG 22-17 — Pallet inspection reports help make sure that delivered pallets conform to original specifications This list of important points for inspectors to check is typical of forms used by a number of companies

Courtesy Modern Materials Handling