

AGENDA - ANNUAL MEETING

JUNE 18, 1952

10:00 A. M.

1. ATTENDANCE (ROLL CALL)
2. MINUTES OF PREVIOUS MEETING - JUNE 21, 1951 (DISTRIBUTED)
3. REPORT OF THE TREASURER
4. REPORT OF THE DATA BOOK & TECHNICAL COMMITTEE
5. REPORT OF THE MEMBERSHIP COMMITTEE (INCLUDING COPYRIGHT VIOLATIONS)
6. REPORT OF THE PRESIDENT
7. APPOINTMENT OF NOMINATING COMMITTEE FOR NOMINATION OF THREE DIRECTORS FOR A TWO YEAR PERIOD
8. REPORT ON DEPARTMENT OF COMMERCE INDUSTRY ADVISORY COMMITTEE
9. REPORT OF BOARD OF DIRECTORS RE:
 - A. PROGRAM OF COLLECTION AND DISTRIBUTION OF HISTORICAL SALES DATA
 - B. CONSIDERATION OF OBTAINING GOVERNMENT STOCK AND ORDNANCE NUMBERS
 - C. NOTICES OR IMPRINTS ON COVER OF DATA BOOK
10. REPORT ON U. S. DUTY ON IMPORTATION OF FRICTION MATERIALS
11. RESOLUTION RATIFYING RESULTS OF MAIL BALLOTS
12. RESOLUTION CONFIRMING ACTIONS OF OFFICERS AND BOARD OF DIRECTORS DURING YEAR
13. PROPOSED BUDGET - JULY 1, 1952 THROUGH JUNE 30, 1953
14. REPORT OF NOMINATING COMMITTEE AND ELECTION OF DIRECTORS
15. CORRESPONDENCE:
 - A. A.S.I. SHOW - D. H. TEETOR

PROXY

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES HEREBY
CONSTITUTE AND APPOINT H.G. Duschek TO BE
ITS LAWFUL ATTORNEY, SUBSTITUTE AND PROXY FOR AND IN ITS NAME TO ATTEND
AND VOTE AT THE ANNUAL MEETING OF THE ACTIVE MEMBERS OF THE FRICTION
MATERIALS STANDARDS INSTITUTE, INC. TO BE HELD AT THE HOTEL COMMODORE,
42ND STREET AND LEXINGTON AVENUE, NEW YORK, N.Y. AT 10:00 O'CLOCK IN
THE MORNING OF THE 18TH DAY OF JUNE, 1952, AND AT ANY ADJOURNED MEETING
THEREOF, AS FULLY AND WITH THE SAME EFFECT AS IT MIGHT OR COULD WERE IT
PERSONALLY PRESENT AT SUCH MEETING, INCLUDING THE POWER TO VOTE AND
THE UNDERSIGNED DOES HEREBY REVOKE ANY PROXY OR PROXIES HERETOFORE
GIVEN BY IT TO ANY PERSON OR PERSONS WHATSOEVER.

IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS HAND
AND SEAL THIS 17 DAY OF June 1952.

Brasbestos Brake Lining Co.

By John J. [Signature] OFFICER

[Signature]

IN THE PRESENCE OF

Eva Foster

FMSI 00577

PROXY

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES HEREBY
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IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS HAND
AND SEAL THIS 3rd DAY OF June 1952.

St. Wiley Co.
By G. J. Jacob OFFICER

IN THE PRESENCE OF

W. R. Brightman

PROXY

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES HEREBY
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AND SEAL THIS DAY OF 1952.

By *H. M. Wilhelm* OFFICER

IN THE PRESENCE OF

PROXY

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IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS HAND
AND SEAL THIS Tenth DAY OF June 1952.

UNITED STATES SPRING & BUMPER CO.
By Ray Raven OFFICER
Ray Raven, Vice President
and General Manager

IN THE PRESENCE OF

Walter Bunker

JUNE 9, 1952

R E M I N D E R

ANNUAL MEETING

WEDNESDAY, JUNE 18, 1952

10:00 A. M.

HOTEL COMMODORE, NEW YORK, N.Y.

THE ANNUAL MEETING WILL BE HELD IN THE CLUB SUITE OF THE
HOTEL COMMODORE ON JUNE 18, 1952.

IN ORDER TO ELIMINATE THE NECESSITY OF RE-READING OR
SUMMARIZING THE MINUTES OF THE LAST ANNUAL MEETING,
WE ARE INCLOSING, HEREWITH, ANOTHER COPY.

H. G. DUSCHEK
SECRETARY

DISTRIBUTION: ACTIVE MEMBERS (A & B)

APRIL 30, 1952

NOTICE OF ANNUAL MEETING

WEDNESDAY, JUNE 18, 1952
10:00 A. M.
HOTEL COMMODORE, NEW YORK, NEW YORK

THE ABOVE DATE AND PLACE HAVE BEEN SELECTED FOR THE 1952 ANNUAL MEETING OF THE INSTITUTE IN ACCORDANCE WITH OUR CONSTITUTION AND BY-LAWS.

THE PLANS FOR HOLDING THIS MEETING IN CHICAGO, OUT OF DEFERENCE TO OUR WESTERN MEMBERS, UNFORTUNATELY HAD TO BE ABANDONED. SATISFACTORY HOTEL ACCOMMODATIONS WERE NOT AVAILABLE AT ANY TIME DURING JUNE DUE TO FULL CONVENTION BOOKINGS IN CHICAGO.

YOUR OFFICERS AND BOARD OF DIRECTORS DESIRE EVERY MEMBER'S PARTICIPATION IN THIS MEETING AND URGE STRONGLY THAT EVERY MEMBER COMPANY BE REPRESENTED.

PLEASE ADVISE AT THE EARLIEST POSSIBLE HOW MANY REPRESENTATIVES YOUR COMPANY PLANS TO HAVE ATTEND THE MEETING.

IF YOU WISH THIS OFFICE TO MAKE HOTEL RESERVATIONS FOR YOU, WE WILL GLADLY CO-OPERATE UPON RECEIPT OF DETAILS OF REQUIREMENTS, ARRIVAL DATE, ETC. WE ARE ADVISED JUNE WILL ALSO BE A BUSY CONVENTION MONTH IN NEW YORK SO EARLY PLANNING IS URGED.

H. G. DUSCHEK
SECRETARY

DISTRIBUTION: ACTIVE MEMBERS (A & B)