



Reading

Interoffice Communication

To R. E. Lehmkuhl
From J. A. DeBernardi
Date September 10, 1979
Subject Repair of Hyster Fork Lift - VCM Plant Unit No. 39382

The subject vehicle purchased new in 1975 is in need of a complete motor overhaul. Cost for this motor work is estimated to be \$1,000.00. The manufacturer has quoted the price of a new motor as \$1,900.00 plus tax and installation.

In accordance with CONOCO Chemicals authority limitations, automotive equipment repairs in excess of \$500.00 require your approval. Therefore, I am requesting your approval to allow the motor overhaul work to proceed.

J. A. DeBernardi

blt
cc:
RDG, HDG, JRH

Approved _____
R. E. Lehmkuhl

CCR 000066451