

CRJ 11-11-11
4 11-11-11 8238

Louisiana Division Consolidated Audit

Hazardous Materials Transportation Review

March 1991

Dow Confidential

DO A 043354
CONFIDENTIAL



Louisiana Division
March 1991

Dow U.S.A.

The Dow Chemical Company
P.O. Box 150
Plaquemine, Louisiana 70765-0150

To: Plant Superintendent/Department Head

**SUBJECT: HAZARDOUS MATERIALS TRANSPORTATION
REVIEW (HMTR)**

The HMTR audit will be part of the Louisiana Division Consolidated Audit Process. The audit will be the responsibility of the Superintendent/Department Head.

The purpose of this audit is to provide an in-depth review of our Louisiana Division hazardous materials transportation practices of materials which, if released, could possibly cause injury to the public. The audit will be reviewing the chemicals shipped or received, including the plant's waste materials with a Hazardous Materials Transportation Index (HMTI) of 2, 3, or 4. (Does not include pipeline transportation).

You should begin your preparations by reviewing the attached program guidelines and developing or updating the HMT Indexes for your plants' various chemicals and potential loss of containment from worst case transportation scenario. You will need to complete and send a copy of the review package to the Audit Facilitator ten (10) calendar days prior to the audit.

A HMTR Audit Team is required for a HMTI of 2, 3, or 4. A U.S. Area Loss Prevention Representative will be required for a HMTI of 3, or 4. A HMTI of 1 requires a review by the Superintendent and his Manager only.

NOTE: Prompt response to the HMTI calculations is necessary. A 30 day pre-audit notification to the U.S. Area will be necessary for some materials. Contact Dean Smith at extension 8879 for U.S. Area Loss Prevention Representatives as audit team members (required for HMTI's of 3 or 4). Dean should also be contacted for a Functional Audit Team if the HMTI of materials is 2, 3, or 4.

DO A 043355
CONFIDENTIAL

March 1991

Page Two

The list of contacts below can be used as additional resources.

Ind. Hygiene	Gary Meier	1809
Purchasing	Randy Normand	8481
Loss Prev.	Buck Bailey	1539
HMTI	Dean Smith	8879
CEI	Jim Gibson	8163
F&EI	Maurice Oubre	8953
Safety	Don Jones	6097

Attached are the "Guidelines for a Hazardous Materials Transportation Review ", including the Audit Instructions which give the details about what is needed to prepare for the audit and how the audit will be conducted. If there are any questions concerning the audit, please contact me at extension 8879.

Dean Smith
HMTR Functional Team Leader
Building 3302D
Ext. 8879