

To: lauren.kuhn@heritage.com[lauren.kuhn@heritage.com]
Cc: Leila Getto[leila_getto@ios.doi.gov]
From: nicholas_davis@ios.doi.gov
Sent: 2018-07-30T16:04:37-04:00
Importance: Normal
Subject: Re: [EXTERNAL] President's Club Mtg
Received: 2018-07-30T16:06:12-04:00
[Event Proposal Information Form.docx](#)

Hi Lauren, thank you for your kind invitation to the Secretary. Could you please fill out the attached event information form so we can properly work to accommodate your request?

Thank you!
Nick

Nick Davis
Office of Scheduling and Advance
Immediate Office of the Secretary
U.S. Department of the Interior
Office: 202-208-7551
Cell: 202-805-9898

On Mon, Jul 30, 2018 at 2:48 PM, Leila Getto <leila_getto@ios.doi.gov> wrote:

Hi Lauren! We just received this request last week. We're not able to confirm but will follow up with you as soon as possible. Thanks for your patience.

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
U.S. Department of the Interior
Direct 202-208-5359
Cell 202-706-9435

Begin forwarded message:

From: "Werner, Elinor" <elinor_werner@ios.doi.gov>
Date: July 30, 2018 at 2:09:26 PM EDT
To: Leila Getto <leila_getto@ios.doi.gov>
Subject: Fwd: [EXTERNAL] President's Club Mtg

I told her that you handle these but that I would forward it to you!

----- Forwarded message -----
From: **Kuhn, Lauren** <Lauren.Kuhn@heritage.org>
Date: Mon, Jul 30, 2018 at 1:47 PM
Subject: [EXTERNAL] President's Club Mtg

To: "elinor_renner@ios.doi.gov" <elinor_renner@ios.doi.gov>

Hi Elinor,

Hope you are well! Would you mind checking to see if Secretary Zinke would be willing to participate in President's Club this year?

I can also send Leila if she is still handling these types of requests at Interior.

Please let me know!

Thanks,

Lauren

Lauren Volpe Kuhn
Senior Event Producer
The Heritage Foundation
214 Massachusetts Avenue, NE
Washington, DC 20002
202-271-6413
myheritage.org

--

Elinor Werner
Special Assistant to the Secretary
Immediate Office of the Secretary
U.S. Department of the Interior
Office: 202.208.6087
Cell: 202.706.9242

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request you answer the following questions before we can agree to confirm a speaker.

Please complete this form and send to scheduling@ios.doi.gov. If you have any questions you may contact the Scheduling office at 202-208-7551

Specific Request to the Secretary (i.e. deliver keynote remarks, attend an event, etc):	
Title of the Event (please note if the event is a weekly, quarterly, annual, etc.):	
Date of Event (please note if the date is flexible):	
Location (city and state):	
Point of Contact(s):	
Briefly describe the event in detail including the purpose and desired role of the Secretary :	
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.)?	
Event Host and Sponsor:	
Who is the event host/organizer? Please describe the person or provide background information on the organization.	
Is the event host/organizer a candidate, or a party, or a lobbying organization/lobbyist, or nonprofit, or has a registered political action committee (PAC)?	
Who are the event sponsors? Please describe the person or provide background information on the organization.	
What is the relationship between the event host/organizer with the Department of the Interior? Please include any business pending before the Department such as permits, contracts, litigation, grants, etc.?	

What is the relationship between the event sponsor(s) with the Department of the Interior?	
Does the event sponsor have any business pending before the Department such as permits, contracts, litigation, grants, etc.?	
Audience, Other Speakers, and Remarks	
Will the attendees represent a range of persons interested in a given matter? If Yes, what matter?	
Approximately how many people are expected to attend?	
Describe the audience (local elected officials, community leaders, graduate students, University researchers, company accountants, members of a specific industry, etc.):	
Is the event open to the public? If not, who is invited?	
Are there any VIPs invited? If yes, who has confirmed?	
Who are the other speakers invited? Have they confirmed?	
Are there any specific issues you would like the Secretary to highlight/address in his remarks?	
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, a panel, etc.)?	
What is the public registration/ticket fee to attend/participate in the event?	
Communications	
Is the event open or closed to press?	
If open, are you expecting local, trade, state, or national news coverage?	
If this is an annual event, which news outlets typically cover the event?	
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	
Logistics/Other	
Please supply any other pertinent background information for the event (draft agendas, existing websites, confirmed and invited	

speaker, if this is an annual event, can you share last year agenda etc.) :	
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	
Any additional notes or information?	

To: lauren.kuhn@heritage.com[lauren.kuhn@heritage.com]
Cc: scheduling_sio@ios.doi.gov[scheduling_sio@ios.doi.gov]
From: Leila Getto
Sent: 2018-07-30T14:48:20-04:00
Importance: Normal
Subject: Fwd: [EXTERNAL] President's Club Mtg
Received: 2018-07-30T14:48:28-04:00
[ATT00001.htm](#)
[Zinke_PC Letter.pdf](#)

Hi Lauren! We just received this request last week. We're not able to confirm but will follow up with you as soon as possible. Thanks for your patience.

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
U.S. Department of the Interior
Direct 202-208-5359
Cell 202-706-9435

Begin forwarded message:

From: "Werner, Elinor" <elinor_werner@ios.doi.gov>
Date: July 30, 2018 at 2:09:26 PM EDT
To: Leila Getto <leila_getto@ios.doi.gov>
Subject: Fwd: [EXTERNAL] President's Club Mtg

I told her that you handle these but that I would forward it to you!

----- Forwarded message -----

From: **Kuhn, Lauren** <Lauren.Kuhn@heritage.org>
Date: Mon, Jul 30, 2018 at 1:47 PM
Subject: [EXTERNAL] President's Club Mtg
To: "elinor_renner@ios.doi.gov" <elinor_renner@ios.doi.gov>

Hi Elinor,

Hope you are well! Would you mind checking to see if Secretary Zinke would be willing to participate in President's Club this year?

I can also send Leila if she is still handling these types of requests at Interior.

Please let me know!

Thanks,

Lauren

Lauren Volpe Kuhn
Senior Event Producer
The Heritage Foundation
214 Massachusetts Avenue, NE
Washington, DC 20002
202-271-6413
myheritage.org

--

Elinor Werner
Special Assistant to the Secretary
Immediate Office of the Secretary
U.S. Department of the Interior
Office: 202.208.6087
Cell: 202.706.9242



214 Massachusetts Avenue, NE
Washington, DC 20002
(202) 546-4400
heritage.org

July 24, 2018

The Honorable Ryan Zinke
United States Department of Interior
1849 C Street, N.W.
Washington DC 20240

Dear Secretary Zinke,

This is truly a pivotal time in the history of our nation, and The Heritage Foundation is joining forces with all who share our commitment to building an America where freedom, opportunity, prosperity, and civil society flourish.

A key part of our effort is the President's Club Meeting, a multi-day event that brings together Heritage leaders, scholars, and hundreds of supporters from across America to celebrate and advance conservative solutions. Over the years, the conference has featured conservative leaders, elected officials, commentators and media personalities including Donald Trump, Mike Pence, Tom Cotton, Ted Cruz, Nikki Haley, Sean Hannity, Brian Kilmeade, Mark Meadows, Mick Mulvaney, Rand Paul and Scott Pruitt, among others.

This year's conference is especially meaningful for us as we celebrate Heritage's 45th Anniversary, and I would like to invite you to share your vision with our attendees. Our audience of entrepreneurs, civic leaders, and business executives would gain so much from hearing you speak, so I hope you can join us.

The 2018 President's Club Meeting is taking place October 14 – 17, 2018 in DC. We would be more than happy to accommodate your schedule and to assist with all arrangements. Lauren Kuhn, our senior event producer, is standing by to assist in any way needed and can be reached at (202) 271-6413 or lauren.kuhn@heritage.org. Of course, if you have any questions please don't hesitate to contact me!

Thank you for all you do, Ryan. We would be humbled by the opportunity to host you.

Sincerely,

Kay Coles James
President

KCJ/lvk