

INTER-COMPANY MEMO



DATE JULY 20, 1992
TO ALL SUPERVISORS
CC: BOB ALLEN
DAVE LAMP
FROM CURTIS HENSON *CH*
SUBJECT COMPUTER BASED TRAINING

Currently the Oil Field Services Group is using the Williams Computer Based Training Program very successfully. Koch Industries has a corporate license for this system which would allow the refinery access. Koch presently owns 51 modules primarily designed for safety and transportation of hazardous materials. Several other modules are available from Williams, some of which could be applicable to our business.

In an effort to determine the usefulness of this training tool to our business we will have a demonstration model in the training office from July 27 - 31. Please take the opportunity to look at some of the modules and evaluate the system. If we conclude this system will add value we could place it in service in the immediate future.

If you have any questions please call 8379 or 4767.

Thank you.

JCH/cao

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