



**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Deadline for Acceptance:** N/A- As soon as the Secretary is able to confirm

**Event Title:** Federal Policy Briefing

**Speech Date:** Wednesday, May 3, 2017

**Is the Above Date Flexible:** No – but time is

**Speech Time & Duration:** 2:00pm – 4:00pm, 10-15 minutes

**Speaker Requested:** Administrator Scott Pruitt

**Would You Consider a Surrogate:** Yes

**Event Location:** Willard Intercontinental Hotel  
1401 Pennsylvania Ave NW  
Washington, DC 20004

**Open Press/Closed Press:** TBD

**Is Event Webcast/Recorded/Transcribed:** No

**Purpose of the Event:** Inform members of the New England Council as part of Annual Spring Event

**Speech Topic:** Share your Vision for the EPA; Discuss the EPA’s Responsibilities and How the EPA Plans to Address Them

**Requested Presentation Format:** Individual Panel (4-5 speakers for entire day), possible Q&A

**Dress Code:** Business

**Speech/Presentation Duration:** 10-15 minutes

**Teleprompter Available:** TBD – can work to provide if necessary

**Microphone / Room Setup:** Can be flexible to Secretary’s needs/ set-up is still TBD based on room capacity

**Event Sponsor:** New England Council

**Relationship to the EPA:** None, officially. The New England Council is a non-partisan alliance of businesses, academic and health institutions, and public and private organizations throughout New England formed to promote economic growth and a high quality of life in the New England region. The Council works to foster positive working relationships between its members and key federal policy makers, including members of Congress and leaders of federal agencies, such as the EPA.

**Event Agenda/Program:** Run of show is still being ironed out. We generally hear from 4-5 speakers over the course of the afternoon, each speaking for 10-15 minutes and taking some questions.



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**Honorable Guests Attending:** TBD

**Notable Federal, State or Local Appointed or Elected officials attending:** TBD – pending additional speakers, Secretary Perry has also been invited

**Individual Introducing Administrator:** TBD – can provide

**Person to contact for speechwriting purposes:** TBD – can provide

**Person to contact for media purposes:** TBD - can provide

**Origin of Invitation:** James T. Brett, President & CEO  
202-547-0048 – Office  
pphipps@newenglandcouncil.com

**Day of Event Point of Contact:** Emily Heisig  
eheisig@newenglandcouncil.com  
202-547-0048 – Office  
617-365-2647 – Cell

**Security Contact:** TBD – Can provide

**Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):** No

**Will there be a presentation of a “gift” to the Administrator?** No

**If so, what is the US currency value of the gift?** \_\_\_\_\_

**Will a meal be provided, if so what is the US currency value?** TBD

**Please return this form completed to [scheduling@epa.gov](mailto:scheduling@epa.gov) and Sydney Hupp ([hupp.sydnev@epa.gov](mailto:hupp.sydnev@epa.gov)).**