

cc:(to show on orig.): Mr. Van Horn
Howard
Thorn

MEMORANDUM TO THE FILE

Date

SUBJECT: Invoice No. 684 Received from the Woodbury, New York
Office of Equitable Environmental Health Inc. (EEH)

The subject invoice is the result of a continuing error being made by the Woodbury, New York office of EEH. Arrangements for a single, final invoice were clearly defined in Mr. Richard L. Davis's letter dated January 11, 1972, and confirmed during a discussion with him early during February.

This continuing error being made by their Woodbury office was discussed again on March 26, 1977 with Mr. Davis who requests that the following procedure be followed:

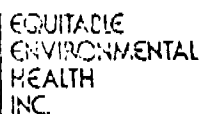
1. That the subject invoice be forwarded to him.
2. Should any subsequent invoices be received from their Woodbury, New York office, they should be ignored with the exception that again, they should be forwarded to him.
3. In accordance with the January, 1972 letter, MCA payment is not to be made for this project until after we have received a single, final invoice.

By way of further clarification, Mr. Davis emphasized that the Woodbury office does not have under EEH operating procedures authority to issue an invoice on a project of this type. Only EEH regional offices have such authority.

J. T. Seawell

CONFIDENTIAL
Subject to Protective Order in
Ross v. Conoco, Inc., No. 90-4837
14th Judicial District Court
Calcasieu Parish, Louisiana

CMA 005069



No. 684

Manufacturing Chemists Assoc.
1825 Connecticut Avenue
Washington D.C. 20009

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE.

DATE	DESCRIPTION	CHANGES	CREDITS	BALANCE
PREVIOUS BALANCE				
3/17/76	Incoive No. 760129	1,294.48		
4/22/76	Invoice No. 760176	772.00		2066.48
STATEMENT				

EQUITABLE ENVIRONMENTAL HEALTH INC.
373 CROSSWAYS PARK DRIVE
WOODBURY, NEW YORK 11797

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Received of
R. E. Davis on 4/29/77

CMA 005070