

From: Courtney Cook <ccook@alec.org>
To: "Getto, Leila" <leila_getto@ios.doi.gov>
Cc: Jeff Lambert <jlambert@alec.org>, Scheduling SIO <scheduling@ios.doi.gov>
Subject: RE: [EXTERNAL] ALEC - Special Invite for AM 18
Date: Fri, 22 Jun 2018 21:42:11 +0000
Importance: Normal
Attachments: AM_18_-_DOI_Sec._Zinke_-_Offical_Speaker_Request_Form.docx; 45th_-_DOI_Sec._Zinke_-_Offical_Speaker_Request_Form.docx
Inline-Images: image001.png

Hi Leila –

Thank you again for your help with our invitation to Secretary Zinke to speak at our Annual Meeting in New Orleans, LA this August. Attached is the completed speaker form.

To help with any confusion, I have also attached the completed form for our 45th Anniversary Gala. We recently sent an invitation for the Secretary to attend the gala on September 26, 2018 and our CEO received a note from your scheduling office asking to fill out the form as well. I thought it might help to include them both on this reply as I will be the contact for both events.

As you review, if you have any questions, please let me know. Thank you and have a great weekend!

Best,
Courtney

From: Getto, Leila <leila_getto@ios.doi.gov>
Sent: Friday, June 22, 2018 1:22 PM
To: Courtney Cook <ccook@alec.org>
Cc: Jeff Lambert <jlambert@alec.org>; Scheduling SIO <scheduling@ios.doi.gov>
Subject: Fwd: [EXTERNAL] ALEC - Special Invite for AM 18

Hi Courtney!

Thank you for your thoughtful invitation to the Secretary. Can I trouble you to fill out the attached form we now as of everyone? I greatly appreciate your time and help.

Thank you!
Leila

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: Courtney Cook <ccook@alec.org>
Date: Fri, Jun 22, 2018 at 2:16 PM
Subject: [EXTERNAL] ALEC - Special Invite for AM 18

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To: "leila_getto@ios.doi.gov" <leila_getto@ios.doi.gov>, "wesley_bullock@ios.doi.gov" <wesley_bullock@ios.doi.gov>
Cc: Jeff Lambert <jlambert@alec.org>

Hi Leila & Luke -

I hope this note finds you doing well! We were able to work together last year on Secretary Zinke's attendance at the ALEC Annual Meeting in Denver, Colorado. You were both so helpful! I am hopeful we can work together again as we are hosting our **45th ALEC Annual Meeting in New Orleans, LA** from August 8 – 10, 2018 and would like to invite Secretary Zinke to keynote our **Thursday Lunch Session on August 9, 2018**. Our attendees so enjoyed hearing from him last year in Denver! Please find attached the formal invitation from our CEO, Lisa B. Nelson.

We are looking to host Thursday, August 9 as our energy day. Since our attendees are made up of state legislators, policy experts and business leaders from across the country, we will be hosting a variety of workshops that morning all surrounding different energy sector issues. Our lunch session will continue this theme as we would like Secretary Zinke to speak on innovation and exploration taking place through the Department of Interior relating to energy. In addition to Secretary Zinke, we have invited Director Scott Angelle from the Bureau of Safety and Environmental Enforcement (BSEE) and Deputy Administrator Andrew Wheeler from the Environmental Protection Agency. The day will be capped off with our Energy, Environment and Agriculture meeting that afternoon. Our hope from this informative programming is our attendees will take away a well-rounded approach to energy issues in their states.

As you review, if you have any questions, please let me know. We are hopeful Secretary Zinke can join us and once again address our attendees.

Thank you for your time!

Best,
Courtney

Courtney Cook, CMP
Director of Events
571-482-5003
ccook@alec.org

2900 Crystal Drive, Sixth Floor
Arlington, VA 22202



Upcoming Meetings:

2018 Annual Meeting – August 8-10, 2018 – New Orleans, Louisiana

45th Anniversary Gala – September 26, 2018 – Washington, D.C.

2018 States & Nation Policy Summit – November 28-30, 2018 – Washington, D.C.

The American Legislative Exchange Council is a 501(c)3 nonprofit organization and is the largest nonpartisan, voluntary membership organization of state legislators in the United States dedicated to the principles of limited government, free markets and federalism. The Council is governed by state legislators who comprise the National Board of Legislators and is advised by the Private Enterprise Advisory Council, a group of private, foundation and think tank members.

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Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request you answer the following questions before we can agree to confirm a speaker.

Please complete this form and send to scheduling@ios.doi.gov. If you have any questions you may contact the Scheduling office at 202-208-7551

Specific Request to the Secretary (i.e. deliver keynote remarks, attend an event, etc):	Attend the event
Title of the Event (please note if the event is a weekly, quarterly, annual, etc.):	45 th ALEC Anniversary Gala
Date of Event (please note if the date is flexible):	Wednesday, September 26, 2018
Location (city and state):	Trump International Hotel, Washington, D.C.
Point of Contact(s):	- Courtney Cook, 202-494-1475, Ccook@alec.org – Event Logistics - Lt. Jeff Lathan, 405-919-6263, cvlprotection@cox.net – Event Security
Briefly describe the event in detail including the purpose and desired role of the Secretary :	The role we are requesting of the Secretary is to attend the event and help ALEC celebrate it's 45th Anniversary. 2018 is ALEC's 45th anniversary year, a year in which to celebrate ALEC's leadership with a history of offering real solutions to the top issues facing the states. ALEC's effectiveness has demonstrated for decades that good ideas are better when shared! We will come together at a spectacular celebration at the ALEC 45th Anniversary Gala on Wednesday, September 26, 2018 at the Trump International Hotel in Washington, D.C.
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.)?	Yes, American Legislative Exchange Council
Event Host and Sponsor:	
Who is the event host/organizer? Please describe the person or provide background information on the organization.	The host/ organizer is the American Legislative Exchange Council (ALEC). The American Legislative Exchange Council is America's largest nonpartisan, voluntary membership organization of state legislators dedicated to the principles of limited government, free markets and federalism. Comprised of nearly one-quarter of the country's state legislators

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	and stakeholders from across the policy spectrum, ALEC members represent more than 60 million Americans and provide jobs to more than 30 million people in the United States. https://www.alec.org/about/
Is the event host/organizer a candidate, or a party, or a lobbying organization/lobbyist, or nonprofit, or has a registered political action committee (PAC)?	Non-Profit
Who are the event sponsors? Please describe the person or provide background information on the organization.	ALEC members, think tanks and trade associations
What is the relationship between the event host/organizer with the Department of the Interior? Please include any business pending before the Department such as permits, contracts, litigation, grants, etc.?	No relationship
What is the relationship between the event sponsor(s) with the Department of the Interior? Does the event sponsor have any business pending before the Department such as permits, contracts, litigation, grants, etc.?	No relationship
Audience, Other Speakers, and Remarks	
Will the attendees represent a range of persons interested in a given matter? If Yes, what matter?	Yes, limited government, free markets and federalism.
Approximately how many people are expected to attend?	500+
Describe the audience (local elected officials, community leaders, graduate students, University researchers, company accountants, members of a specific industry, etc.):	The attendees will be made up of federal and state legislators, policy experts and business leaders from across the United States.
Is the event open to the public? If not, who is invited?	All attendees must purchase a ticket and be approved by ALEC
Are there any VIPs invited? If yes, who has confirmed?	We have invited many federal and state level leaders.
Who are the other speakers invited? Have they confirmed?	N/A
Are there any specific issues you would like the Secretary to highlight/address in his remarks?	N/A

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What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, a panel, etc.)?	N/A
What is the public registration/ticket fee to attend/participate in the event?	Individual Tickets are \$500
<u>Communications</u>	
Is the event open or closed to press?	Open
If open, are you expecting local, trade, state, or national news coverage?	All are possible.
If this is an annual event, which news outlets typically cover the event?	We have a variety of different outlets that might attend. All press allowed to cover the event will be credentialed by our Public Affairs team.
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	No
<u>Logistics/Other</u>	
Please supply any other pertinent background information for the event (draft agendas, existing websites, confirmed and invited speaker, if this is an annual event, can you share last year agenda etc.) :	ALEC 45th Anniversary Gala
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	No
Any additional notes or information?	

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