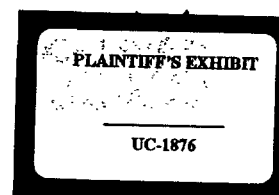


COPY TO: 1. OPERATING DEPARTMENT HEAD
 2. A. L. BAREFOOT
 3. D. R. HALEY
 4. K. G. TOWNSEND
 5. J. L. WYATT



SHARE AUDIT PROCEDURE

DEPT. DISTRIBUTION
 DATE 2-8-83

	YES	NO
DEFICIENCY EXISTS	---	☒

NAME OF PROCEDURE CHEMICALS INVENTORY
 REFERENCE? SOH PROCEDURES MANUAL
 NUMBER OF PERSONNEL INTERVIEWED: 3

- | | | |
|---------------------------------------|-------------------------------------|-----|
| A. AWARE OF PROCEDURE? | ☒ | --- |
| B. UNDERSTAND PROCEDURE? | ☒ | --- |
| C. FOLLOW PROCEDURE? | ☒ | --- |
| D. IF NO, WHY NOT? | | --- |
| E. REMEMBER HAVING RECEIVED TRAINING? | ☒ | --- |
| 1. LAST YEAR | --- | --- |
| 2. TWO YEARS AGO | --- | --- |
| 3. THREE YEARS AGO | --- | --- |

UP TO DATE PROCEDURE IN APPROPRIATE MANUAL?	☒	---
ANY RELATION TO A/I REPORTS IN LAST 6 MONTHS?	---	☒
SHOULD EXISTING PROCEDURE BE MODIFIED?(IF YES EXPLAIN)	---	☒
SHOULD RETRAINING BE CONDUCTED?	---	☒
SHOULD ANOTHER AUDIT BE CONDUCTED?	☒	---
IF YES WHEN? <u>6 MONTHS</u>		

AUDITED BY: Marie Gutierrez
 APPROVED BY: K. G. Townsend

CHEMICAL SYSTEM INVENTORY

INSPECTION AND AUDIT

UNIT/AREA/BLDG DISTRIBUTION

DATE 2-8-83

AUDIT BY Maria Gutierrez

A. OPERATING DEPARTMENTS

	<u>YES</u>	<u>NO</u>	<u>SEE COMMENT</u>
1. Initiate Chemical Addition/Deletion Sheet.	<u>NA</u>	<u> </u>	<u> </u>
2. Up-to-date Material Safety Data Sheets Manual.	<u> </u>	<u>✓</u>	<u>①</u>
3. Have Procedures and Training Manuals up-to-date.	<u>✓</u>	<u> </u>	<u> </u>
4. Have Hazardous Chemicals Manuals updated.	<u>✓</u>	<u> </u>	<u> </u>
5. Have performed personnel training.	<u>✓</u>	<u> </u>	<u> </u>

B. SHARE DEPARTMENT

1. Up-to-date Material Safety Data Sheet Manual.	<u>✓</u>	<u> </u>	<u> </u>
2. Plant Chemical List updated yearly.	<u>✓</u>	<u> </u>	<u> </u>
3. Evaluates all new chemicals for OH hazard.	<u>✓</u>	<u> </u>	<u> </u>
4. Obtains latest medical information on all chemicals.	<u>✓</u>	<u> </u>	<u> </u>
5. Evaluates storage and handling for process safety.	<u>✓</u>	<u> </u>	<u> </u>
6. Best fire protection and control documented.	<u>✓</u>	<u> </u>	<u> </u>
7. Environmental impact of leaks or spills documented.	<u>✓</u>	<u> </u>	<u> </u>
8. Best spill control and countermeasures documented.	<u>✓</u>	<u> </u>	<u> </u>
9. Best disposal method documented.	<u>✓</u>	<u> </u>	<u> </u>

C. DISTRIBUTION DEPARTMENT

1. Provides proper storage and handling (if applicable).	<u>NA</u>	<u> </u>	<u> </u>
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CHEMICAL SYSTEM INVENTORY
INSPECTION AND AUDIT

PAGE 2

<u>D. PURCHASING DEPARTMENT</u>	<u>YES</u>	<u>NO</u>	<u>SEE COMMENT</u>
1. Investigates different types of the same chemical (if applicable).	<u>NA</u>	<u> </u>	<u> </u>
2. Orders material and estimates arrival date.	<u>NA</u>	<u> </u>	<u> </u>
3. Provides material safety data sheets.	<u>NA</u>	<u> </u>	<u> </u>

E. COMMENTS

① THE SHEETS ARE ON FILE AND THE MANUAL IS IN
THE PROCESS OF BEING COMPILED