



EPA ADMINISTRATOR MEETING INFORMATION FORM

This form assists in planning participation in meetings. Please be complete to minimize need for follow up. This is not a meeting confirmation.

Meeting Logistics

Requesting individual/organization:	(Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).) Note if this is an EPA hosted or co-hosted event. Chet Thompson, President and CEO of American Fuel and Petrochemical Manufacturers (AFPM) https://www.afpm.org/
	Name, Email, Phone, Title
Contact information:	Aaron Ringel, VP Government Relations (AFPM) ARingel@afpm.org 703-732-0171
Title of the meeting:	The topic for discussion should be listed in the title of the meeting. Introductory Meeting with Chet Thompson, President and CEO of AFPM.
Describe the proposed meeting topic/agenda, provide available briefing materials:	Introductory meeting to AFPM, its members, discussing energy markets, and priorities for the Administration (attached priorities document).
Describe the action sought from the meeting and/or identify desired outcome(s):	No direct ask.
Proposed meeting date and time (if date is flexible please indicate the range):	Tuesday, March 18: 1:00 – 1:30 p.m. 1:30 – 2:00 p.m. 2:00 – 2:30 p.m.
Requested length of time:	Provide suggested amount of time needed. 30 minutes
Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	N/a
Proposed meeting location:	Virtual? EPA building? Other location (city, state)? EPA Building
If the Administrator is unable to meet, is a surrogate desired? If yes, who specifically?	No



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Are you planning to issue a press-statement on this meeting?	No
Will you be requesting photography from the meeting?	No

Meeting Participants

(-Name, organizational affiliation, email address. Please use the format in the table below)

Expected meeting participants:	<table><tr><th>-Name, organizational affiliation</th><th>Email with “;” at the end</th></tr><tr><td>Chet Thompson, President and CEO (AFPM)</td><td><u>Cthompson@afpm.org;</u></td></tr><tr><td>Geoff Moody, SVP Government Relations & Policy (AFPM)</td><td><u>gmoody@afpm.org;</u></td></tr><tr><td>Aaron Ringel, VP Government Relations (AFPM)</td><td><u>ARingel@afpm.org;</u></td></tr></table>	-Name, organizational affiliation	Email with “;” at the end	Chet Thompson, President and CEO (AFPM)	<u>Cthompson@afpm.org;</u>	Geoff Moody, SVP Government Relations & Policy (AFPM)	<u>gmoody@afpm.org;</u>	Aaron Ringel, VP Government Relations (AFPM)	<u>ARingel@afpm.org;</u>
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	Chet Thompson, President and CEO (AFPM)	<u>Cthompson@afpm.org;</u>							
	Geoff Moody, SVP Government Relations & Policy (AFPM)	<u>gmoody@afpm.org;</u>							
Aaron Ringel, VP Government Relations (AFPM)	<u>ARingel@afpm.org;</u>								
Are any expected meeting participants federally registered lobbyists or lobbying organizations? (If yes, please identify.)	Chet Thompson, President and CEO (AFPM) Geoff Moody, SVP Government Relations & Policy (AFPM) Aaron Ringel, VP Government Relations (AFPM)								
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	No.								
Do any expected meeting participants seek or currently have any business interests with the Agency such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	No.								

Background for the Meeting



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Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	Yes, please see attached AFPM priority fact sheet.
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	Yes, please see attached AFPM priority fact sheet.
Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? (If yes, please identify the matter and list the specific parties.)	No.
Any additional notes or information?	N/A

Technology for Virtual Meetings

Preferred Virtual Meeting Platform?	N/A
Do you use Microsoft Teams?	N/A
Disclaimer for recording the meeting.	N/A

Please return this completed form to zeldinscheduling@epa.gov, and copy brown.ashley@epa.gov