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INTER-OFFICE MEMO

TENNECO CHEMICALS, INC.

TO J. T. Sweeney AT Flemington DATE May 15, 1974
FROM W. C. Champion AT Flemington COPY TO W. Bord
SUBJECT Coverage for Flemington P. A. Ketterer
Plant Personnel Monitoring R. A. Iojewski
G. I. Rozand
J. J. Zullo
File

The attached schedule will allow us to monitor all Production, Pilot Plant and R&D personnel on a weekly basis using salaried Q.C. people and foremen. It is my understanding that daily OVA monitoring (including Saturday and Sunday) will be coordinated by Bill Bord.

This schedule should be considered in effect until the summer temporary employees are hired and trained.

As the schedule shows, we require assistance from foremen as follows:

Tuesday - 8 a.m. to 4 p.m.
Wednesday - 4 a.m. to 8 a.m.
- 4 p.m. to 8 p.m.
Thursday - 8 a.m. to 4 p.m.

W.C. Champion
W. C. Champion

WCC:em

Att.

COLORITE 012724

PERSONNEL MONITORING SCHEDULE

FLEMINGTON PLANT

<u>Day</u>	<u>Personnel</u>	<u>Time</u>	<u>Coverage</u>
Tuesday	2 Q.C. 1 Foreman	8 a.m. - 4 p.m.	First shift and day workers
Wednesday	1 Q.C. 1 Foreman	4 a.m. - 8 a.m.	Second shift
	1 Q.C.	8 a.m. - 4 p.m.	Day workers not covered Tuesday
	1 Q.C. 1 Foreman	4 p.m. - 8 p.m.	Third shift and 4-12 workers
Thursday	1 Q.C. 1 Foreman	8 a.m. - 4 p.m.	Fourth shift, start R&D
Friday	2 Q.C.	8 a.m. - 4 p.m.	Complete R&D