

To: Larissa Martin[lmartin@GPS-50.com]; Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Laine Evans
Sent: Mon 6/5/2017 7:05:45 PM
Subject: RE: Administrator Pruitt Meeting schedule request
External Meeting Request Form API.docx

Hi Sydney,

Please find the completed form attached. Happy to answer any additional questions you may have!

Best,

Laine

From: Larissa Martin
Sent: Monday, June 5, 2017 3:03 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

Jack is out of town part of the week of the 19th but here is what does work for him as of now:

6/19: 11:00am – 2:30pm, 5:00pm on

6/20: open until 2:00pm & after 4:30pm

Let me know if any of these work or if you'd prefer me to send add'l times/dates.

Laine cc'ed here will get you the form shortly.

Thank you so much!
Larissa

From: Larissa Martin
Sent: Monday, June 5, 2017 2:39 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

That's great – let me check with Jack's assistant and get back to you shortly. We'll also fill out the form.

Thank you!
Larissa

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, June 5, 2017 11:35 AM
To: Larissa Martin <lmartin@GPS-50.com>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Hi Larissa,

Apologies for the delay! Happy to work to get something set up! What does the week of the 19th

look like for you all? Additionally, would you mind filling out the attached?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]

Sent: Thursday, June 1, 2017 2:34 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Laine Evans <levans@GPS-50.com>

Subject: FW: Administrator Pruitt Meeting schedule request

Sydney,

Hope all is well!

I just wanted to flag the below note from API about a meeting with API's President, Jack Gerard and Administrator Pruitt. Please let me know if I can provide any additional information for your team to review this request, Jack is based in DC so he's fairly flexible on dates/times.

Thank you!
Larissa

From: Khary Cauthen
Sent: Thursday, June 01, 2017 11:18 AM
To: jackson.ryan@epa.gov; Hupp, Millan (hupp.millan@epa.gov); Hilary Moffett
Cc: Susan Tackish
Subject: Administrator Pruitt Meeting schedule request

Ryan/Millan: Good morning, hope that all is well with you. My President and CEO Jack Gerard would like to schedule a meeting with Administrator Pruitt to follow up on several items the Administrator touched on in his remarks to API's Board meeting in March as well as ongoing regulatory activities. Our hope is to schedule this 40 minute meeting at the Administrator's earliest in town availability.

I have copied Susan Tackish, Mr. Gerard's Executive Assistant on this email. She manages his schedule/calendar and can facilitate scheduling the meeting.

Thanks in advance for your assistance.

Khary

202-682-8209 o

202-744-9959 c