

**To:** Machado, Joe SCC-SCC <J.Machado@shell.com>; Clegg, Patsy M SCC-CHSE-PC <patsy.clegg@shell.com>; Cagen, Stuart Z SCC <stuart.cagen@shell.com>  
**From:** Iannarone, Lauren B SCC-CSEA  
</O=SHELL/OU=MSXSCC/CN=RECIPIENTS/CN=LAUREN.IA  
NNARONE>  
**Cc:**  
**Bcc:**  
**Received Date:** 2003-04-07 12:08:22 GMT  
**Subject:** RE: 1Q 2003 SD Summaries

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If appropriate, I will volunteer - I will also need to write up an issue brief for the Issue Website as this has been recently placed on the Chemicals Issues Matrix - will send out to you for review/edit/approval.

Regards,

Lauren

Lauren Iannarone  
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-----Original Message-----

**From:** Machado, Joe SCC-SCC  
**Sent:** Monday, April 07, 2003 2:19 AM  
**To:** Iannarone, Lauren B SCC-CSEA; Clegg, Patsy M SCC-CHSE-PC; Cagen, Stuart Z SCC  
**Subject:** FW: 1Q 2003 SD Summaries

Lauren, Patsy, Stuart,

see below...How about for Q1 2003 SD Summaries (purely internal communication via e-news, website, etc) we have 1 paragraph (short) on where we are on Shanghai benzene study, stakeholder engagement, benefits of study, what it's for, etc?....who can draft me a quick paragraph???? Thanks!

Regards,

Joe Machado

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-----Original Message-----

**From:** Machado, Joe SCC-SCC  
**Sent:** 20 March 2003 12:09  
**To:** 0 chemical - SD Network  
**Subject:** 1Q 2003 SD Summaries

Folks,

I'd like to try and get the 1Q 2003 SD Summaries out onto e-news in mid-April if I can. That means I need your contributions (1-2 paragraph brief update on a tangible SD-related accomplishment as usual) by April 7. I appreciate your efforts to dig up good summaries which cover a broad range of accomplishments. I think the Quarterly Summaries have been on a steady improving trend and provide the basis for other communications efforts and follow-up work. Please send me some good contributions to show that 2003 has begun on a strong SD-resonant note. Thanks!

Regards,

Joe Machado

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