

To: Chiang, Amy[Amy.Chiang@Honeywell.com]
Cc: Woodward, Cheryl[Woodward.Cheryl@epa.gov]
From: Hupp, Sydney
Sent: Fri 6/16/2017 5:58:33 PM
Subject: RE: Meeting with Administrator Pruitt June 28th

That works!! Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Chiang, Amy [mailto:Amy.Chiang@Honeywell.com]
Sent: Friday, June 16, 2017 1:57 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Pruitt June 28th

Hi Sydney,

Looks like 8:45am on June 28th works. We may be adding one more person, but will let you know next week.

Thank you!

Amy

On Jun 17, 2017, at 12:22 AM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

Hey Amy,

Would it be possible to move the meeting up to 8:45AM on the 28th instead? He has been requested at the white House at 10AM.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Chiang, Amy [<mailto:Amy.Chiang@Honeywell.com>]

Sent: Friday, June 9, 2017 7:54 AM

To: Woodward, Cheryl <Woodward.Cheryl@epa.gov>

Cc: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Re: Meeting with Administrator Pruitt June 28th

Thank you! Have a lovely weekend.

Best,

Amy

On Jun 9, 2017, at 7:51 AM, Woodward, Cheryl <Woodward.Cheryl@epa.gov> wrote:

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Wednesday, June 28th at 10:30 am. The instructions/directions to EPA is below and if you have

any questions please contact me. Look forward to seeing you all.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process

From: Hupp, Sydney
Sent: Thursday, June 08, 2017 5:50 PM
To: Chiang, Amy <Amy.Chiang@Honeywell.com>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Pruitt June 28th

That is correct!

Looping in Cheryl who can answer logistical questions.

I am not sure who will staff yet but I can loop back to you on that.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Chiang, Amy [<mailto:Amy.Chiang@Honeywell.com>]
Sent: Thursday, June 8, 2017 5:38 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting with Administrator Pruitt June 28th

Done! 10:30-11am correct?

Can you let me know address, which door to go to and who to call when I get there etc.

Also, do you know who will be attending? Thank you!

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Thursday, June 08, 2017 2:59 PM
To: Chiang, Amy
Cc: Dickerson, Aaron
Subject: RE: Meeting with Administrator Pruitt June 28th

We could do 10:30AM?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Chiang, Amy [<mailto:Amy.Chiang@Honeywell.com>]
Sent: Thursday, June 8, 2017 2:56 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting with Administrator Pruitt June 28th

Hi Sydney! You wouldn't happen to have anything before 1pm would you? If not 3pm works—we just may have a change in attendees. But Rajeev will definitely be joining.

Thanks so much for responding!

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Thursday, June 08, 2017 10:44 AM
To: Chiang, Amy
Cc: Dickerson, Aaron
Subject: RE: Meeting with Administrator Pruitt June 28th

Hi Amy,

Thank you so much for following up! My apologies for the delay, I somehow missed Ryan's email about this. So it looks like the 11:30 time slot you suggested on June 28th we actually have a meeting over at the White House that we can't reschedule. Could we potentially look at the afternoon? Maybe around 3PM?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Chiang, Amy [<mailto:Amy.Chiang@Honeywell.com>]
Sent: Thursday, June 8, 2017 4:59 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Re: Meeting with Administrator Pruitt June 28th

Good morning Sydney,

Hope all is well. Ryan had noted this was confirmed and to check in with you on timing. We are available any time in the morning, preferably around 11:30am so they can fly in that morning for the meeting. Would that work for Administrator Pruitt? If not, just let us know what works.

Thank you so much for all your help!!

Best,

Amy

On Jun 7, 2017, at 4:16 PM, Chiang, Amy <Amy.Chiang@Honeywell.com> wrote:

All--Including a formal request letter here as well if it's helpful. Please let me know if you need more information.

Best,

Amy

From: Chiang, Amy
Sent: Friday, June 02, 2017 1:41 PM
To: 'jackson.ryan@epa.gov'; 'Gunasekara.Mandy@epa.gov'
Cc: 'hupp.sydney@epa.gov'
Subject: Meeting with Administrator Pruitt June 28th

Ryan and Mandy,

Hope all is well. I'm sure things are busy over there given yesterday's announcement.

We were hoping Administrator Pruitt might have some time to meet Honeywell's Performance Materials and Technologies CEO, Rajeev Gautam, and Honeywell's General Counsel, Kate Adams, on June 28th? We are eager to give him an overview on our business and specifically talk about the Significant New Alternatives Policy (SNAP) program and SNAP rules, Montreal Protocol and greenhouse gas emissions and fuel economy standards for light-duty vehicles.

Please let me know if timing works and if you need anything more from my end.

Best,

Amy

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<Pruitt meeting request 6-7-17.pdf>