

To: Ford, Hayley[ford.hayley@epa.gov]
Cc: Hupp, Millan[hupp.millan@epa.gov]
From: Lison, Ashley Oetta (LU Stages)
Sent: Mon 11/27/2017 6:31:55 PM
Subject: Re: Scott Pruitt at Liberty University
EPA Administrator Pruitt Speaker Request Form - Liberty University Convocation.docx

Hi Hayley!

Thank you for your prompt response. I hope you had a wonderful Thanksgiving! Please find the requested form attached and let me know if you have any questions.

Thank you!

Ashley O. Lison

Executive Director
LU Stages

Office: (434) 592-7897
Cell: (336) 624-5674

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From: "Ford, Hayley" <ford.hayley@epa.gov>
Date: Friday, November 17, 2017 at 4:56 PM
To: Ashley Lison <aojohnson@liberty.edu>
Cc: "Hupp, Millan" <hupp.millan@epa.gov>
Subject: RE: Scott Pruitt at Liberty University

Hello Ashley,

Thank you for reaching out with this invitation. I work in Administrator Pruitt's office along with Millan Hupp, copied here. I believe the two of you connected earlier this year in regards to this event and unfortunately we weren't able to make it work with his schedule. We would love to explore the opportunity to have him visit in the spring.

Could you please complete the attached form with as much detail as you can? This will help in getting a better understanding. We will then want to set up a call with you to hear more details about how these work.

Thank you and we appreciate the invitation!

Hayley Ford

Deputy White House Liaison and Personal Aide to the Administrator

Environmental Protection Agency

ford.hayley@epa.gov

Phone: 202-564-2022

Cell: 202-306-1296

From: Lison, Ashley Oetta (LU Stages) [<mailto:aojohnson@liberty.edu>]

Sent: Tuesday, November 14, 2017 2:47 PM

To: Pruitt, Scott <Pruitt.Scott@epa.gov>

Subject: Scott Pruitt at Liberty University

Importance: High

Good Afternoon,

I hope you're doing well. My name is Ashley Lison and I am the Executive Director of Convocation here at Liberty University. Liberty is the largest university in Virginia, and hosts the largest weekly gathering of young adults in the world: 12,000+ students residentially, and over 90,000 online via our live stream. Our Convocations often garner local and national media attention, as well as millions of views on social

media.

Last year, I spoke with Michelle (see below) about hosting the Administrator at Convocation, but unfortunately we were never able to confirm a date. We are currently booking for Spring of 2018, and we would love to solidify a date for the Administrator to join us!

I'm not sure how familiar you are with our school, but our Convocation serves as a platform for ideas where individuals from all walks of life inform, inspire and engage college students. Our guest list is quite diverse ranging from TV personalities to Ted talk speakers, missionaries and pastors, Grammy award winners, world class athletes, political leaders, artists etc. Some of our guests this year have included: Steph Curry of the Golden State Warriors, Brian Littrell of the Backstreet Boys, Olympian Simone Biles, soccer legend Kaka, political leaders like Donald Trump, Bernie Sanders & Gary Johnson, comedians like Larry the Cable Guy, Jeff Foxworthy and many more.

Please let me know what we can do to make this partnership happen!

Thank you,

Ashley O. Lison

Executive Director
LU Stages

Office: (434) 592-7897
Cell: (336) 624-5674

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Thank you. You too!

From: Lison, Ashley Oetta (Spiritual Development) [<mailto:aojohnson@liberty.edu>]

☐ **Sent:** Thursday, January 05, 2017 4:12 PM ☐ **To:** Michelle Hale ☐ **Subject:** Re: AG Pruitt at Liberty University

Great! Please keep me posted, we're looking forward to it!

Have a great evening,

Ashley O. Lison

Director ☐ **LU Stages** ☐ ☐

Office: (434) 592-7897

From: Michelle Hale <michelle.hale@oag.ok.gov> ☐ **Date:** Thursday, January 5, 2017 at 4:57 PM ☐ **To:** Ashley Lison <aojohnson@liberty.edu> ☐ **Subject:** RE: AG Pruitt at Liberty University

I think by the first week of February we will have more information.

From: Lison, Ashley Oetta (Spiritual Development) [<mailto:aojohnson@liberty.edu>]
☐ **Sent:** Thursday, January 05, 2017 3:16 PM ☐ **To:** Michelle Hale ☐ **Subject:** Re: AG Pruitt at Liberty University

Oh ok, no worries! Do you know when it might be a little more solidified? I'm sure there's a lot going on right now! J

Ashley O. Lison

Director ☐ **LU Stages** ☐ ☐

Office: (434) 592-7897 ☐

From: Michelle Hale <michelle.hale@oag.ok.gov> ☐ **Date:** Thursday, January 5, 2017 at 3:47 PM ☐ **To:** Ashley Lison <aojohnson@liberty.edu> ☐ **Subject:** RE: AG Pruitt at Liberty

University

I sincerely wish that we knew more about his schedule. It is impossible to know right now. I'm sorry!

From: Lison, Ashley Oetta (Spiritual Development) [<mailto:aojohnson@liberty.edu>]
□ **Sent:** Thursday, January 05, 2017 2:01 PM □ **To:** Michelle Hale □ **Subject:** AG Pruitt at Liberty University □ **Importance:** High

Good Afternoon Michelle,

I hope you're doing well. My name is Ashley Lison and I am the Director of Convocation at Liberty University. I understand that you spoke with my assistant Alyssa Kidder this afternoon regarding AG Pruitt joining us at Convocation in the Spring! We're so excited about this possibility and would love to add him to the Spring schedule press release which will be sent out tomorrow or Monday. Would it be possible to firm up a date that would work with his schedule before or after his confirmation hearing?

Thank you,

Ashley O. Lison

Director □ **LU Stages** □ □

Office: (434) 592-7897 □



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance: TBD

Requesting Individual / Affiliation: Liberty University c/o President Jerry Falwell, Jr.

Event Title: Liberty University Convocation

Event Date: TBD – MWF dates available, late Jan to early May- based on Administrator’s availability.

Is the Above Date Flexible: Yes

Event Time & Duration: 10:30 AM – 1 hour event, 30 min keynote. Arrival 9:30 AM, Departure post luncheon with University President ~1PM.

Type of Event: School wide gathering

Liberty is the largest university in Virginia, and hosts the largest weekly gathering of young adults in the world: 12,000+ students residentially, and over 90,000 online via our live stream. Our Convocations often garner local and national media attention, as well as millions of views on social media.

Convocation is a platform for ideas where individuals from all walks of life inform, inspire and engage college students. Our guest list is quite diverse ranging from TV personalities to Ted talk speakers, missionaries and pastors, Grammy award winners, world class athletes, political leaders, artists etc. Some of our guests this year have included: Steph Curry of the Golden State Warriors, Brian Littrell of the Backstreet Boys, Olympian Simone Biles, soccer legend Kaka, political leaders like Donald Trump, Bernie Sanders & Gary Johnson, comedians like Larry the Cable Guy, Jeff Foxworthy and many more.

Purpose of the Event: To inform, inspire and engage students, faculty and staff.

Role of the Administrator: Keynote speaker.



Requested Presentation Topic, if Speaking Involved:

Speaker's choice.

ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM

Requested Presentation Format:

U.S. Environmental Protection Agency

Speech/Presentation Duration:

30 min.

Would You Consider a Surrogate:

N/A

Event Location:

Liberty University Vines Center
1971 University Blvd.
Lynchburg, VA 24515

Event Audience:

13,000 college students in attendance. 90,000 potential online student viewers.

Event Host(s)/Organizer(s):

Liberty University c/o President Jerry Falwell, Jr.

Host(s)' Relationship to EPA:

Run of Show/ Agenda:

9:30 - 10:15 Breakfast Buffet Available in Green Room
Service Review, Brief Prayer Huddle, Sound Check/Mic Up
10:30 - 25 minutes of worship & announcements
11:00 - The Administrator takes the stage
11:30 - Convocation concludes
11:45 - Private luncheon in the Green Room with University President & leaders
1:00 - Estimated departure

Is there a Hold Room Available for the Administrator?

Yes

Open Press/Closed Press?

TBD

Dress Code:

Speaker's Choice

Teleprompter Available:

Yes

Microphone / Room Setup:

Shotgun stage - Mic options: handheld or double ear headset

Honorable Guests Attending:

President Jerry Falwell, Jr., Pastor David Nasser

Notable Federal, State or Local Appointed or Elected officials attending:

TBD

Individual Introducing Administrator:

President Falwell

Person to contact for media purposes:

Ashley Lison - Executive Director of LU Stages (336) 624-5674

Is this event held Weekly, Monthly, Annually?

3x Weekly



Day of Event Point of Contact:

Ashley Lison – Executive Director of LU Stages (336) 624-5674

ADMINISTRATOR SCOTT B. HITT
Security Contact: **U.S. Enviro**

TT B. HITT EVENT REQUEST FORM
Ashley Lison – Executive Director of LU Stages (336) 624-5674

Suggested Entrance/ Exit to Event Venue:

Private Vines Center Entrance

Is the host of the event a registered 501(c)(3),
(4), or has a 527 Political Action Committee
(PAC):

Yes

Will there be a “gift” presented to the
Administrator? If so, what is the US
currency value of the gift?

TBD

Will a meal be provided, if so what is the US
currency value?

TBD

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov
