

Message

From: Rakosnik, Delaney [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=274573739A9F446883072599086EDED-RAKOSNIK, D]
Sent: 8/21/2018 8:21:00 PM
To: Isabel.Lane@hklaw.com
CC: Lewis, Josh [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b22d1d3bb3f84436a524f76ab6c79d7e-JOLEWIS]; Atkinson, Emily [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=bb2155adef6a44aea9410741f0c01d27-Atkinson, Emily]
Subject: CONFIRMED RE: Advanced Biofuels Association - Meeting Request

Dear Isabel,

You are confirmed for a 45 min meeting with Bill Wehrum starting at 10am on September 21st.

Directions and procedures to 1200 Pennsylvania Avenue NW:

Metro: If you come by Metro get off at the Federal Triangle metro stop. Exit the metro station and go up two sets of escalators to the surface level and turn right. You will see a short staircase and wheelchair ramp leading to a set of glass doors with the EPA logo - that is the William Jefferson Clinton Federal Building, North Entrance.

Taxi: Direct the taxi to drop you off on 12th Street NW, between Constitution and Pennsylvania Avenues, at the elevator for the Federal Triangle metro stop - this is almost exactly half way between the two avenues on 12th Street NW. Facing the building with the EPA logo and American flags, walk toward the building and take the glass door on your right hand side with the escalators going down to the metro on your left – that is the North Lobby of the William Jefferson Clinton building.

Security Procedures: A government issued photo id is required to enter the building and it is suggested you arrive 15 minutes early in order to be cleared and arrive at the meeting room on time. Upon entering the lobby, the meeting attendees will be asked to pass through security and provide a photo ID for entrance. If you are a foreign national entering on a non-US passport, please let us know in advance, as there is a separate clearance process.

Upon arrival, let the guards know that you were instructed to call 202-564-7404 for a security escort. Please send me a list of participants in advance of the meeting and feel free to contact me should you need any additional information.

Many thanks,

Delaney Rakosnik
Staff Assistant
Immediate Office of the Assistant Administrator
Office of Air and Radiation, USEPA
Room 5406A, 1200 Pennsylvania Avenue NW
Washington, DC 20460
Voice: 202-564-2229
Email: rakosnik.delaney@epa.gov

From: Isabel.Lane@hklaw.com [mailto:Isabel.Lane@hklaw.com]
Sent: Tuesday, August 21, 2018 3:27 PM
To: Rakosnik, Delaney <rakosnik.delaney@epa.gov>
Cc: Lewis, Josh <Lewis.Josh@epa.gov>; Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Advanced Biofuels Association - Meeting Request

Delaney,

10am on September 21st would be excellent; we appreciate the Assistant Administrator's time.

Thank you again for your help in getting this on the books. Is there any additional information you need?

Thanks,
Isabel

Isabel Lane | Holland & Knight
Public Affairs Advisor
Holland & Knight LLP
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Phone: Ex. 6
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From: Rakosnik, Delaney [mailto:rakosnik.delaney@epa.gov]
Sent: Tuesday, August 21, 2018 3:15 PM
To: Lane, Isabel C (WAS - X75183) <Isabel.Lane@hklaw.com>
Cc: Lewis, Josh <Lewis.Josh@epa.gov>; Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Advanced Biofuels Association - Meeting Request

Isabel,

How does a 45 min meeting starting at 10am on Sept 21st work?

Thanks,
Delaney

From: Isabel.Lane@hklaw.com [mailto:Isabel.Lane@hklaw.com]
Sent: Tuesday, August 21, 2018 11:54 AM
To: Rakosnik, Delaney <rakosnik.delaney@epa.gov>
Cc: Lewis, Josh <Lewis.Josh@epa.gov>; Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Advanced Biofuels Association - Meeting Request

Delaney,

Thank you kindly for the response; my apologies for the delay in getting back to you as I was out on vacation.

If the Assistant Administrator is still available, the morning of September 21st works well for members of ABFA's Executive Committee. We sincerely appreciate the opportunity to meet and are grateful for your assistance in facilitating.

Best,
Isabel

Isabel Lane | Holland & Knight

Public Affairs Advisor

Holland & Knight LLP

800 17th Street N.W., Suite 1100 | Washington, DC 20006

Phone Ex. 6

isabel.lane@hklaw.com | www.hklaw.com

From: Rakosnik, Delaney [<mailto:rakosnik.delaney@epa.gov>]
Sent: Monday, August 13, 2018 1:40 PM
To: Lane, Isabel C (WAS - X75183) <Isabel.Lane@hklaw.com>
Cc: Lewis, Josh <Lewis.Josh@epa.gov>; Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Advanced Biofuels Association - Meeting Request

Dear Isabel,

Bill Wehrum is happy to meet with Mr. McAdams and ABFA's executive committee in September. How does Sept 20th or 21st work for his schedule?

Many thanks,

Delaney Rakosnik
Staff Assistant
Immediate Office of the Assistant Administrator
Office of Air and Radiation, USEPA
Room 5406A, 1200 Pennsylvania Avenue NW
Washington, DC 20460
Voice: 202-564-0935
Email: rakosnik.delaney@epa.gov

From: Michael.McAdams@hklaw.com [<mailto:Michael.McAdams@hklaw.com>]
Sent: Thursday, July 19, 2018 4:43 PM
To: Wheeler, Andrew <wheeler.andrew@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Burton, Tamika <burton.tamika@epa.gov>; Wehrum, Bill <Wehrum.Bill@epa.gov>; beth.viola@hklaw.com; Isabel.Lane@hklaw.com
Subject: Advanced Biofuels Association - Meeting Request

Dear Acting Administrator Wheeler,

Please find enclosed an introductory letter from the Advanced Biofuels Association congratulating you on your recent promotion and requesting a meeting with you this fall.

Feel free to reach out to Isabel Lane, cc'd here, regarding scheduling details or if you need additional information.

Sincerely,
Michael McAdams

Michael McAdams | Holland & Knight
President, Advanced Biofuels Association

Sr Policy Advisor, Holland & Knight LLP

800 17th Street N.W., Suite 1100 | Washington, DC 20006

Phone: [redacted] Ex. 6

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