

March 16, 1978

TO: ALL SUPERVISION - LIST "A"

FROM: S&F DIVISION

VICTORIA PLANT
CENTRAL SAFETY COMMITTEE
MINUTES OF MEETING HELD MARCH 14, 1978

Members Present

A. D. Cyphers, Chairman
A. H. Peters
R. M. Robertson
C. R. Steele
G. L. Brennan
W. L. Smith
O. A. Sampson
V. Pennington, M.D.
R. E. Keith
M. W. House (for W. J. Faassen)
W. T. Dodson
J. F. Hignite (for W. P. Ledet)
D. G. Jentsch
B. L. Sutphen
B. S. Smith
D. G. Kilpatrick (for M. A. Ervin)
J. S. Bray
H. W. Shahan
D. J. Logan
S. V. Hinson - Construction
C. E. Bunn
J. E. Borden
W. T. Procter

Members Absent

H. H. Street
H. W. Anderson
M. A. Ervin
W. J. Faassen
W. P. Ledet

Visitors

A. C. Vaught
M. S. Saitta
J. R. DeLockery
W. M. Newman

DUP 0801390

DU 007857

I. Reports

The Monthly Safety and Housekeeping Audits and Injury Summary for February were reviewed.

- It was suggested that all cylinders be checked by Stores personnel for a valid hydrostatic test date prior to dispatching to the field.
- Gerry Brennan and Bob Keith will formulate a proposal for inspection and/or testing of acetylene cylinders.
- All cylinders on plant are to be inspected before the next Central Safety meeting. Consideration should be given to an annual audit.
- All areas are encouraged to work at finding a substitute for "Perclene". Chlorinated materials will continue to appear on the carcinogen suspect list.
- Improperly labeled containers continue to be found.
- There were no unsatisfactory ratings on the housekeeping inspection. It was suggested that perhaps the inspection standards should be raised to the degree that the results include some unsatisfactory ratings.
- The Chairman again emphasized that the minor nicks and scratches do not reflect the trend or status of the safety program. Emphasis must not be placed on minor injuries without potential - foremen should be de-emphasizing the importance of minor injuries while insisting that all are treated.

II. Incident Reports

Unusual Incident Reports 78-6 through 78-10 were reviewed.

- 78-6 is a good example of the beneficial information gathered as a result of declaring a happening an "unusual incident".
- 78-7 - All cast iron traps in gaseous service have been replaced.
- 78-10 resulted in a medical treatment case injury (finger mashed between the flanges of two I-beams).

DUP 0801391

DU 007858

III. Safety Activities Committee - B. S. Smith

On Plant

- There were no injuries that resulted in either lost or restricted workdays.
- Silver Dollars were awarded to 30 employees for questioning unsafe acts.
- All area subcommittees are active with monthly programs.

Off Plant

- There were no off-the-job injuries in February that resulted in lost time. There have been three lost time injuries to date this year.
- Safe "T" Bingo was announced March 1.
- The first off-plant safety newsletter was issued in February. Subsequent issues are to follow monthly.
- Details of "Mug" program will be issued this week.
- Defensive driving refresher course will be available May 1.

IV. Plant Entrance Road Safety

- Bill Procter reviewed a near miss between an outgoing tank truck and an employee's car as he exited the "J" Line lot en route to the main parking lot. An incident report will be issued. The Safety group will study the entrance road situation and make recommendations to Central Safety.

V. Respiratory Protection Program - A. C. Vaught

The program was approved and the committee complimented for a difficult job well done. Program and timing:

- | | |
|---|------|
| • Detailed procedures on respirator selection and fit testing | 4-78 |
| • Provide facilities for sanitizing and repair | 5-78 |
| • Assemble fit test facility | 5-78 |
| • Training audio-visuals | 5-78 |

VI. Hurricane Guidelines Manual - H. W. Shahan

Changes were approved and will be issued.

VII. Key Safety Data

Copy of Key Safety Data is attached.

CEB:jcm
Attach.

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DU 007860

DUP 0801394

VICTORIA PLANT

KEY SAFETY DATA - 1978

	1977	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TO DATE
LOST WORKDAY CASES	3	0	0											0
RESTRICTED WORKDAY CASES	0	0	0											0
MEDICAL TREATMENTS	13	1	1											2
FIRST AID TREATMENTS	150	9	6											15
PRECAUTIONARY TREATMENTS	65	5	5											10
HIGH POTENTIAL INCIDENTS WITHOUT INJURIES	52	4	3											7
HIGH POTENTIAL INCIDENTS WITH INJURIES	39	1	1											2
TOTAL HIGH POTENTIAL INCIDENTS*	91	5	4											9
INCIDENT FREQUENCY RATE/2004 HOURS	6.96	4.74	3.89											4.32
OFF THE JOB INJURIES	11	3	0											3
HOUSEKEEPING: EXCELLENT SATISFACTORY UNSATISFACTORY	53% 46% 1%	56% 44% 0%	53% 47% 0%											55% 45%

*INCLUDES HIGH POTENTIAL, INJURIES, PRECAUTIONARY TREATMENTS, INCIDENT REPORTS, AND PRELIMINARY INCIDENT REPORTS