

Information on the second report (to be sent to medical) will include name of person, master #, length of time in buta area, plant name and job class.
After the data base is complete, Nancy will send a mail message to all Gulf Coast hygienists involved informing them of the location.

Susan - (for Texas site) The data management team will copy any reports and raw data with butadiene monitoring from the microfiche. They will also flag all hard copies from the compliance files and give the files to the appropriate hygienist for interpretation.

Ellen - Update the La group (Jackie) on the plan. Mail a hard copy of the Butadiene inventory history to the La group.

minutes by Ellen Trantham