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From: Matt Todd <ToddM@api.org>
Cc: BHRC Oversight Committee (E-mail) <benzconsort-oc@listserve.api.org>
Bcc:
Received Date: 2004-11-18 19:04:53 GMT
Subject: Cancelled - BHRC - Committee Chair call 11/18 @ 4 PM (eastern)

BHRC Committee Chair Conference Call Cancelled

Patsy Clegg is out of the office and unable to participate in the call. She has requested that the Committee Chair call be cancelled. In addition, Patsy requested that I send a reminder about the upcoming Oversight meetings.

Next OC Meetings:

Date: Thursday, December 16, 2004
Time: 8:30 A - 5:00 P
Location: API offices, Washington, DC
Agenda items to include:

- o Budget revision
- o Outreach
- o Exposure update
- o Financial monitoring/audits
- o Site visit to JCML in Shanghai, since 2005 Annual Meeting will be in Fairfax, VA (Select OC & TC members, Jerry Rice, Paul Lombardo)
- o BHRC committee roles & responsibilities
- o 2004 action item update
- o 2004 plan
- o preliminary 2005 plan

Date: Monday, January 31 and Tuesday, February 1, 2005
Time: 1 - 5 P on Monday; 8 A - noon on Tuesday
Location: Houston (hosted by CoP)
Agenda items to include:

- o JCML transition
- * Objective of transition plan
- * Transition plan goals
- * Potential laboratory sustainability outcomes, once SHS is complete

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