



EPA ADMINISTRATOR EVENT INFORMATION FORM

This form assists in planning participation in events and activities. Please be complete to minimize need for follow up. This is not a confirmation of attendance.

Basic Background

Event official title:	2025 AGA Operations Conference and Biennial Exhibition
Event host(s)/organizer(s):	<i>List all hosts organizing the event. Note if this is an EPA hosted or co-hosted event.</i> Hosted by the American Gas Association (AGA)
Event date (flexible?):	Tuesday, May 6, 2025 (firm date)
Time, duration, and time zone of event:	<i>E.g., 12:00pm through 3:00pmEST</i> Fireside chat during Operations Conference General Session: approximately 4:45 to 5:15 PM Mountain Time Opening reception in Exhibit Hall: 5:30 to 8:00 PM Mountain Time
Deadline for acceptance:	April 5, 2025
Will you accept a surrogate?	N/A
Event location and physical address:	<i>E.g., ABC Convention Center, 123 Boulevard Way, Baltimore, MD, 56789</i> Gaylord Rockies Resort & Convention Center 6700 North Gaylord Rockies Boulevard Aurora, CO 80019 [HYPERLINK "https://www.marriott.com/en-us/hotels/dengr-gaylord-rockies-resort-and-convention-center/overview/"]
Type of event:	<i>Reception; Conference; Meeting; Recorded/Streaming audio or video, etc.</i> The fireside chat will take place during AGA's Operations Conference. The opening reception will take place in the Exhibit Hall, so the Administrator would be able speak informally with natural gas industry professionals while simultaneously visiting the exhibition booths.
Host(s) relationship to the EPA?	No formal relationship. AGA is an interested stakeholder of EPA's regulatory and policy actions.
Event sponsor(s):	Event sponsors as of February 27: Altec Burns and McDonnell Centuri Dresser Utility Eagle Research Corporation Emerson ENTRUST Solutions Group Hubbell Itron



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	JANA Locusview Magnolia River Mosaic RCP SENSIT Technologies TD Williamson Urbint West Monroe WL Plastics Xcel Energy (host utility)
Event Description and Role of the EPA Official	
Purpose of event:	The annual AGA Operations Conference is the natural gas industry's premier gathering of natural gas utility and transmission company operations management from across North America and the world for the sharing of technical knowledge, ideas, and practices to promote the safe, reliable, and cost-effective delivery of natural gas to the end-user. The Operations Conference is AGA's largest forum with more than 900 operations management personnel in attendance, including 100 speakers, and over 120 technical presentations that run the gamut of topics such as gas measurement, operations advocacy, safety, environment, storage, engineering, construction and maintenance, gas control, supplemental gas, corrosion control, and piping materials. The 2025 AGA Biennial Exhibition will be held in conjunction with the Operations Conference. The exhibition attracts approximately 250 domestic and international vendors occupying 50,000+ square feet of exhibit space, including large islands. Vendors will be exhibiting new, emerging, and established technologies and products that support natural gas operations in various industry segments.
Brochure/website/invitation/ and/or other event materials:	<i>List here or provide separately in response</i> The information above is available to the public here: [HYPERLINK "https://www.aga.org/events/2025-aga-operations-conference-biennial-exhibition-spring-committee-meetings/"]. Additional invitation details are made available only to AGA members via a password-protected website and pertain largely to logistical arrangements like hotel bookings and AGA committee meetings. Please let us know whether you require additional information about the event.
Run of show/agenda:	<i>Provide full agenda of event, including events immediately before/following the EPA official's participation</i>



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	Operations Conference Opening General Session 3:45 PM to 5:15 PM Mountain Time • Welcome remarks – Lauren Gilliland, Vice President of Gas, Xcel Energy • Presentation on state of the natural gas industry – Karen Harbert, President and CEO of AGA • AGA Safety Awards • Fireside chat with the Administrator, facilitated by AGA President and CEO Karen Harbert (potentially joined by the CEO of an AGA member gas utility, TBD) Opening Reception in Exhibit Hall 5:30 PM to 8:00 PM Mountain Time • Official ribbon-cutting ceremony to open the Exhibition Hall • Opening reception for AGA committee attendees, conference delegates, and guests • Exhibit booths will remain open during the reception There are no official events scheduled after 8:00 PM.
Timing for EPA official's role:	<i>Example: 1:00pm to 1:15pmEST</i> • 4:45 to 5:00 PM Mountain Time (approximately) = fireside chat • 5:30 PM Mountain Time onward = participation in opening reception and exhibitions for as long as the Administrator would like to stay (the event concludes at 8:00 PM).
Role of the EPA official at the event:	<i>Attendance only? Panel presentation? Speaker? Participating in press conference? Touring a facility? Etc.</i> We are inviting the Administrator to participate in a fireside chat on the natural gas industry, led by AGA's President and CEO. If the Administrator accepts, we plan to also invite the CEO of an AGA member gas utility to participate in the chat. Separately, we are inviting the Administrator to attend the opening reception in our Exhibition Hall. His role at this portion of the event is flexible—he is free to converse with attendees from the natural gas industry and/or visit the exhibition booths.
Requested presentation topic (if speaking):	EPA and the Trump Administration's plans to support the natural gas industry.
Requested presentation format:	<i>Keynote, panel, Q&A, introduction, fireside chat, etc.</i> Fireside chat



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Name and title of person introducing EPA official:	Karen Harbert, President and CEO of the American Gas Association
Audience make up?	<i>Size of audience and brief description. E.g., 100 expected in attendance made up of attorneys, business owners, students, industry, employees, etc.</i> During the fireside chat, we expect over 1,000 attendees made up of a variety of natural gas industry professionals—including some who focus on environmental regulatory compliance and policy and many others on natural gas operations, engineering, field activities, distribution and transmission system integrity, construction, human resources, safety and occupational health, and management. AGA's core membership is natural gas distribution utilities/companies, but it also includes companies from across the natural gas industry, including transmission and storage, marketing, and products and services companies. Staff members from AGA will also be in attendance. During the reception and exhibition, the attendees above will be present, plus the exhibition vendors and additional guests of attendees (e.g., spouses of AGA member attendees).
Event held weekly, monthly, annually?	The Operations Conference is held annually. The Exhibition is held biennially.

Event Preparation

Other EPA speakers?	<i>Name and titles of EPA personnel</i> N/A
Does EPA need to submit materials prior to event?	<i>Registration Form? Biography? Picture? Copy of presentation, speaker release form, etc?</i> For logistical purposes, please provide the names of any staff who will be accompanying the Administrator at the event. If it is not possible to provide the names of each individual (e.g., for security purposes), we ask that you give us an approximate headcount of total individuals who will be with the Administrator.
Expected prep and timing for prep calls or meetings:	We are happy to have a prep call/meeting for the Administrator and/or his staff if he wishes, scheduled at his convenience.



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Registration fee charged? How much?	The registration fee can range from \$550 to \$3,700 depending on: which segment(s) of the week-long event a participant decides to register for; whether the participant is an AGA member; and if the participant registers during our "early bird" window, during the regular advance-registration window, or onsite upon arrival at the event. The registration fee includes food and beverage costs for each event but excludes an individual's lodging costs. Neither the Administrator nor his staff would be required to pay any registration fees.
Describe entity hosting EPA official:	<i>Private company; 501(c)(3); 501(c)(4); 501(c)(6); 527 Political Action Committee; academic institution; etc.</i> AGA is a 501(c)(6) tax-exempt organization incorporated in the State of Delaware as a non-stock, non-profit entity.
Is the entity also a Federally Registered Lobbyist?	<i>Yes / No</i> Yes, AGA is a federally registered lobbying organization under the Lobbying Disclosure Act.
Are you giving a gift, award or anything else of value? Amount?	<i>E.g., Speaker or courtesy gift; award; plaque; travel support (hotel, transportation, etc.) etc., + description and value</i> None
Are you providing a meal? Amount?	There will be light fare (e.g., appetizers and beverages) at the reception.

At the Event and Other Event Logistics

Is there a private hold room available for the Administrator?	Yes, we can arrange for a private hold room.
Open press/closed press?	The event is typically open to the press; however, we will accommodate the Administrator's needs regarding media.
Will you be issuing a press release?	AGA will be issuing a press release on the broader, week-long event. The release typically does not mention specific speakers or presenters. We are happy to work with EPA communications staff on this upon request.
Person to contact for media purposes:	<i>Name & Title; Email; Office Number, Cell Number</i> Emily Carlin, Director of Public Relations, AGA [HYPERLINK "mailto:ecarlin@aga.org"] 202-824-7278
Dress code:	<i>Casual/Business/Black Tie Optional/Black Tie/Etc.</i> Business or business casual attire is recommended for our featured guests. Some attendees likely will be in casual attire.



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Room setup:	<i>What kind of microphone? What is the room setup? Is there a podium?</i> The room will be set in rounds tables for attendees, with chairs for the speakers on stage (set up in a talk-show format for the fireside chat). We can provide either a wireless microphone or a lavalier microphone.
Notable/honorable guests attending (including elected officials):	Karen Harbert, President and CEO of the American Gas Association TBD CEO of AGA-member gas utility company
Are you recording the event? Website URL for recording (if event is recorded and posted):	The event will not be video recorded.
Security contact:	<i>Name & Title; Email; Office Number, Cell Number</i> Carlos Pelham, Managing Director, Meetings and Conference Services, AGA [HYPERLINK "mailto:cpelham@aga.org"] Ex. 6 Personal Privacy (PP)
Directions to event (include relevant information about parking, the specific building, best entrance to use)	Please use the main hotel entrance. The hotel has valet and self-parking options.
Where to meet contact:	Please meet at the conference registration desk, which will be located in the conference area via the walkway from the main hotel. There will be signage or you may ask the hotel staff to direct you to the conference area for AGA.

Contact Information

Your name and position:	Jennifer Baseman, Senior Counsel for Environment, AGA
Phone (best & alternate):	Ex. 6 Personal Privacy (PP)
Email address:	[HYPERLINK "mailto:jbaseman@aga.org"]
Mailing address:	Jennifer Baseman American Gas Association 400 North Capitol Street, NW Washington, DC 20001
Are you the point-of-contact at the event? If not, contact details:	No, the point-of-contact at the event will be: Timothy Parr, Deputy General Counsel, AGA [HYPERLINK "mailto:tparr@aga.org"] Ex. 6 Personal Privacy (PP)

Please return this completed form to [[HYPERLINK](#) Ex. 6 Personal Privacy (PP)] and copy [[HYPERLINK "mailto:brown.ashley@epa.gov"](mailto:brown.ashley@epa.gov)]