



Feb. 23, 1978

In compliance with O.H.S.A. requirements, I have been instructed as to proper use of dust masks, disposable coveralls, and gloves while working as batch operator or relief operator.

Gene H. Phillips
Employee

Bud Oliver
Production Supervisor

SCHEDULE OF DISCIPLINARY ACTIONS - REVISED 11/1/76

E: A-Minor
 B-Major
 C-Inexcusable

Penalties

E	CODE	INFRACTION	1st Step	2nd Step	3rd Step	4th Step
LTH & ETY	C-1	Failure to use safety and health protection equipment including the wearing of dust mask, eye and ear protection, etc., when required or failure to observe safety and health regulations.	Official Warning	Suspension 1 Week	Discharge	