

TOG: JEL: MARG: RF
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THOMAS G. GRUMBLES, CIH
Editorial Board Member
Environmental Quality Manager
Vista Chemical Company
15990 North Barkers Landing Road
Timberway I. Room 208
Houston, TX 77079
Phone: 713-531-3445

December 12, 1985

TO: Vern Rose
FROM: Tom Grumbles
SUBJ: AIH "CONTINUING EDUCATION" COLUMN

As we have discussed, following is a summary of how the proposed, but as yet unnamed, column would work. This is a summary of my discussions with you and Dr. Pierce and should be presented as a formal proposal to the Editorial Board at our meeting in January.

Basic Concept

A committee would be formed to develop a number of questions (probably 8-10) for each issue of the AIH. The questions would be of a "continuing education" or "self-assessment" nature. The questions and answers would be taken from recent articles or published literature in journals and publications generally available to practicing industrial hygienist. The intent would be to make hygienist aware of current literature and encourage the reading of allied journals or publications.

Committee Composition

Tom Pierce has agreed to form and head the initial committee. The committee would communicate with the Editorial Board through a Board Coordinator.

Committee Expenses

It is anticipated that the committee will operate by phone and mail. However, where necessary, the Board should authorize reasonable administrative costs for preparation of the column.

Question Preparation/Source

There will be a conscious effort to avoid "ABIH type" questions. The questions will typically be drawn from recent publications as opposed to classic textbook type sources. Journals such as AIHJ and JOM would be used as well as non-traditional journals, such as Plant Engineering or Sound and Vibration, which often contain practical control type articles and are usually obtainable by hygienist from other sources in the company.

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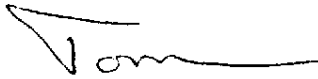
General Comments

Tom feels he can form the committee and have a set of questions available for the first edition. We should reserve one page for the first column, if the concept is approved.

If a topical edition (i.e., asbestos) is published a list of questions specific to the topic could be developed for that issue.

Please let me know if further action is needed before the Atlanta meeting. Feel free to distribute this memo to the Board for review prior to the meeting. Tom is actively working on committee formation and I would have more details in January.

Sincerely,



Thomas G. Crumbles

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cc Bob Lee
Tom Pierce, Ph.D.

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