

To: 'Scales, Sam (S.A.)'[SSCALES3@ford.com]; Hupp, Sydney[hupp.sydney@epa.gov]; Bennett, Tate[Bennett.Tate@epa.gov]
Cc: Lyons, Troy[lyons.troy@epa.gov]; groussel@ford.com[groussel@ford.com]
From: Woodward, Cheryl
Sent: Tue 5/9/2017 4:03:03 PM
Subject: RE: Ford Meeting Request

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Tuesday, May 23 at 1:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the right heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between 12th and Constitution Avenues. It is almost exactly half way between the two avenues on 12th street with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building.**

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Scales, Sam (S.A.) [mailto:SSCALES3@ford.com]
Sent: Tuesday, May 09, 2017 11:18 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Bennett, Tate <Bennett.Tate@epa.gov>
Cc: Lyons, Troy <lyons.troy@epa.gov>; groussel@ford.com; Dickerson, Aaron <dickerson.aaron@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Ford Meeting Request

Awesome. Thx Sydney!

Sam A. Scales

Ford Motor Company

(202) 740-8225

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, May 09, 2017 11:17 AM
To: Scales, Sam (S.A.); Bennett, Tate
Cc: Lyons, Troy; Roussel, Gerald (G.M.); Dickerson, Aaron; Woodward, Cheryl
Subject: RE: Ford Meeting Request

Sounds great! Looping in Cheryl who can provide logistical details for the day of.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Scales, Sam (S.A.) [<mailto:SSCALES3@ford.com>]
Sent: Monday, May 8, 2017 7:33 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Bennett, Tate <Bennett.Tate@epa.gov>
Cc: Lyons, Troy <lyons.troy@epa.gov>; groussel@ford.com; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Ford Meeting Request

1:30pm on the 23rd sounds great. Let's lock it in.

If you need any additional info etc. please don't hesitate to let me know. Thank you!

Sam A. Scales

Ford Motor Company

(202) 740-8225

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 08, 2017 6:45 PM
To: Scales, Sam (S.A.); Bennett, Tate
Cc: Lyons, Troy; Roussel, Gerald (G.M.); Dickerson, Aaron
Subject: RE: Ford Meeting Request

Thank you! Do you think we could do 1:30PM? We have a speaking engagement lasting offsite until 1.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Scales, Sam (S.A.) [<mailto:SSCALES3@ford.com>]
Sent: Monday, May 8, 2017 4:18 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Bennett, Tate <Bennett.Tate@epa.gov>
Cc: Lyons, Troy <lyons.troy@epa.gov>; groussel@ford.com; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Ford Meeting Request

Sydney:

Please find form attached.

Any chance we could make 1:00pm on the 23rd work? The group has another meeting set for 3:00pm the same day.

Please let us know what works best for you all. Hope you had a good wknd!

Sam A. Scales

Ford Motor Company

(202) 740-8225

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 08, 2017 1:50 PM
To: Bennett, Tate; Scales, Sam (S.A.)
Cc: Lyons, Troy; Roussel, Gerald (G.M.); Dickerson, Aaron
Subject: RE: Ford Meeting Request

Thank you, Tate!

Good afternoon, Sam—good to meet you via email. Would be happy to look at getting this on the calendar! Would you mind please filling out the attached? How does the afternoon of the 23rd look on your end?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Bennett, Tate

Sent: Monday, May 1, 2017 2:07 PM

To: Scales, Sam (S.A.) <SSCALES3@ford.com>

Cc: Jackson, Ryan <jackson.ryan@epa.gov>; Lyons, Troy <lyons.troy@epa.gov>; groussel@ford.com; Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Re: Ford Meeting Request

Thanks. Adding Sydney

On May 1, 2017, at 2:01 PM, Scales, Sam (S.A.) <SSCALES3@ford.com> wrote:

Happy Monday!

Hope y'all had a good weekend.

Wanted to touch base and see if Administrator Pruitt might have some time on May 23 or 24 to meet with Ford?

Ford Attendees:

Z Ojakli: Group VP, Government and Community Relations

Kim Pittel: Group VP, Sustainability, Environment and Safety Engineering

Curt Magleby: VP, Washington Relations

Topic: One National Program & Midterm Evaluation

Please let us know what would work best for you all and if you need any additional info etc.

Sam A. Scales

(202) 740-8225