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To: Mr. J. J. Fritsch

From: R. W. Rasmussen

December 7, 1971

Pampa Plant OSHA Committee

The subject committee met November 29 and December 1, 1971, for the purpose of formulating an initial plan aimed at determining the specific areas of the OSHA legislation in which the Plant is not in compliance.

We have chosen a basic philosophy that by going through the entire OSHA rules and regulations on a systematic approach we can best feret out areas of non-compliance in a minimum of time while simultaneously serving as an educational tool through involvement of personnel from the primary affected departments and areas of the plant. To this end we have selected, for initial compliance review, the following nine (9) subparts of the Occupational Safety and Health Standards plus the Safety and Health Regulations for Construction since these cover the bulk of our daily plant activities:

A. Occupational Safety and Health Standards.
(Federal Register May 29, 1971, Vol. 36 Number 105, Part 1910)

1. Subpart D - Walking - Working Surfaces
2. Subpart G - Occupational Health and Environmental Control
3. Subpart H - Hazardous Materials
4. Subpart I - Personnel Protective Equipment
5. Subpart J - General Environmental Controls
6. Subpart L - Fire Protection
7. Subpart P - Hand and Portable Powered Tools
8. Subpart Q - Welding Cutting and Brazing
9. Subpart S - Electrical

B. Safety and Health Regulations for Construction
(Federal Register April 17, 1971, Vol. 36 Number 75, Part 1518)

These sections will be reviewed by separate teams of two to four knowledgable plant persons. The teams will have the following responsibilities:

A. Determine if the plant is in compliance.

B. Prepare report listing specific parts of plant not in compliance with specific regulations.

C. Recommendations, if any, for correction.

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From these review reports a priority listing can be made for major and minor problem areas and will serve for preparing cost estimates for corrections.

As a starting point we have chosen Subparts D, I, and Q for initial compliance review and have appointed the following teams:

A. Subpart D - R. R. Morgan - Maintenance - Team Leader
D. W. Stafford - Technical
P. Hill - Operations

B. Subpart I - M. O. Wilson - Safety - Team Leader
J. E. Frazier - Operations

C. Subpart Q - R. E. Mayer - Technical - Team Leader
E. C. Pulse - Maintenance
M. B. Cornette - Safety

The plant OSHA Committee will meet monthly to review progress. The next meeting is scheduled for January 11, 1972, at which time it is hoped that the I and Q teams will have completed their review with a final report and that the D team will have completed a review of the regulations and a compliance inspection of Plant Areas I and II. From this meeting if it is evident that this approach is satisfactory, team assignments will be made for the balance of the above listed sections.

R. W. Rasmussen

/mb

Copies to: Pampa

K. W. Burgener
E. C. Juenger
G. F. McCarroll
W. A. Morgan
Q. C. Rogers
S. R. Verdile

T. L. Cahall - NYO
J. D. Cantrell - Bishop
B. M. McClung - Bay City
W. T. McNair - Corpus
D. Marshall - Clear Lake
B. L. Pritchard - Houston
C. E. Steel - Corpus

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Team Members

R. R. Morgan - Team D
D. W. Stafford - Team D
P. Hill - Team D
M. O. Wilson - Team I
J. E. Frazier - Team I
E. C. Pulse - Team Q
R. E. Mayer - Team Q
M. B. Cornette - Team Q