PLAINTIFF'S
EXHIBIT
DUP-2592

August 11, 1978

TO: ALL SUPERVISION - LIST "A"

FROM: S&F DIVISION

VICTORIA PLANT
CENTRAL SAFETY COMMITTEE
MINUTES OF MEETING HELD AUGUST 8, 1978

Members Present

A. H. Peters, Chairman
J. V. Woodrick
O. A. Sampson
W. L. Smith
R. M. Robertson
C. R. Steele
E. J. Warwas (for W. J. Faassen)
W. P. Ledet
D. G. Jentsch
H. W. Shahan
H. W. Anderson
B. L. Sutphen
B. S. Smith III
M. A. Ervin
D. J. Logan
W. L. Valenta (for G. L. Brennan)
R. A. Shedd (for W. T. Dodson)
S. Hinson (Construction)
C. E. Bunn
J. E. Borden
J. M. Kayser
W. T. Procter

Members Absent

A. D. Cyphers
G. L. Brennan
W. J. Faassen
W. T. Dodson

Visitors

H. F. Charlton
J. F. Higgins
D. J. Moore
R. E. Baker
B. Thornbrugh
J. S. Wyatt
A. H. Nickolaus
R. Otero
A. C. Vaught

DUP 0801414

DU 007881

I. Reports

The Monthly Safety and Housekeeping Audits and Injury Summary for July were reviewed:

- Of major concern was the case of asbestos insulation being removed contrary to established procedures.
- Unlabeled containers continue to be found. It is equally important that container contents be as labeled.
- Improper positioning of people removing packing from a column is the second recent observance where this type practice was condoned. Supervision must tighten up on this. This situation was called to the attention of area mechanical supervision.
- The "J" Line operator shelter pinch point hazard prompted the question of whether the shelter is designed for hurricane force winds. Russ Shedd is to check this out.
- Restricted flow to eye wash stations indicates a need for screen cleaning.
- There were no injuries of a high potential nature during July.
- Congratulations to the Good Housekeeping Award winners: 314 W. Car Spot, Paint Shop, HMD Refining, OP 11 & 12, and 516 & 517 T/F.
- J. E. Mitchell reported on 16 hopper cars in the east storage yard which were moved through two switches by wind force. They were moved into the HMD loading track, jumped the derail and went off the track to north of track, bumped empty HMD car, ripping off loading lines, and moved HMD car about 30 feet. None of the hopper cars had the brakes set. A formal incident investigation will be made.

II. Incident Reports

Reports 78-41 through 78-43 were reviewed:

- 78-41 - New seal design is being worked on.
- 78-42 - Basic seal design is being reviewed. The importance of saving equipment parts to aid in determining the cause of equipment failure was again emphasized.

DUP 0801415

- 78-43 - Main emphasis was directed toward the unauthorized modification of the packing arrangement and packing back-up ring.

III. Safety Activities Committee - B. S. Smith

On Plant

Hugh Charlton, On Plant Chairman, introduced the subcommittee chairmen who made the following activity reports:

- Bob Baker - Shops & Service

  1. Industrial Sales Representative for Snap-on Tools presented a safety meeting on small tools.

  2. A training program on Fire Extinguishers was conducted for all Shops & Service personnel.

  3. A training program on Scott Air Paks was conducted for all Shops & Service personnel.

  4. Each area is reviewing S&F procedures that are relevant to that area.

  5. Considerable interest has been expressed in a CPR training program.

  6. A safety meeting on dangerous chemicals is planned for August.

- Bill Thornbrugh - Acids

  1. A survey was made to determine use of safety glasses, ear protection, jewelry, safety shoes and gloves. Another survey is planned before year-end.

  2. Programs are planned for Scott Air Paks, Fire Extinguishers, and Resuscitation. The Hazardous Chemicals program has been completed.

  3. The committee is reviewing all area procedures to determine the need for updating.

  4. The Safety Meetings subcommittee is working toward developing better area safety meetings.

  5. Ten colorful posters have been made for display on bulletin boards.

DUP 0801416

- Jim Wyatt (for John Mathis) - Administrative Area

  1. Jumper cables with proper safety apparel and instructions placed at all four gates. Records show 12 checkouts.

  2. A diagram of the location and types of fire extinguishers has been distributed to personnel in the Administrative area.

  3. The disaster drill procedure is being reviewed.

  4. Scott Air Pak program is in progress; all groups should be complete by year-end.

  5. The mirrors on doors with "You Are The Key To Safety" were a successful venture. Now in the process of changing to another slogan.

  6. A procedure was developed for handling commodity products in the Stores area.

  7. "It Can Happen" program is a research of accidents that have occurred at other DuPont locations and will be aimed primarily toward office personnel.

  8. "Key Individual Safety Program" is to help remind each person wearing the key that he is the key to safety.

- John Higgins - "Alathon"

  During the past six months the committee has been successful in implementing most of the aspects of the following program:

  1. Develop a system for reviewing S&F and area procedures.

  2. Organize inspection teams to look at area safety problems.

  3. Participate and be active in developing the "Star" program.

  4. Support the publicity efforts of the On Plant Committee

  The committee now plans to better communicate their safety status, and to take a look at all safety activities in the "Alathon" area, to look for weaknesses and create uniformity. The area safety concept seems to be working well as an extension of Central Safety.

DUP 0801417

- Dan Moore - Nylon

  1. Monthly themes have been selected for each month (ladders, small tools, traffic safety, etc.).

  2. Pictures have been mounted in metal boxes in all work areas. Boxes have plastic covers and and safety key for holding pictures and are rotated monthly.

  3. Monthly meetings are held and a Nylon area related theme is selected by the committee and a letter is sent out to the work groups.

  4. Feedback from the field indicates good results to date.

  5. Committee is composed of 66% wage roll. Feedback indicates this to be popular.

Off Plant

Seven off plant injuries through July prompted the Off-Plant Committee to reevaluate the 1978 program.

The committee feels that the Bingo game is a good program, but it is the opinion that more emphasis should be placed on the fact that an injury-free day off plant is a pre-requisite for drawing a new number.

The committee also feels that if we could "black out" one card, the impetus might be developed for everyone to try a little harder. Near term effort will be made to encourage everyone to give more attention to off plant safety to try to establish an unbroken string.

Lastly, the committee feels that good off plant safety performance is a natural outgrowth of our on plant safety philosophy and program. To this end, they recommend that line supervision routinely discuss off plant safety with employees as part of the overall Victoria Plant safety message. This should also be made part of group safety meetings as an additional technique of having people associate on and off plant safety routinely.

IV. Industrial Hygiene Procedure Review - J. M. Kayser, A. H. Nickolaus

- Procedure No. 1 was approved with some word modification to be done for clarification.

- Procedures Nos. 3, 8 and 9 were approved.

- The Industrial Hygiene manual will be issued before the end of August.

DUP 0801418

V. Response to Fire Alarms - H. W. Shahan

- Too many spectators.
- Too much vehicle traffic after an alarm has sounded. All except emergency vehicles and those directly involved with the emergency should be parked until the All Clear has sounded.

VI. Key Safety Data

The Key indicators continue to point in the right direction.

CEB:jcm

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