

**To:** Hupp, Millan[hupp.millan@epa.gov]  
**From:** Tyler Norvell  
**Sent:** Thur 9/21/2017 2:02:41 PM  
**Subject:** Oklahoma Farm Bureau Convention  
EPA Administrator Pruitt Speaker Request Form.docx

Millan,

Attached is a completed request form for the Administrator to attend and speak at the Oklahoma Farm Bureau Convention in November. Give me a call if you have any questions. Thanks! Tyler

Sent from my iPad



**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Deadline for Acceptance:** November 1, 2017

**Event Title:** Oklahoma Farm Bureau Annual Convention

**Speech Date:** Friday, November 10, 2017

**Is the Above Date Flexible:** No

**Speech Time & Duration:** 1:30pm (20min)

**Speaker Requested:** Administrator Scott Pruitt

**Would You Consider a Surrogate:** No

**Event Location:** Embassy Suites Hotel & Conference Center  
2501 Conference Drive, Norman, OK  
405-364-8040  
Ballrooms E - F

**Open Press/Closed Press:** TBD

**Is Event Webcast/Recorded/Transcribed:** Recorded by production company - PDC

**Purpose of the Event:** 75<sup>th</sup> Anniversary – Annual Convention

**Speech Topic:** \_\_\_\_\_

**Requested Presentation Format:** Keynote

**Dress Code:** Business

**Speech/Presentation Duration:** 20 minutes

**Teleprompter Available:** Yes

**Microphone / Room Setup:** Room is set up theatre style/any type of mic.

**Event Sponsor:** \_\_\_\_\_

**Relationship to the EPA:** \_\_\_\_\_

**Event Agenda/Program:** Begins on Friday, November 10<sup>th</sup> – 1:30pm general session  
Convention concludes on Sunday, November 12th

**Honorable Guests Attending:** Lt. Governor Todd Lamb, Pres. CEO Noble Research Foundation Bill Buckner

**Notable Federal, State or Local Appointed or Elected officials attending:** \_\_\_\_\_

**Individual Introducing Administrator:** OFB President, Tom Buchanan



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Person to contact for speechwriting purposes: Jane Anderson
janderson@pdcpromotion.com
405-360-5130

Person to contact for media purposes: Dustin Mielke
dustinmielke@okfb.org
405-530-2640

Origin of Invitation:

Day of Event Point of Contact: Melisa Neal
melisaneal@okfb.org
405-523-2475
405-343-9418

Security Contact: Bobby Krag
bobby.krag@okfb.com
405-523-2338

Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): 501 ( c ) 3

Will there be a presentation of a "gift"the Administrator? Yes, Oklahoma Nut basket

If so, what is the US currency value of the gift? 50.00

Will a meal be provided, if so what is the US currency value? no

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydney@epa.gov).