



REYNOLDS ALUMINUM

REYNOLDS METALS COMPANY • RICHMOND, VIRGINIA 23261

December 20, 1984

*File under Hag Metals
Central Comm. Group*

Mr. Robert M. James
ALCOA
Alcoa Bldg., #1501
Pittsburgh, PA 15219

RECEIVED
DEC 23 1984
INDUSTRIAL HYGIENE

Dear Bob,

In an effort to meet the Task Group's request for a bibliography of audiovisual aids, I have assembled a list of training programs. In addition, I have attached any transcripts that I have been able to copy for our evaluation. [REDACTED] the list and let me know what I missed. In addition, I assume the next step will be for us to critically evaluate each program.

If you have any further questions, feel free to contact me.

Sincerely,

Debby

Debora R. Hudgins, CIH
Corporate Industrial Hygienist

DRH/csd

Enclosure

*Hazard Communication
The Solution
1984 Comprehensive Loss Management*

TRAINING PROGRAMS

1. National Safety Council

- a. "The Facts About the Hazard Communication Standard"
(script is enclosed)
 - b. 4-part slide series - "Working with Chemicals and Your Health"
 - 1. General Concepts
 - 2. Acids and Bases
 - 3. Solvents
 - 4. Toxic Metals
- No script available.

2. ITS Corporation, Mt. Laurel, NJ

- a. "What's It All About? -- Hazard Communication Standard"
(script is enclosed)
- b. "At Your Fingertips -- Understanding the MSDS"
(script is enclosed)
- c. "To Your Health -- Hazardous Materials in the Workplace"
(script is enclosed)

3. BNA Communications, Inc. (CHEMSAFE) (brochure is enclosed/no script is available)

- a. 8 modules
 - 1. Intro. to Chemical Safety
 - 2. Corrosives
 - 3. Solvents
 - 4. Oxidizers
 - 5. Poisons
 - 6. Gases
 - 7. Explosives
 - 8. Carcinogens

4. 3M COMPANY

(I have not received their list of modules yet.)