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To: All Aberdeen Employees

From: A. H. Sather
Date: April 2, 1985

VISTA

Interoffice
Communication

Subject: VCM EMISSION/EXPOSURE REDUCTION

There has been some confusion about the procedures to be followed when readings are observed on the plant VCM fixed point monitor systems. I have attached a table which should clarify our responsibilities in this very important area. It is important to note that these procedures are designed to satisfy our internal needs in terms of reducing VCM emissions and employee exposure, while at the same time ensure our compliance with EPA and OSHA regulations.

Any reading on a fixed point monitor, no matter how small, should be located and secured. The specific action steps outlined on the attached sheet are provided to ensure an appropriate response to high ambient concentrations of VCM.

If you have any questions, please see your supervisor or me.

A.H. Sather

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c: JF, JWW, DEPARTMENT HEADS, ALL SUPERVISORS

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