

Benzene Health Research Consortium
Communications Committee Conference Draft Call Summary
September 3, 2002
2pm EDT

Participants:

Lynn Russo, ExxonMobil
Jay Stuller, ChevronTexaco
Patrick Beatty, ChevronTexaco
Shannon Stewart, APCO
Lorraine Twerdok, API
Susan Hahn, API
Matthew Todd, API

Agenda:

- Review Adaptable PowerPoint Presentation
- Review Shanghai Health Study website
- Work Activities

Topics Discussed:

- Adaptable Presentation
 - Reviewed and incorporated legal and technical comments into presentation
- Website
 - Access
 - User accounts will be created on an as-needed basis and will be company/organization specific
 - Structure
 - Maintain existing structure to provide a working committee and panel site along with the content for interested parties
 - Content
- Work Activities
 - Challenging the Messages
 - Identification of individuals for interview
 - Outreach Activities
 - Development of outreach presentation materials
 - Participation in 9/13 meeting in Houston
 - Annual Meeting
 - Launch Event

Action Items:

- Patrick Beatty
 - Review presentation and provide comments to Matt
- Lynn Russo
 - What is Benzene slide research
 - Why Industry Sponsors – get worker standards values
- Matthew Todd, API
 - Research global numbers for benzene
 - Research ability to alter 'no access' messages
 - Prepare summary and distribute, post on website
- Shannon Stewart
 - Make changes to presentation from 9/3 review, forward to Matt for distribution
 - Forward SHS Hospital Partners slide info to Lynn
 - Prepare outreach list of organizations
 - Provide organizational summary to Patrick